

No. A-54/1/2017-AR.(Ad.I)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Administrative Reforms & Public Grievances  
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5<sup>th</sup> Floor, Sardar Patel Bhawan,  
Sansad Marg, New Delhi,  
Dated: the 20<sup>th</sup> June, 2017

OFFICE MEMORANDUM


Subject : Cleanliness drive during Swachhata Pakhwada.

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The undersigned is directed to refer to the subject mentioned above and to say that a committee consisting of the following officers has been constituted to monitor/supervise overall cleanliness in the Office and advise the administration to take appropriate action in the office:

- (i) Shri Satish Kumar, PPS
- (ii) Ms. Ranjana Malik, PA
- (iii) Shri Dinender Kumar, ASO

2. The Committee will visit the workstations, toilets and corridors of the Department regularly and advise the officers/staff concerned to take appropriate action.

  
(A.K. Sarkar)  
Under Secretary

All Officers/Staff of AR&PG