



F.No. H-11021/1/2014-AR (Ad.II)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Administrative Reforms and Public Grievances

5<sup>th</sup> floor, Sardar Patel Bhavan,  
Sansad Marg, New Delhi-110001,  
Dated: 1<sup>st</sup> June, 2017

**OFFICE MEMORANDUM**

Subject: Constitution of Committee for implementation of Swachhta Action Plan (SAP).

The undersigned is directed to refer to the subject mentioned above and to say that the Committee for implementation of Swachhta Action Plan as constituted vide this Division's OM of even number dated 25<sup>th</sup> may, 2016 stands reconstituted as under:

- (i) Smt. Richa Gaharwar – Director (AR)
- (ii) Smt. Sumita Dasgupta – Deputy Secretary (PG)
- (iii) Shri Anurag Srivastav – Deputy Secretary (ARC/O&M/e-Gov)

Reserve List:

- (i) Shri Hemant Verma, US(PG)
- (ii) Shri Arun Kumar Sarkar, US(GA)

2. The Committee to visit all workstations in the Department at the end of every quarter and give their report within a week thereafter regarding best work stations for issuing appreciation Certificates to the official concerned.

  
(Arun Kumar Sarkar)

Under Secretary to the Government of India  
Tel: 23401441

All members of the Committee.

Copy to:

PPS to Secretary (AR&PG)/PS to AS (AR&PG)/PPS to JS (SK)/PS to JS(KP)/PA to JS(Adm)