Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Personnel, Public Grievances & Pensions

Department Name: Department of Administrative Reforms & PG

Public Authority Name: Department of Administrative Reforms & PG

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions an	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://darpg.g ov.in/en/conta ct-us-0		1.28	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://darpg.g ov.in/en/abou department-0		1.28	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://darpg.g ov.in/en/missi onvision- statement	Fully Met	1.28	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://darpg.gov.in/en/about department-0 https://darpg.gov.in/sites/def ault/files/Role s_and_Responsibilities.pdf		1.28	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://darpg.g ov.in/sites/def ault/files/orga nisational- structure.pdf		1.28	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	Information relating to the genesis, inception, formation, working of various divisions, etc is uploaded on the website.	Partially Met	0.64	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]					'
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf		1.92	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://darpg.g ov.in/sites/def ault/files/Proa ctive_disclosu		1.92	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					re_as_on_14- 05-2025.pdf			act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	Page 12 Point xvi https://dar pg.gov.in/sites/default/files/Froactive_disclosure_as_on_14-05-2025.pdf and https://darpg.gov.in/sites/default/files/Delegation_of_Financial_Power_Rules_DFPR.pdf		1.92	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf		1.92	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3	Procedure followed in decision making pro	ocess [Section	4(1)(b)(iii))]			'	'
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf		1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/organisational-structure.pdfhttps://darpg.gov.in/sites/default/files/Proacive_disclosure_as_on_14-08-2025.pdf	n D t	1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf No any such acts, rules available in		1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Department.			Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Point (ii) at page 6 of the manual provides the following Any grievance received from the general public shall be acknowledged within three working days of receipt of the grievance petition. Link provided below. https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_con_14-05-2025.pdf and https://darpg.gov.in/en/public-grievance		0.77	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	grievances https://darpg.g ov.in/sites/def ault/files/Proa ctive_disclosu		1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					re_as_on_14- 05-2025.pdf channels of supervision and accountability are in the manual. https //darpg.gov.in sites/default/fi es/Channel_o _Submission. pdf	: / I		act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Provided in the manual page 1-5 https://darpg.gov.ir /sites/default/f les/Proactive_ disclosure_as _on_14-05-20 25.pdf	n ii -	1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://goicha ters.nic.in/pub ic/website/ho me	-	1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Authority is correct. Category "Fully Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://goichar ters.nic.in/pub ic/website/ho me		1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://goichar ters.nic.in/pub ic/website/ho me	•	0.77	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://darpg.g ov.in/en/public grievances provides the details of the		1.54	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					lodging			URLs cited by
					grievances			the Public
					with the			Authority is
					Department.			correct.
					Point (xiii) at			Category
					page No. 12			"Fully Met"
					of the manual			•
					available at ht	t		
					ps://darpg.gov	,		
					.in/sites/defau			
					t/files/Proactiv	,		
					e_disclosure_			
					as_on_14-05-			
					2025.pdf			
					provides the			
					particulars of			
					facilities			
					available for			
					grievance			
					redressal to			
					citizens and			
					for obtaining			
					information,			
					including the			
					working hours			
					etc			
1.5	Acts, rules, regulations, instructions, manua	als and records	for disc	harging fu		on 4(1)(b)(v)]		
1.5.1	Title and nature of the record/ manual	Fully Met	2.6	2.60	Point iii of the		2.60	https://darpg.g
	/instruction.				manual at	_		ov.in/suo-mot
					page 7 https://	/		o-disclosure-u
					darpg.gov.in/s			nder-rti-
					ites/default/file			act-2005

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/Proactive_d sclosure_as_o n_14-05-2025 .pdf			URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/Proactive_dsclosure_as_cn_14-05-2025.pdf		2.60	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/Proactive_dsclosure_as_cn_14-05-2025.pdf		2.60	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the author	ority under its	control[S	ection 4(1)((b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	Manual provides section-wise	Partially Met	1.93	https://darpg.g ov.in/suo-mot o-disclosure-u

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					statement of the categories of documents that are held by it or under its control at point (iv) page 7 https://darpg .gov.in/sites/d efault/files/Pro active_disclosure_as_on_14			nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	-05-2025.pdf Manual provides section-wise statement of the categories of documents that are held by it or under its control at point (iv) page 7 https://darpg .gov.in/sites/d efault/files/Pro active_disclos ure_as_on_14 -05-2025.pdf		3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other Bo	dies constitut	ed as par	rt of the Pu		Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	The Name of Boards,	-	0.96	https://darpg.g ov.in/suo-mot

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Council, Committee etc. have been fully provided at point (vi) page 9 of the manual https: /darpg.gov.in/ sites/default/fi es/Proactive_ disclosure_as _on_14-05-20 25.pdf and htt ps://darpg.gov. in/sites/defau t/files/174099 2386_IC_order_0001.pdf			o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf and https://dapg.gov.in/sites/default/files/1740992386_IC_order_0007.pdf	r S	0.96	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://darpg.g	Fully Met	0.96	https://darpg.g

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/sites/def ault/files/Proa ctive_disclosure_as_on_14- 05-2025.pdf and https://da pg.gov.in/sites/default/files/1 740992386_I C_order_0001	r S		ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://darpg.gov.in/sites/default/files/POSH_Act_2013.pdf		0.48	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://darpg.gov.in/en and https://darpg.gov.in/sites/default/files/POSH_Act_2013.pd		0.48	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
								Category "Partially Met"
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Not open to public	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Not applicable	Not Met	0	Category Not Met
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Not applicable	Not Met	0	Category Not Met
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf		3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://darpg.gov.in/telephone-directory.htmlhttps://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf		3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9	Monthly Remuneration received by officers &	employees i	ncluding	system of) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://darpg.gov.in/sites/default/files/Remuneration_DARPG.pdf https://darpg.gov.in/sites/default/fles/Proactive_disclosure_as_on_14-05-2025.pdf	i	3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Regular Monthly remuneration is compensated through PFMS portal.	Fully Met	3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Pu	ublic Informa	tion Offic	ers[Section	on 4(1) (b) (xvi))]		-
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	Name and designation of the Central Public Information Officers And Appellate Authorities	Fully Met	3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					under Right To Information Act, 2005 (as on May 2025) has been uploaded on the link https:/ darpg.gov.in/s ites/default/file s/Appellate_A uthorities_Na me_and_addr ess_of_CPIOs .pdf https://da pg.gov.in/sites /default/files/P roactive_discl osure_as_on_ 14-05-2025.p df			correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Point no. vii at page 10 on link below https://darpg.gov.n/sites/default files/Proactive_disclosure_as_on_14-05-2025.pdf https://darpg.gov.in/elephone-directory.html		3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11	Number of employees against whom discipling	ary action has	s been _l	oroposed/	taken (F No. 1/	6/2011- IR dt.	. 15.4.2013	5)
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RT	I(Section 26)						
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://igotkar mayogi.gov.in, is for whole Government of India. Everyone register and do		0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					educational programmes.			
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Regular monitoring at the level of Secretary is being undertaken and necessary directions are being issued from time to time.	Partially Met	0.96	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://igotkar mayogi.gov.in is for whole Government of India. Everyone register and do educational programmes.	•	1.92	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	guidelines on RTI by the Public Authorities concerned are available on h tps://rti.gov.in/	e t	1.92	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					RTICorner/Gu ideForRTI.htm			Authority is correct. Category "Fully Met"
1.13	Transfer policy and transfer orders[F No	. 1/6/2011- IR dt. 1	15.4.2013]				
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	DoPT being the Cadre Controlling Authority issu es/updates the transfer policy and transfer orders from time to time.	Partially Met	3.85	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
Total			100	100		99	85	
2	Budget and Programme							
2.1	Budget allocated to each agency includi 4(1)(b)(xi)]	ng all plans, prop	osed exp	enditure a	nd reports on	disbursemen	ts made (etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of	Fully Met	10.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					10 of the manual https://darpg.gov.in/sites/default/fies/Proactive_disclosure_as_on_14-05-2025.pdf	I		
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https://darpg.gov.in/ sites/default/fi es/Proactive_ disclosure_as _on_14-05-20 25.pdf) /	10.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the	Fully Met	10.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https://darpg.gov.in/sites/default/fies/Proactive_disclosure_as_on_14-05-2025.pdf			URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https://darpg.gov.in/ sites/default/fi es/Proactive_ disclosure_as _on_14-05-20		10.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					25.pdf			
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https://darpg.gov.in/ sites/default/fii es/Proactive_ disclosure_as _on_14-05-20 25.pdf		10.00	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://darpg. gov.in/tender- archives All procurement done through GeM in DARPG.	Fully Met	10.00	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

2.2 Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.1	Budget	Fully Met	20	20.00	point (ix) page 10 of the manual https://darpg.gov.in/ sites/default/files/Proactive_ disclosure_as _on_14-05-20 25.pdf	Fully Met	20.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	Foreign Visits undertaken by Officer upto from 2013 to 2024 are available And Domestic tour from 2012 to 2024 have been uploaded with Places visited period of visit, number of members in the official delegation, and expenditure on the visit		20.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)(xii)]					

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.3.1	Name of the programme of activity	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	e0	0	empty	Not Applicable	eO	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://darpg.g ov.in/en/relate dlinks/grants	Not Applicable	eO	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://darpg.g ov.in/sites/def ault/files/Audit %20Report-20 20-21.pdf		e0	Category Not Applicable
2.5	Particulars of recipients of concessions, perm	its of authoriz	zations	granted by	y the public au	thority[Sectio	n 4(1) (b)) (xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	Not applicable	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the	Fully Met	25	25.00	Not applicable	Not Applicable	•0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	CAG para final ATN submitted. No reply from Department side pending now.	Fully Met	50.00	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
Total			250	250		150	150	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there						n relation to	o the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					the public consulted in policy formulation/ policy implem entation			
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	For point (a): Point (v) at page 9 of the manual https://darpg.gov.in/ sites/default/fi es/Proactive_ disclosure_as _on_14-05-20 25.pdf provides the consultation process and a) Members of the public consulted in policy formulation/ policy implementation. For point (b & c): Point (xiii) at page 12 of the manual https://darpg.gov.in/ sites/default/fi	f	12.50	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					es/Proactive_disclosure_as_on_14-05-2025.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation.	f		
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process	Not Applicable	e0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	of the selection of the private sector party (concessionaire etc.)							Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which a	ffect public, ir	nformed	to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		eO	0	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive. Outline the Public consultation process		16.67	16.67	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf provides the consultation process and a Members of the public consulted in policy formulation/policy implementation		16.67	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more	Fully Met	16.67	16.67	Point (v) at page 9 of the manual https:/		16.67	https://darpg.g ov.in/suo-mot o-disclosure-u

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	interactive- Outline the arrangement for				/darpg.gov.in/			nder-rti-
	consultation before formulation of policy				sites/default/fi			act-2005
					es/Proactive_			URLs cited by
					disclosure_as			the Public
					_on_14-05-20)		Authority is
					25.pdf			correct.
					provides the			Category
					consultation			"Fully Met"
					process and a	a		-
					Members of			
					the public			
					consulted in			
					policy			
					formulation/			
					policy implem			
					entation			
3.3	Dissemination of information widely and in	such form and	l manner	which is e	asily accessib	le to the pub	olic [Section	on 4(3)]
3.3.1	Use of the most effective means of	Fully Met	50	50.00	The internet is	Fully Met	50.00	https://darpg.g
	communication - Internet (website)				being used as	3		ov.in/ URLs
					most effective	•		cited by the
					medium to			Public
					disseminate			Authority is
					information			correct.
					relating to			Category
					departmental			"Fully Met"
					functioning.			•
3.4	Form of accessibility of information manua	I/ handbook[Se	ection 4(1)(b)]				
3.4.1	Information manual/handbook available in	Fully Met	25	25.00	RTI Manual	Fully Met	25.00	https://darpg.g
	electronic format				updated in			ov.in/suo-mot
					May 2025			o-disclosure-u
					available at			nder-rti-
					the link https:/	//		act-2005

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					darpg.gov.in/s ites/default/file s/Proactive_di sclosure_as_d n_14-05-2025 .pdf			URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format		25	25.00	https://darpg.g ov.in/relatedlir ks/csmop	•	25.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	Whether information manual/ handbook available							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://darpg.g ov.in/relatedlir ks/csmop and everything is available on website		25.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of	Fully Met	25	25.00	https://darpg.g		25.00	https://darpg.g
	the medium				ov.in/relatedlir ks/csmop and			ov.in/suo-mot o-disclosure-u

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					everything is available on website			nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
Total		'	208	208		208	208	
4	E-Governance							
4.1 4.1.1	Hindi Hindi	Fully Met	9.52	9.52	YES	Fully Met	9.52	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	YES	Fully Met	9.52	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
4.1.3	Vernacular/ Local Language	Not Applicable	e0	0	empty	Not Applicable	0	"Fully Met" Category Not Applicable Category Not Applicable
4.2	When was the information Manual/Handbook	last updated?	[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://darpg.g ov.in/relatedlir ks/csmop		28.57	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section of the content of	on 4(1)(b)(xiv)						
4.3.1	Details of information available in electronic form		9.52	9.52	Yes. https://da rpg.gov.in/rela tedlinks/csmo p. It is available at ht ps://darpg.gov .in/en/e- governance		9.52	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Yes. https://da rpg.gov.in/rela tedlinks/csmo		9.52	https://darpg.q ov.in/suo-mot o-disclosure-u

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					p. It is available at ht ps://darpg.gov .in/en/e- governance			nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	Yes. https://da rpg.gov.in/rela tedlinks/csmo p. It is available at ht ps://darpg.gov .in/en/e- governance	t	9.52	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citize	en for obtaining in	formatio	n[Section 4	4(1)(b)(xv)]			i any met
4.4.1	Name & location of the facility	Fully Met	7.14	7.14		t / 	7.14	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					facilities available to citizens for obtaining information, including the working hours etc			
4.4.2	Details of information made available	Fully Met	7.14	7.14	Point (xiii) at page No. 12 of the manual available at https://darpg.gov.in/sites/default/files/Proactive_disclosure_as_on_14-05-2025.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc		7.14	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Point (xiii) at page No. 12 of the manual available at ht	·	7.14	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://darpg.gov .in/sites/defau t/files/Proactiv e_disclosure_ as_on_14-05- 2025.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc			act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14		, I	7.14	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					information, including the working hours etc	3		
4.5	Such other information as may be pres	scribed under Sect	ion 4(i) (b)(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://darpg.gov.in/en/public grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 12 of the manual available at https://darpg.gov.in/sites/defaut/files/Proactive_disclosure_as_on_14-05-2025.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining	tt	4.10	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					information, including the working hours etc			
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	Available at ht tps://darpg.go v.in/e-governance several links are there for events link htt ps://nceg.gov.n/27thnceg etc.		2.05	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	Available at ht tps://darpg.go v.in/e-governance several links are there for events link htt ps://nceg.gov.n/27thnceg etc.	•	2.05	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	All procurements regarding objects and	Fully Met	4.10	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					manpower service (MTS. DEO and Drivers etc.) are hired through GeM Portal			act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	It is available at https://dopt gov.in/reports annual-report		4.10	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://darpg.gov.in/documents/rulesmanuals/faq-grievance-redress-mechanism https://darpg.gov.in/documents/rulesmanuas/faq-correspondence-mps		4.10	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the	Fully Met	4.1	4.10	Available at https://goicharters.nic.in/public		4.10	https://darpg.g ov.in/suo-mot o-disclosure-u

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		uditor ategory	Auditor Marks	Auditor Remarks/URL
	Citizen's Charter				/website/home for whole Government of India	J,		nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.6	Receipt & Disposal of RTI applications & app	_			_			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://darpg.gF ov.in/en/relate dlinks/rti-mont hly-report updated till April 2025	ully Met	14.29	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://darpg.gF ov.in/en/relate dlinks/rti-mont hly-report updated till April 2025	fully Met	14.29	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the Parliament	[Section 4(1)	(b)(xvii)]					

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	DARPG/DoP1	Fully Met	28.57	https://darpg.g
					/DoPPW			ov.in/suo-mot
					comes under			o-disclosure-u
					Ministry of			nder-rti-
					Personnel,			act-2005
					Public			URLs cited by
					Grievances			the Public
					and Pensions			Authority is
					All			correct.
					Parliaments			Category
					questions and			"Fully Met"
					their reply			
					available at ht			
					ps://dopt.gov.			
					n/imp-links/pa			
					rliament-qa			
Total			191	191		191	186	
5	Information as may be prescribed	- I I I N - 4/0/0	04 C ID -14	47.0.0040	E No. 4/0/204	4 ID 44 45 4	20421	
5.1	Such other information as may be prescribed							https://dorp.g.g
5.1.1	Name & details of - (a) Current CPIOs & FAAs,	Fully Met	20	20.00	https://darpg.gov.in/sites/def	•	20.00	https://darpg.g ov.in/suo-mot
	(b) Earlier CPIO & FAAs from 1.1.2015							o-disclosure-u
					ault/files/Appe llate_Authoriti			nder-rti-
					es_Name_an			act-2005
					d_address_of			URLs cited by
					_CPIOs.pdf			the Public
					also under			Authority is
					point xiv at			correct.
					page 12 of htt			Category
					ps://darpg.gov			"Fully Met"
					.in/sites/defau			1 dily Will
					t/files/Proactiv			
	I	I	1	I	,	1	I	1

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					e_disclosure_ as_on_14-05- 2025.pdf			
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	https://darpg.g ov.in/sites/def ault/files/Audit _Report_CIC. pdf		20.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	Smt. Jaya Dubey, Joint Secretary DARPG has been Nominated as Nodal Officer for ensuring compliance with the proactive disclosure guidelines under Section 4 of RTI Act, 2005 wef 30th December, 2019. The	Fully Met	20.00	https://darpg.gov.in/suo-moto-disclosure-under-rti-act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					copy of the order available at ht ps://darpg.gov .in/sites/defau t/files/Nodal% 20Officer%20 under%20RTI %20Act_2.pdf			
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	e0	0	empty	Fully Met	20.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	eO	0	empty	Fully Met	20.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
Total	·		60	60		100	100	·

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6	Information Disclosed on own Initiative	'						
6.1	Item / information disclosed so that public ha	ave minimum	resort to	use of RT	I Act to obtain	information	[Section	4(2)]
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Most of the information relating to the functioning of the DARPG has been uploaded on the website	Fully Met	25.00	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (Secretariat Manual of Office Procedures (CSI Personnel, Public Grievance and Pensions, C	MOP) by Dep	artment o					
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026. https://darpg.gov.in/sites/defaultfiles/CQW.pdf) /	12.50	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005 URLs cited by the Public Authority is correct. Category "Fully Met"
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://darpg.g ov.in/sites/def ault/files/CQW .pdf		12.50	https://darpg.g ov.in/suo-mot o-disclosure-u nder-rti- act-2005

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								URLs cited by the Public Authority is correct. Category "Fully Met"
Total			50	50		50	50	
Grand	l Total		859	859		798	779	

Self appraisal report for Year (2023-24)

Auditor Agency: Sapna Chadah(Indian Institute of Public Administration)

Ministry Name: Ministry of Personnel, Public Grievances & Pensions

Department Name: Department of Administrative Reforms & PG

Public Authority Name: Department of Administrative Reforms & PG

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function					J		'
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://darpg.g ov.in/en/conta ct-us-0		1.28	https://darpg.g ov.in/en/conta ct-us-0
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://darpg.g ov.in/en/about department-0	1	1.28	https://darpg.g ov.in/about- department-0
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://darpg.g ov.in/en/missi onvision- statement	Fully Met	1.28	https://darpg.g ov.in/missionv ision- statement
1.1.4	Function and duties	Fully Met	1.28	1.28	https://darpg.gov.in/en/about department-0 https://darpg.gov.in/sites/def ault/files/Role s_and_Responsibilities.pdf	·	1.28	https://darpg.g ov.in/about- department-0 https://darpg.g ov.in/sites/def ault/files/Role s_and_Respo nsibilities.pdf
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://darpg.g ov.in/sites/def		1.28	https://darpg.g ov.in/sites/def

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ault/files/orga nisational- structure.pdf			ault/files/orga nisational- structure.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	Information relating to the genesis, inception, formation, working of various divisions, etc is uploaded on the website.	Fully Met	1.28	Information relating to the genesis, inception, formation, working of various divisions, etc is uploaded on the website.
1.2	Power and duties of its officers and employee	es[Section 4(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://darpg.g ov.in/sites/def ault/files/proad tive_disclosur e_as_on_20.0 6.2024.pdf	c	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0 6.2024.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/proadtive_disclosure_as_on_20.06.2024.pdf	c	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0 6.2024.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/proadtive_disclosure_as_on_20.0	С	0.77	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.4	Exercised	Fully Met	1.54	1.54	6.2024.pdf https://darpg.g ov.in/sites/def ault/files/proad tive_disclosur e_as_on_20.0 6.2024.pdf		0.77	6.2024.pdf https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0 6.2024.pdf The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.2.5	Work allocation	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/proadtive_disclosure_as_on_20.06.2024.pdf		1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0 6.2024.pdf
1.3	Procedure followed in decision making proce	ss [Section 4	(1)(b)(iii)]	, ,			,
1.3.1	Process of decision making Identify key decision making points		1.54	1.54	https://darpg.gov.in/sites/default/files/organisational-structure.pdfhttps://darpg.gov.in/sites/default/files/proactve_disclosure	i	1.54	https://darpg.g ov.in/sites/def ault/files/orga nisational- structure.pdf h ttps://darpg.go v.in/sites/defa ult/files/proacti ve_disclosure

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_as_on_20.06 .2024.pdf provides for decision making process and Identifies key decision making points			_as_on_20.06 .2024.pdf page 6 provides for decision making process and Identifies key decision making points
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/organisational-structure.pdfhttps://darpg.gov.in/sites/default/files/proactve_disclosure_as_on_20.06.2024.pdf	n D	1.54	https://darpg.g ov.in/sites/def ault/files/orga nisational- structure.pdf h ttps://darpg.go v.in/sites/defa ult/files/proacti ve_disclosure _as_on_20.06 .2024.pdf page 6
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/proadtive_disclosure_as_on_20.06.2024.pdf Noany such acts rules available in Department.	C)) ,	0.77	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0 6.2024.pdf page 7 The list of the rules / manual has been provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL but complete text and applicable provisions need to be uploaded
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Point (ii) at page 7 of the manual provides the following Any grievance received from the general public shall be acknowledged within three working days of receipt of the grievance petition. Link provided below. https://darpg.gov.in/sites/default/files/proactive_disclosure_as_con_20.06.2024 pdf		1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf citizen charter provides the timeline for taking various decisions Point (ii) of the manual provides time for the grievance ack nowledgment as within three working days of receipt of the grievance petition. Page 7 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								_on_20.06.20 24.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files/proadtive_disclosure_as_on_20.06.2024.pdfchannels of supervision and accountability are in the manual.		1.54	https://darpg.g ov.in/sites/def ault/files/orga nisational- structure.pdf h ttps://darpg.go v.in/sites/defa ult/files/proacti ve_disclosure _as_on_20.06 .2024.pdf page 6 channels of supervision and accountability are fully brought put in the manual
1.4	Norms for discharge of functions[Section 4	(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Provided in the manual page 1-5 https://darpg.gov.in /sites/default/f les/proactive_ disclosure_as _on_20.06.20 24.pdf	i i	1.54	Provided in the manual htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_20.06. 2024.pdf Provided in citizen charter

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://goicharters.nic.in/pubic/website/home	•	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf Norms/ standards for functions/ service delivery and timelines are specifies in the Citizen Charter
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://goicharters.nic.in/pubic/website/home		1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf Process by which these services can be accessed has also been provided in citizen charter
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://goichar ters.nic.in/pub ic/website/ho me	•	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Time-limit for achieving the targets have been provided
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://darpg.gov.in/en/public grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 16 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining information,	t	1.54	https://darpg.g ov.in/en/public grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 16 of the manual available at htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_20.06. 2024.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining information,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					including the working hours etc			including the working hours etc https://goic harters.nic.in/public/upload/pdfs/45t7Ra.p df also provided in the citizen charter
1.5	Rules, regulations, instructions manual and	records for d	ischargin	g function	s[Section 4(1)	(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.2024		1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.2024.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_cn_20.06.2024 pdf		1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.2024.pdf
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Point iii of the manual at page 7 https://		0	Not available on the website. The

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					darpg.gov.in/s ites/default/file s/proactive_di sclosure_as_d n_20.06.2024 pdf))		list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Cadre controller of this Department is DoPT regarding transfer and Posting.	Not Met	0	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website. Along with it the transfer orders also need to be uploaded
1.6	Categories of documents held by the a	uthority under its o	ontrol[Se	ection 4(1)	(b) (vi)]		'	
1.6.1	Categories of documents	Fully Met	3.85	3.85	Manual provides section-wise	Fully Met	3.85	Manual provides section-wise

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor	Auditor	Auditor Remarks/URL
				IVIAIK	statement of	Category	Marks	statement of
					the categories of documents			the categories of documents
					that are held			that are held
								by it or under
					by it or under its control at			its control at
					point (iv) page			point (iv) page
					7 https://darpo			7 https://darpg
					.gov.in/sites/d	-1		.gov.in/sites/d
					efault/files/pro			efault/files/pro
					active_disclos			active_disclos
					ure_as_on_2			ure_as_on_20
					.06.2024.pdf			.06.2024.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Manual	Not Met	0	Custodian of d
1.0.2	oustodian or doodinents/outogones	I dily ivict	0.00	0.00	provides	TVOC IVICE		ocuments/cat
					section-wise			egories for
					statement of			each
					the categories			department
					of documents			need to be
					that are held			specified
					by it or under			op com cu
					its control at			
					point (iv) page			
					7 https://darpg			
					.gov.in/sites/d	•		
					efault/files/pro			
					active_disclos			
					ure_as_on_20			
					.06.2024.pdf			
1.7	Boards, Councils, Committees and other Bo	dies constitut	ed as pa	rt of the Pu		Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	The Name of		0.96	The Name of
					Boards,			Boards,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Council, Committee etc. have been fully provided at point (vi) page 11 of the manual https://darpg.gov.in/ sites/default/fi es/proactive_ disclosure_as _on_20.06.20 24.pdf	I		Council, Committee etc. have been fully provided at point (vi) page 9-10 of the manual htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_20.06. 2024.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://darpg.gov.in/sites/default/files/proadtive_disclosure_as_on_20.06.2024.pdf		0.48	Composition of all of these need to be specified which is not complete at present
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Not applicable	Not Met	0	Date of constitution and tenure of these committees need to be specified.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Not applicable	Not Met	0	Date of constitution and tenure of these

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
								committees need to be specified.
1.7.5	Powers and functions	Fully Met	0.96	0.96	Not applicable	Fully Met	0.96	Relevant information available on the website
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Not open to public	Fully Met	0.96	Mentioned not open to public
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Not open to public	Fully Met	0.96	Mentioned not open to public
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Not applicable	Not Applicable	0	Not applicable
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://darpg.gov.in/telephone-directory.htmlhttps://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.2024.pdf		3.85	https://darpg.g ov.in/telephon e- directory.html
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://darpg.gov.in/telephone-directory.htmlhttps://darpg.gov.in/sites/default/files/proactive_disclosur		3.85	https://darpg.g ov.in/telephon e- directory.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e_as_on_20.0			
					6.2024.pdf			
1.9	Monthly Remuneration received by officers &	employees i	including	system of	f compensatio	n[Section 4(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://darpg.gov.in/sites/default/files/Remuneration_DARPG.pdf https://darpg.gov.ir/sites/default/fles/proactive_disclosure_as_on_20.06.2024.pdf	i	3.85	Monthly Remuneration Received by Officers and Employees (As on 19-06-2024 uploaded on h ttps://darpg.go v.in/sites/defa ult/files/Remu neration_DAR PG.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Regular Monthly remuneration is compensated through PFMS portal.	Not Met	0	System of compensation as provided in its regulations need to be specified
1.10	Name, designation and other particulars of pu	ıblic informa	ation offic	ers[Section		1		
1.10.1		Fully Met	3.85	3.85	Name and designation of the Central Public Information Officers And Appellate Authorities	Fully Met	3.85	Current CPIOs & FAAs as on 03.09.2024 provided at htt ps://darpg.gov .in/sites/defaul t/files/Appellat

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					under Right To Information Act, 2005 (as on June, 2024) has been uploaded on the link https:/ darpg.gov.in/s ites/default/file s/Appellate_A uthorities_Na me_and_addr ess_of_CPIOs .pdf https://dar pg.gov.in/sites/default/files/p roactive_discl osure_as_on_ 20.06.2024.pdf			e_Authorities_ Name_and_a ddress_of_CP IOs.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Point no. 7 at page 11 on link below https://darpg.gov.in/sites/default files/proactive_disclosure_as_on_20.06.2024.pdf https://darpg.gov.in/selephone-		3.85	Current CPIOs & FAAs as on 03.09.2024 provided at htt ps://darpg.gov .in/sites/defaul t/files/Appellat e_Authorities_ Name_and_a ddress_of_CP

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					directory.html			IOs.pdf Information at the link https:// darpg.gov.in/s ites/default/file s/Appellate_A uthorities_Na me_and_addr ess_of_CPIOs .pdf also contains the Address, and email ID of each designated official
1.11 1.11.1	No. Of employees against whom Disciplinary No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	en(Section 4(2)	Not Met	0	The relevant details regarding the No. of employees against whom disciplinary action has been pending/finalized for Minor penalty or major penalty proceedings need to be put

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL on website
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Not Met	0	The relevant details regarding the No. of employees against whom disciplinary action has been pending/finalized for Minor penalty or major penalty proceedings need to be put on website
1.12 1.12.1	Programmes to advance understanding of Rieducational programmes	Fully Met	1.92	1.92	https://igotkar mayogi.gov.in is for whole Government of India. Everyone register and do educational programmes.		0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								uploaded on the website.
1.12.2	Efforts to encourage public authority to participate in these programmes	eFully Met	1.92	1.92	Regular monitoring at the level of Secretary is being undertaken and necessary directions are being issued from time to time.	Not Met	0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://igotkar mayogi.gov.in is for whole Government of India. Everyone register and do educational programmes.		0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								uploaded on the website.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	guidelines on RTI by the Public Authorities concerned are available on h tps://rti.gov.in/ RTICorner/Gu ideForRTI.htm	t	1.92	guidelines on RTI by the Public Authorities concerned are available on ht tps://rti.gov.in/ RTICorner/Gu ide_2013-issu e.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt.	15.4.2013					
1.13.1	Transfer Policy And Transfer Orders[F No.	Fully Met	7.69	7.69	DoPT being	Not Met	0	Transfer
	1/6/2011- IR Dt. 15.4.2013]				the Cadre Controlling Authority issu es/updates the transfer policy and transfer orders from time to time.			policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.
Total			100	100		99	62	
2	Budget and Programme		• .	1'4		P-1		
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, prop	osed exp	enditure a	nd reports on	disburseme	ents made o	etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Budget	Fully Met	10.00	Total budget

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 11-15 of the manual https://darpg.gov.in/sites/default/fies/proactive_disclosure_as_on_20.06.20 24.pdf			for the year 2023-24 which provides Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 13 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures	Fully Met	10.00	point (ix) page 13 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20 24.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					is available at point (ix) page 11-15 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf			
2.1.3	Proposed expenditures	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 11-15 of the manual https://darpg.gov.in/ sites/default/fii es/proactive_ disclosure_as _on_20.06.20 24.pdf		10.00	Expenditure for 2023-24 provided at point (ix) page 13 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Budget allocated to each of its	Fully Met	10.00	Revised budget for 2023-24 at

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 11-15 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf			point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20 24.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 11-15 of the manual https://darpg.gov.in/ sites/default/file es/proactive_		0	DDO report on disbursem ents made and place where the related reports are available need to be specified.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					disclosure_as _on_20.06.20 24.pdf			
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR							
2.2.1	Budget	Fully Met	16.67	16.67	point (ix) page 11-15 of the manual https://darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20 24.pdf	, ,	16.67	Budget for Foreign and domestic tours 2023-24 provided at point (ix) page 13 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20 24.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	Foreign Visits undertaken by Officer upto from 2013 to 2024 are available And Domestic tour from 2012 to 2024 have been uploaded with Places visited period of visit, number of		16.67	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_20.0 6.2024.pdf point (xv) Tour undertaken by Officials of DARPG at page 16 Foreign Visits undertaken by Officer

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
				Mark	members in the official delegation, and expenditure on the visit	Category	Marks	Remarks/URL 2022-24(April) are available https://darpg.g ov.in/sites/def ault/files/Forei gn_Visits_fro m_2022-2024. pdf And Domestic tour Official Tour Domestic (2012 to till date) have been uploaded http s://darpg.gov.i n/sites/default/ files/Tour_List _Domestic.pdf with Places visited, period of visit, number of members in the official delegation, and expenditure
2.2.3	Information related to procurements- (a Notice/tender enquires, and corrigenda	,	16.67	16.67	https://darpg.	gPartially Met	8.34	on the visit https://darpg.g ov.in/tender ht

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
	comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				v.in/tender- archives All procurement done through GeM in DARPG.			v.in/tender- archives
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)	(xii)]					
2.3.1	Name of the programme of activity	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
2.3.2	Objective of the programme	Not Applicable	9 0	0	empty	Not Applicable	0	Not applicable
2.3.3	Procedure to avail benefits	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	90	0	empty	Not Applicable	0	Not applicable
2.4	Discretionary and non-discretionary grants [F	No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	https://darpg.gov.in/sites/default/files/Grans%20aid%20to%20NCGG%20for%202021-22.pdf https://darpg.gov.insites/default/fies/Grants%20aid%20to%20NCGG%20for%202021-22.pdf https://darpg.gov.in/sites/darpg.g	t 6	25.00	https://darpg.g ov.in/en/guidel ine-scheme scheme for grant to states for documenta tion https://dar pg.gov.in/en/r elatedlinks/sta te-collaboratio n-initiative- scheme release of grants for various

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor	Auditor	Auditor
Sr. No	Details of disclosure	Category	Marks	Obtained Mark	/default/files/liformation%20 on%20Grants pdf	Category n	Auditor Marks	Auditor Remarks/URL projects grants released to NCGG https:// darpg.gov.in/e n/relatedlinks/ grants https:// darpg.gov.in/s ites/default/file s/Grants%20a id%20to%20N CGG%20for% 202021-22.pdf https://darpg.g ov.in/sites/def ault/files/Grant s%20aid%20t o%20NCGG% 20for%20202 1-22.pdf latest details of grants to NCGG need to be uploaded http s://darpg.gov.i n/sites/default/ files/Informati
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://darpg.g		25.00	on%20on%20 Grants.pdf https://darpg.g ov.in/sites/def

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ault/files/Audit %20Report-20 20-21.pdf			ault/files/Audit %20Report-20 20-21.pdf latest details of grants to NCGG need to be
								uploaded
2.5	Particulars of recipients of concessions, peri	nits of autho	orizations	granted by	y the public au	ıthority[Section	n 4(1) (b)	
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	Not applicable	Not Applicable	e0	Not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions permits of authorizations	Fully Met	25	25.00	Not applicable	Not Applicable	e0	Not applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.	2013]						
2.6.1	CAG and PAC paras and the action taken report (ATRs) after these have been laid on the table o both houses of the parliament.	-	50	50.00	CAG para final ATN submitted. No reply from Department side pending now.	Not Met	0	CAG para and ATR reports need to be uploaded on the website.
Total			250	250		200	132	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultate formulation of policy or implementation there		•	•		•	elation to) the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by	Fully Met	12.5	12.50	Point (v) at page 10 of the	Fully Met	12.50	Point (v) at page 9 of the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	citizens				manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation			manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.2024.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	For point (a): Point (v) at page 10 of the manual https://darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20 24.pdf provides the consultation process and a) Members of the public		12.50	(a) Point (v) at page 10 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf provides the consultation process with or representation by a)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor	Auditor	Auditor
				Mark	consulted in	Category	Marks	Remarks/URL Members of
					policy			the public
					formulation/			consulted in
					policy implem			policy
					entation. For			formulation/
					point (b & c):			policy implem
					Point (xiii) at			entation (b) &
					page 16 of the			(c) Point (xiii)
					manual https:/			at page 11 of
					/darpg.gov.in/			the manual htt
					sites/default/fi			ps://darpg.gov
					es/proactive_			.in/sites/defaul
					disclosure_as			t/files/proactiv
					_on_20.06.20			e_disclosure_
					24.pdf			as_on_20.06.
					provides the			2024.pdf
					consultation			provides the
					process and			particulars of
					a) Members o	f		facilities
					the public			available to
					consulted in			citizens for
					policy			obtaining
					formulation/			information
					policy implem			
					entation.			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicabl	e0	0	empty	Not Applicable	eO	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicabl	e0	0	empty	Not Applicable	90	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicabl	e0	0	empty	Not Applicable	0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and	dNot Applicabl	e0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	maintenance manuals							
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	э0	0	empty	Not Applicable	0	Not applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	0	Not applicable
3.2	Are the details of policies / decisions, which a	ffect public, i	nforme	d to them[S	Section 4(1) (c)	1		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		e0	0	empty	Not Met	0	Policy decisions/ legislations taken in the previous one year need to be provided on the website
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process		16.67	16.67	Point (v) at page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20		16.67	Point (v) at page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_20.06.20

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					24.pdf provides the consultation process and a) Members o the public consulted in policy formulation/ policy implem entation			24.pdf provides the consultation process with Members of the public consulted in policy formulation/ policy implem entation
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Point (v) at page 10 of the manual https://darpg.gov.in/sites/default/fies/proactive_disclosure_as_on_20.06.20 24.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation	f	16.67	Point (v) at page 10 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_20.06.20 24.pdf provides the consultation process with Members of the public consulted in policy formulation/policy implementation
3.3	Dissemination of information widely and in su	ch form and	d manner	which is e	asily accessib	le to the pu	blic [Section	on 4(3)]
3.3.1	Use of the most effective means of	Fully Met	50	50.00	The internet is	· ·	50.00	The internet is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	communication - Internet (website)				being used as most effective medium to disseminate information relating to departmental functioning.			being used as most effective medium to disseminate information relating to departmental functioning.
3.4	Form of accessibility of information manual/ h	nandbook[S	ection 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	RTI Manual updated in June 2024 available at the link https:/darpg.gov.in/sites/default/files/proactive_disclosure_as_cn_20.06.2024 pdf	5 9	25.00	RTI Manual updated as on 20.06.2024 available at the link https://darpg.gov.in/sites/default/files/proactive_disclosure_as_con_20.06.2024 pdf
3.4.2	Information manual/handbook available in Printed format	dFully Met	25	25.00	https://darpg.g ov.in/relatedlir ks/csmop	•	0	Website must provide information whether the information manual is available in printed form and at what cost
3.5	Whether information manual/ handbook availa	able free of	cost or no	t [Section	4(1)(b)]			1. 2 2 .
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://darpg.g	Not Met	0	Website must

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/relatedlir ks/csmop and everything is available on website			provide information whether the information manual is available in printed form and at what cost
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://darpg.g ov.in/relatedlin ks/csmop and everything is available on website)	0	Website must provide information whether the information manual is available in printed form and at what cost
Total			208	208		225	133	
4	E-Governance							
4.1	Language in which Information Manual/Handb							
4.1.1	English	Fully Met	14.29	14.29	Yes	Fully Met	14.29	Information manual is available in English
4.1.2	Vernacular/ Local Language	Not Applicable		0		Fully Met	14.29	The RTI Manual and information is also available in Hindi
4.2	When was the information Manual/Handbook	last updated?	[F No. 1	/6/2011-IR	dt 15.4.2013]			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://darpg.g ov.in/relatedlin ks/csmop - 16th edition.		28.57	Updated as on 20.06.2024
4.3	Information available in electronic form[Section of the content of	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Yes. https://da rpg.gov.in/rela tedlinks/csmo p - 16th edition. It is available at https://nesda.ce ntralindia.clou dapp.azure.co m/	t	0	Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Yes. https://da rpg.gov.in/rela tedlinks/csmo p - 16th edition. It is available at htt ps://nesda.ce ntralindia.clou dapp.azure.co m/	t	0	Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site
4.3.3	Location where available	Fully Met	9.52	9.52	Yes. https://da rpg.gov.in/rela tedlinks/csmo		0	Details of information available in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					p - 16th edition. It is available at ht ps://nesda.ce ntralindia.clou dapp.azure.co m/			electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site
4.4	Particulars of facilities available to citiz	en for obtaining in	formatio	n[Section 4	4(1)(b)(xv)]			D7 (1 (1 °C 0)(C
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Point (xiii) at page No. 16 of the manual available at ht ps://darpg.gov.in/sites/defaut/files/proactive_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc	t / 	7.14	Point (xiii) at page No. 16 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.4.2	Details of information made available	Fully Met	7.14	7.14		Fully Met	7.14	Point (xiii) at page No. 16

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					of the manual available at ht ps://darpg.gov.in/sites/defaut/files/proactive_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc	, 		of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Point (xiii) at page No. 16 of the manual available at ht ps://darpg.gov.in/sites/defaut/files/proactive_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to	t /	7.14	Point (xiii) at page No. 16 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					citizens for obtaining information, including the working hours etc			citizens for obtaining information, including the working hours etc
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Point (xiii) at page No. 16 of the manual available at ht ps://darpg.gov.in/sites/defaut/files/proactive_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc	ett /	7.14	Point (xiii) at page No. 16 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_20.06. 2024.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.5	Such other information as may be prescribe	ed under Secti	ion 4(i) (b)(xvii)	0.0			
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://darpg.g ov.in/en/public grievances provides the details of the	•	3.57	https://darpg.g ov.in/en/public- grievances provides the details of the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Т					lodging			lodging
					grievances			grievances
					with the			with the
					Department.			Department.
					Point (xiii) at			Point (xiii) at
					page No. 16			page No. 16
					of the manual			of the manual
					available at h	tt		available at htt
					ps://darpg.gov	/		ps://darpg.gov
					.in/sites/defau	ıl		.in/sites/defaul
					t/files/proactiv	,		t/files/proactiv
					e_disclosure_			e_disclosure_
					as_on_20.06.			as_on_20.06.
					2024.pdf			2024.pdf
					provides the			provides the
					particulars of			particulars of
					facilities			facilities
					available for			available for
					grievance			grievance
					redressal to			redressal to
					citizens and			citizens and
					for obtaining			for obtaining
					information,			information,
					including the			including the
					working hours	s		working hours
					etc			etc https://goic
								harters.nic.in/
								public/upload/
								pdfs/45t7Ra.p
								df Grievance
								redressal
								mechanism

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								also provided in the citizen charter
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://darpg.g ov.in/en/relate dlinks/rti-mont hly-report		0	https://darpg.g ov.in/relatedlin ks/rti-monthly- report provides only number. Under this head exact information asked and reply given need to be uploaded
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	Available at ht tps://darpg.go v.in/e-governance several links are there for events linke ht tps://nceg.gov.in/26thnc etc.		3.57	List of completed schemes/ projects/ Programmes Available at ht tps://darpg.go v.in/en/e-governance ht tps://darpg.go v.in/en/admini strative-reforms https://darpg.gov.in/en/relatedlinks/documentatio

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL n-and-
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	Available at ht tps://darpg.go v.in/e-governance several links are there for events linke https://nceg.gov.in/26thnc etc.		3.57	dissemination Available at ht tps://darpg.go v.in/en/e- governance ht tps://darpg.go v.in/en/admini strative- reforms https:/ /darpg.gov.in/ en/relatedlinks /documentatio n-and- dissemination
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	All procurements regarding objects and manpower service (MTS. DEO and Drivers etc.) are hired through GeM Portal	Not Met	0	Details of all contracts entered into to be uploaded on the website
4.5.6	Annual Report	Fully Met	3.57	3.57	It is available at https://dopt. gov.in/reports/ annual-report		3.57	It is available at https://dopt. gov.in/reports/ annual-report https://dopt.go v.in/sites/defa

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								ult/files/AR202 2-23English.p df -for the year 2022-23
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://darpg.gov.in/documents/rulesmanuals/faq-grievance-redress-mechanism https://darpg.gov.in/documents/rulesmanuals/faq-correspondence-mps		3.57	https://darpg.g ov.in/docume nts/rulesmanu als/faq-grieva nce-redress- mechanism ht tps://darpg.go v.in/sites/defa ult/files/faq-pg portal_0.pdf ht tps://darpg.go v.in/document s/rulesmanual s/faq-correspo ndence-mps
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter		3.57	3.57	Available at ht tps://goicharte rs.nic.in/public /website/home for whole Government of India	;	1.79	Only Citizen Chater is available at htt ps://goicharter s.nic.in/public/ website/home
4.6	Receipt & Disposal of RTI applications & appe	eals [F.No 1/	6/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://darpg.g ov.in/en/relate dlinks/rti-mont hly-report updated till		14.29	RTI Monthly Report uploaded upto April 2024 http s://darpg.gov.i

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					May 2024			n/en/relatedlinks/rti-monthly- report
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://darpg.g ov.in/en/relate dlinks/rti-mont hly-report updated till May 2024		14.29	RTI Monthly Report uploaded upto April 2024 http s://darpg.gov.i n/en/relatedlin ks/rti-monthly- report
4.7	Replies to questions asked in the parliament	[Section 4(1)	(d)(2)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	DARPG/DoPT/DoPPW comes under Ministry of Personnel, Public Grievances and Pensions. All Parliaments questions and their reply available at ht ps://dopt.gov.in/imp-links/parliament-qa	t	28.57	All Parliaments questions are monitored by DoPT https://o opt.gov.in/imp -links/parliame nt-qa
Total			186	186	aqu	200	163	
5	Information as may be prescribed		1.30	1.00			. ••	
5.1	Such other information as may be prescribe	d [F.No. 1/2/2	016-IR dt.	17.8.2016	F No. 1/6/201	1-IR dt. 15.4.	20131	
5.1.1	Name & details of - (a) Current CPIOs & FAAs,	_	20	20.00	https://darpg.g			Current

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(b) Earlier CPIO & FAAs from 1.1.2015				ov.in/sites/default/files/Appellate_Authorities_Name_and_address_of_CPIOs.pdfalso underpoint xiv at page 16 of https://darpg.gov.in/sites/defaut/files/proactive_disclosure_as_on_20.06.2024.pdf	, I		CPIOs & FAAs as on 03.09.2024 provided at htt ps://darpg.gov .in/sites/defaul t/files/Appellat e_Authorities_ Name_and_a ddress_of_CP IOs.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	https://darpg.gov.in/sites/default/files/Audit_Report_CIC.pdf		20.00	https://darpg.g ov.in/sites/def ault/files/Audit _Report_CIC. pdf Audit report for 2022-23 uploaded
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	Smt. Jaya Dubey, Joint Secretary DARPG has been Nominated as Nodal Officer for ensuring compliance	Fully Met	20.00	Smt. Jaya Dubey, Joint Secretary DARPG has been Nominated as Nodal Officer for ensuring compliance

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					with the			with the
					proactive			proactive
					disclosure			disclosure
					guidelines			guidelines
					under Section			under Section
					4 of RTI Act,			4 of RTI Act,
					2005 wef 30th	ı		2005 wef 30th
					December,			December,
					2019. The			2019. The
					copy of the			copy of the
					order			order
					available at ht	t		available at htt
					ps://darpg.gov	<i>'</i>		ps://darpg.gov
					.in/sites/defau	I		.in/sites/defaul
					t/files/Nodal%			t/files/Nodal%
					20Officer%20			20Officer%20
					under%20RTI			under%20RTI
					%20Act_2.pdf	:		%20Act_2.pdf
					·			https://darpg.g
								ov.in/sites/def
								ault/files/Tran
								sparency%20
								Officer%20%2
								0under%20RT
								I%20Act.pdf
								provides the
								order wherein
								the Additional
								Secretary,
								DARPG has
								been
								designated as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.4								the transparency officer wef 20th December 2018
	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	Not applicable	Not Met	0	Information relating to Consultancy committee of key stake holders needs to be uploaded.
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	Not applicable	Not Met	0	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI needs to be constituted and information of same to be provided on website.
Total	'		100	100		100	50	
6	Information Disclosed on own Initiative							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1	Item / information disclosed so that public ha	ve minimum	resort to	use of RT	I Act to obtain	information		
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Most of the information relating to the functioning of the DARPG has been uploaded on the website		25.00	Most of the information relating to the functioning of the DARPG has been uploaded on the website
6.2	Guidelines for Indian Government Websites (Secretariat Manual of Office Procedures (CSI Personnel, Publ	•	-					
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026.	Fully Met	12.50	stqc certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026. Certificate is available on website at the link https://dar pg.gov.in/sites/default/files/C QW.pdf
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	STQC certification has been obtained on Feb 13, 2023	Fully Met	12.50	STQC certification has been obtained on Feb 13, 2023

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
					and its validity is upto 12th Feb 2026.			and its validity is upto 12th Feb 2026. Certificate is available on website at the link https://darpg.gov.in/sites/default/files/CQW.pdf
Total			50	50		50	50	
Grand	l Total		894	894		874	590	

Self appraisal report for Year (2022-23)

Auditor Agency: Dr Sapna Chadah(Indian Institute of Public Administration)

Ministry Name: Ministry of Personnel, Public Grievances & Pensions

Department Name: Department of Administrative Reforms & PG

Public Authority Name: Department of Administrative Reforms & PG

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	darpg.gov.in	Fully Met	1.28	https://darpg.g ov.in/contact- us
1.1.2	Head of the organization	Fully Met	1.28	1.28	Shri V Srinivas	Fully Met	1.28	https://darpg.g ov.in/about- department-0
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://darpg.g ov.in/en/missi onvision- https ://darpg.gov.in /en/missionvis ion- statement		1.28	https://darpg.g ov.in/missionv ision- statement
1.1.4	Function and duties	Fully Met	1.28	1.28	https://darpg.g ov.in/sites/def ault/files /Role s_and_Respo nsibilities.pdf		1.28	https://darpg.g ov.in/about- department-0 https://darpg.g ov.in/sites/def ault/files/Role s_and_Respo nsibilities.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://darpg.g ov.in/sites/def ault/files /orga nisational- structure.pdf		1.28	https://darpg.g ov.in/sites/def ault/files/orga nisational- structure.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	darpg.gov.in	Fully Met	1.28	Information relating to the genesis, inception, formation, working of various divisions, etc is uploaded on the website.
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_01-0 8-2023.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_01-0 8-2023.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	The list of the rules / manual has been

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL provided but complete text and applicable provisions need to be
1.2.4	Exercised	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	uploaded The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.2.5	Work allocation	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_01-0 8-2023.pdf
1.3	Procedure followed in decision making proce	_						
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files /Proactive_disclosure_as_on_27-07-20	a a	1.54	https://darpg.g ov.in/organisa tional- structure-0 htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								provides for decision making process and Identifies key decision making points
1.3.2	Final decision making authority	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/organisa tional- structure-0 htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	Point (ii) of the manual provides time for the grievance ack nowledgment

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								as within three working days of receipt of the grievance petition. Page 6 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-20 23.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.gov.in/organisational-structure-0 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdfchannels of supervision and accountability are fully brought put in the manual
1.4	Norms for discharge of functions[Section 4							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ov.in/organisa tional-structure-0 htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_01-08-2023.pdf channels of supervision and accountability are fully brought put in the manual
1.4.2	Norms/ standards for functions/ service delivery		1.54	1.54	darpg.gov.in	Fully Met	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf Norms/ standards for functions/ service delivery and timelines are specifies in the Citizen Charter
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL 45t7Ra.pdf Process by which these services can be accessed has also been provided in citizen charter
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf Time-limit for achieving the targets have been provided
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://darpg.g ov.in/en/public grievance		1.54	https://darpg.g ov.in/public- grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov .in/sites/defaul t/files/proactiv

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								e_disclosure_ as_on_01-08- 2023.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining information, including the working hours etc https://goic harters.nic.in/ public/upload/ pdfs/45t7Ra.p df also provided in the citizen charter
1.5	Rules, regulations, instructions manual and	l records for d	ischargin	g function	s[Section 4(1)(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	darpg.gov.in	Fully Met	1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	darpg.gov.in	Fully Met	1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	darpg.gov.in	Not Met	0	Not available on the website. The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	darpg.gov.in	Not Met	0	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								need to be uploaded on the website.
1.6	Categories of documents held by the auth	ority under its	control[Se	ection 4(1)	(b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://darpg.g	Fully Met	3.85	Manual provides section-wise statement of the categories of documents that are held by it or under its control at point (iv) page 7 https://darpg.gov.in/sites/default/files/proactive_disclos ure_as_on_01-08-2023.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://darpg.g ov.in/en	Not Met	0	Custodian of concuments/cat egories for each department need to be specified
1.7	Boards, Councils, Committees and other E	Bodies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://darpg.g	-	0.96	The Name of Boards, Council, Committee

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								etc. have been fully provided at point (vi) page 9-10 of the manual htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://darpg.g	Partially Met	0.48	Composition of all of these need to be specified which is not complete at present
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://darpg.ç ov.in/en/rti	Not Met	0	Date of constitution and tenure of these committees need to be specified.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://darpg.g	Not Met	0	Date of constitution and tenure of these committees need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL specified.
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://darpg.ç ov.in/en/rti	Fully Met	0.96	Relevant information available on the website
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Mentioned not open to public
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Mentioned not open to public
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	No	Not Applicable	e0	Not applicable
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://darpg.g ov.in/sites/def ault/files /Tele phone- list-1.pdf		3.85	https://darpg.g ov.in/sites/def ault/files/Telep hone-list-1.pdf
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://darpg.g ov.in/sites/def ault/files /Tele phone- list-1.pdf		3.85	https://darpg.g ov.in/sites/def ault/files/Telep hone-list-1.pdf
1.9	Monthly Remuneration received by officers &	emplovees	including	svstem of		n[Section 4(1)	(b) (x)1	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	darpg.gov.in		3.85	https://darpg.g ov.in/sites/def ault/files/Rem uneration_DA RPG.pdf Monthly Remuneration Received by Officers and

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Employees (As on 31-03-2022)
1.9.2	System of compensation as provided in its regulations	Not Met	3.85	0	empty	Not Met	0	System of compensation as provided in its regulations need to be specified
1.10	Name, designation and other particulars of pu							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://darpg ov.in/en/rti N APIO		3.85	Name and designation of the Central Public Information Officers And Appellate Authorities under Right To Information Act, 2005 (as on August, 2023) has been uploaded on the link https://darpg.gov.in/sites/default/files/Appellate_Authorities_Name_and_address_of_CPIOs

Sr. No	Details of disclosure	Category	Marks	Obtained		Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL .pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://darpg.g ov.in/en/rti NC APIO	•	3.85	Information at the link https:// darpg.gov.in/s ites/default/file s/Appellate_A uthorities_Na me_and_addr ess_of_CPIOs .pdf also contains the Address, telephone numbers and email ID of each designated official
1.11	No. Of employees against whom Disciplinary			sed/ take		•		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	9 0	0	empty	Not Met	0	The relevant details regarding the No. of employees against whom disciplinary action has been pending/finalized for Minor penalty or major penalty

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL proceedings
								need to be put on website
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	eO	0	empty	Not Met	0	The relevant details regarding the No. of employees against whom disciplinary action has been pending/finalized for Minor penalty or major penalty proceedings need to be put on website
1.12	Programmes to advance understanding of R							
1.12.1	Educational programmes	Partially Met	1.92	0.96	DoPT being Cadre Authority	Not Met	0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL CPIOs need to be uploaded on
1.12.2	Efforts to encourage public authority to participat in these programmes	ePartially Met	1.92	0.96	DoPT being Cadre Authority	Not Met	0	the website. Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	DoPT being Cadre Authority	Not Met	0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								CPIOs need to be uploaded on the website.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://darpg.g ov.in/en/rti	Fully Met	1.92	guidelines on RTI by the Public Authorities concerned are available on ht tps://rti.gov.in/ RTICorner/Gu ide_2013-issu e.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Partially Met		3.85	Cadre Authority	Not Met	0	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.
Total	'		92	82		99	61	
	Budget and Programme				-			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	4(1)(b)(xi)]					, ,		
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	darpg.gov.in		10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	darpg.gov.in	Fully Met	10.00	point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	darpg.gov.in	Fully Met	10.00	point (ix) page 10 of the manual https:/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								/darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	darpg.gov.in	Fully Met	10.00	point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	darpg.gov.in	Not Met	0	DDO report on disbursem ents made and place where the related reports are available need to be specified.
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.201	2)					
2.2.1	Budget	Fully Met	16.67	16.67	darpg.gov.in	Fully Met	16.67	point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL _on_01-08-20
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	darpg.gov.in	Fully Met	16.67	23.pdf Foreign Visits undertaken by Officer upto J anuary-March 2019 are available And Domestic tour upto 2023 have been uploaded with Places visited, period of visit, number of members in the official delegation, and expenditure on the visit
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	darpg.gov.in	Partially Met	8.34	https://darpg.g ov.in/tender ht tps://darpg.go v.in/tender- archives
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b	(xii)]			-		
2.3.1	Name of the programme of activity	Not Applicab	e0	0	empty	Not Applicabl	e0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.2	Objective of the programme	Not Applicable	20	0	empty	Not Applical		Not applicable
2.3.3	Procedure to avail benefits	Not Applicable		0	empty	Not Applica		Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable		0	empty	Not Applica		Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable		0	empty	Not Applica		Not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable		0	empty	Not Applica		Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable		0	empty	Not Applica		Not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable		0	empty	Not Applica		Not applicable
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institution	Not Applicables	e0	0	empty	Fully Met	25.00	https://darpg.g ov.in/sites/def ault/files/Grant s%20aid%20t o%20NCGG% 20for%20202 1-22.pdf https: //darpg.gov.in/ sites/default/fil es/Grants%20 aid%20to%20 NCGG%20for %202021-22. pdf https://dar pg.gov.in/sites /default/files/In formation%20 on%20Grants. pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	e0	0	empty	Fully Met	25.00	https://darpg.g ov.in/sites/def ault/files/Audit %20Report-20

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL 20-21.pdf
2.5	Particulars of recipients of concessions, perm	nits of autho	rizations	granted by	y the public au	thority[Sectio	n 4(1) (b	
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	darpg.gov.in	Not Applicable		Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	darpg.gov.in	Not Applicable	• 0	Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	-	50	50.00	No CAG/PAC para		0	CAG para and ATR reports need to be uploaded on the website.
Total			200	200		200	132	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there		•	-		•	elation t	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	darpg.gov.in	_	12.50	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the consultation

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								process and a) Members of the public consulted in policy formulation/ policy implem entation
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	darpg.gov.in	Fully Met	12.50	(a) Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-20 23.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation (b) & (c) Point (xiii) at page 11 of the manual htt ps://darpg.gov.in/sites/defaul

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
								t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf provides the particulars of facilities available to citizens for obtaining information
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	: 0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.10		Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.11	Public- private partnerships (PPP) - All payment	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	made under the PPP project							
3.2	Are the details of policies / decisions, which a	ffect public, i	nforme	d to them[S	Section 4(1)	(c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	e0	0	empty	Not Met	0	Policy decisions/ legislations taken in the previous one year need to be provided on the website
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive. Outline the Public consultation process		e0	0	empty	Fully Met	16.67	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-20 23.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more	Not Applicable	e0	0	empty	Fully Met	16.67	Point (v) at page 9 of the manual https:/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	interactive- Outline the arrangement for consultation before formulation of policy							/darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf provides the consultation process and a) Members of the public consulted in policy formulation/ policy implem
3.3	Dissemination of information widely and in	such form and	d manner	which is e	easily accessi	ble to the pu	blic [Section	entation
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	darpg.gov.in		50.00	The internet is being used as most effective medium to disseminate information relating to departmental functioning.
3.4	Form of accessibility of information manua	ıl/ handbook[S	ection 4(1	l)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	darpg.gov.in	Fully Met	25.00	RTI Manual updated in Aug 2023 available at the link https://

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								darpg.gov.in/s ites/default/file s/proactive_di sclosure_as_o n_01-08-2023 .pdf
3.4.2	Information manual/handbook available in Printed format		25	25.00	darpg.gov.in	Not Met	0	Website must provide information whether the information manual is available in printed form and at what cost
3.5	Whether information manual/ handbook availa	able free of co	st or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Free of Cost	Not Met	0	Website must provide information whether the information manual is available in printed form and at what cost
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Website must provide information whether the information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL manual is available in printed form and at what cost
Total			150	150		225	133	
4	E-Governance							
4.1	Language in which Information Manual/Handb					_		
4.1.1	English	Fully Met	14.29	14.29	darpg.gov.in	-	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	darpg.gov.in		0	The information need to be supplied even in the vernacular language / Hindi
4.2	When was the information Manual/Handbook	last updated	!?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	darpg.gov.in	Fully Met	28.57	Manual updated on 01.08.2023
4.3	Information available in electronic form[Section	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	darpg.gov.in	Not Met	0	Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								on the DARPG site
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	darpg.gov.in	Not Met	0	Details of information available in electronic form on the DARPG site with name and location/link need to be uploaded on the DARPG site
4.3.3	Location where available	Fully Met	9.52	9.52	darpg.gov.in	Not Met	0	Details of information available in electronic form on the DARPG site with name and location/link need to be uploaded on the DARPG site
4.4	Particulars of facilities available to citizen	for obtaining in	ıformatioı	n[Section 4	4(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	darpg.gov.in	Fully Met	7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								.in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.4.2	Details of information made available	Fully Met	7.14	7.14	darpg.gov.in	Fully Met	7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								including the working hours etc
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	darpg.gov.in		7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	darpg.gov.in	Fully Met	7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL 2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours
4.5 4.5.1	Such other information as may be prescribed Grievance redressal mechanism	Fully Met	3.57	(xvii) 3.57	darpg.gov.in	Fully Met	3.57	https://darpg.g ov.in/public- grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf provides the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								particulars of facilities available for grievance redressal to citizens and for obtaining information, including the working hours etc
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	darpg.gov.in	Not Met	0	https://darpg.g ov.in/relatedlin ks/rti-monthly- report provides only number. Under this head exact information asked and reply given need to be uploaded
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	darpg.gov.in	Fully Met	3.57	Available at ht tps://darpg.go v.in/e-governance
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	darpg.gov.in	Fully Met	3.57	Available at ht tps://darpg.go v.in/e-governance

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	darpg.gov.in	Not Met	0	Details of all contracts entered into to be uploaded on the website
4.5.6	Annual Report	Fully Met	3.57	3.57	Available in DoPT's Website	Fully Met	3.57	It is available at https://dopt.gov.in/reports/annual-report
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	darpg.gov.in	Fully Met	3.57	https://darpg.g ov.in/docume nts/rulesmanu als/faq-grieva nce-redress- mechanism ht tps://darpg.go v.in/document s/rulesmanual s/faq-correspo ndence-mps
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	darpg.gov.in	Partially Met	1.79	Only Citizen Chater is available at htt ps://goicharter s.nic.in/public/ website/home
4.6	Receipt & Disposal of RTI applications & appe	eals [F.No 1/	6/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	darpg.gov.in	Fully Met	14.29	https://darpg.g ov.in/relatedlin ks/rti-monthly- report
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	darpg.gov.in	Fully Met	14.29	https://darpg.g

Sr. No		Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL ov.in/relatedlin ks/rti-monthly- report Updated from 01.04.2022 to 31.03.2023
4.7 4.7.1	Replies to questions asked in the parliament[Details of questions asked and replies given	Fully Met	d)(2)] 28.57	28.57	darpg.gov.in	Fully Met	28.57	All Parliaments questions are monitored by DoPT https://d opt.gov.in/imp -links/parliame
Total			200	200		200	148	nt-qa
5	Information as may be prescribed							
5.1 5.1.1	Such other information as may be prescribed Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20 20	20.00	darpg.gov.in			Partially Met
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	darpg.gov.in	Fully Met	20.00	https://darpg.g ov.in/sites/def ault/files/Audit _Report_CIC. pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
				IVICATION		Category	IVIATINS	for ensuring compliance with the proactive disclosure guidelines under Section 4 of RTI Act, 2005 wef 30th December, 2019. The copy of the order available at htt ps://darpg.gov.in/sites/default/files/Nodal% 200fficer%20 under%20RTI %20Act_2.pdf https://darpg.gov.in/sites/default/files/Tran sparency%20 Officer%20%2 Ounder%20RTI %20Act.pdf provides the order wherein the Additional Secretary, DARPG has

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								been designated as the transparency officer wef 20th December 2018
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	DoPT has set up	Not Met	0	Not available
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	(a) 27.02.2020 (b) Smt Prisca Mathew, DS - Chairperson; Smt Sunila Bagga, US and Shri Gya Prasad, US - Members	Not Met	0	Not available
Total			100	100		100	50	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	darpg.gov.in	Fully Met	25.00	Most of the information relating to the functioning of the DARPG has been uploaded on

r. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
								the website
6.2	Guidelines for Indian Government Websites Secretariat Manual of Office Procedures (CS Personnel, Publ		-		=			
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	darpg.gov.in	Fully Met	12.50	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026.
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25	darpg.gov.in	Fully Met	12.50	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026.
Total	·		50	31		50	50	
Grand Total			792	763		874	574	

THIRD PARTY AUDIT OF PROACTIVE DISCLOSURE OF INFORMATION 2022-23

REPORT





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Submitted to

Department of Administrative
Reforms and Public Grievances
Government of India



Submitted by

Indian Institute of Public
Administration
New Delhi

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Third Party Audit of Proactive Disclosure of Information 2022-23

REPORT

Project Coordinator

Dr. Sapna Chadah



Submitted to

Department of Administrative Reforms and Public Grievances
Government of India



Submitted by

Indian Institute of Public Administration
New Delhi

Preface

The Right to Information Act, 2005 was enacted with an aim to promote transparency and accountability in administration. The Act empowers Indian citizens to seek information from a Public Authority, thus making the Government and its functionaries more accountable and responsible. Another important aspect of the Act pertains to the obligation of public authorities to proactively disclose information to the public. Right to Information laws not only require governments to provide information upon request, they also impose a duty on public bodies to actively disclose, disseminate and publish, as widely as possible, information of general public interest even before it has been requested. The RTI Act mandates every public authority to disclose information as required under the 17 sub-clauses of section 4 (1) (b). The purpose of the proactive disclosure was to minimize the time, money and effort required by the public to access important but routine information; and reduce the overall number of individual requests, thereby reducing the administrative burden on government of implementing access to information laws.

However, the quality and quantity of proactive disclosure was not up to the desired level. It was felt by the government that the weak implementation of the Section 4 of the RTI Act was partly due to the fact that certain provisions of this Section have not been fully detailed and, in case of certain other provisions there is need for laying down detailed guidelines. Further there is need to set up a compliance mechanism to ensure that requirements under section 4 of the RTI Act are met. In order to address the above, Government of India issued guidelines for suo motu disclosure under section 4 of the RTI Act.

The Report presents a detailed analysis of the proactive disclosure of information by the Department of Administrative Reforms and Public Grievances, Government of India as required under the RTI Act and the guidelines for suo motu disclosure under section 4 of the RTI Act. The objective of the study was to study the information disclosed by the Department of Administrative Reforms and Public Grievances proactively; assess the quality of proactive disclosure made under the Act and the guidelines; and help identify information gaps in the proactive disclosure. I am thankful to Mr. Nitin for his help and assistance in bringing out this report.

New Delhi 17.10. 2023 Dr. Sapna Chadah Project Coordinator, IIPA

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Chapter 2	Audit of Proactive Disclosure under the RTI Act, 2005 by Department of Administrative Reforms and Public Grievances, Government of India	15-32
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Annexure	Copy of the Report unloaded on CIC Portal	STRATIO

Chapter 1 Introduction

Background

Democracy means meaningful participation by the people in the public affairs. A democratic government must be sensitive to the public opinion, for which information must be made available to the people. Information and knowledge are instruments of transformation. Transparency, openness and accountability are the basic postulates of a responsive, responsible and accountable government. Effective accountability rests on the peoples' acquaintance with the information and circumstances for the decisions taken. Openness and full access to information are two pillars of any democratic state. Importance of the right to information has now been well recognized as one of the essential requirements of good governance as evident in the prescriptions provided by the international organizations such as World Bank, IMF, UNDP, OECD countries and ADB.

The Right to Information Act enacted on June 15, 2005, is an instrument to promote transparency and accountability in administration. The legislation confers on all citizens a right to seek information and correspondingly makes it the duty of the public authorities to disseminate information for better governance and accountability. The law has widest possible reach covering Central and State Governments, Panchayati Raj Institutions, local bodies and recipients of government grants but would not apply to the intelligence and security organizations except if the information relates to the allegations of corruption. It was expected that RTI Act would usher in a new era of performance and transparency to benefit the common man in the complex modern world and empower the people to judge if the government was functioning in public interest. RTI will give public-spirited people an instrument to prevent misuse of public power and funds. However, the Act has not yet reached the stage of implementation which was envisioned and one of the grey areas is proactive disclosure of information.

Suo-motu Disclosure under RTI Act

Section 4(1)(b) of the Act lays down the information which shall be disclosed by the Public Authorities proactively. It was supposed to be strongest pillar of the historic law that came into effect in 2005. It listed 17 categories of information which had to be proactively disclosed within 120 days from the enactment of this Act. These are as follows:

- (i) the particulars of its organisation, functions and duties;
- (ii) the powers and duties of its officers and employees;
- (iii) the procedure followed in the decision-making process, including channels of supervision and accountability;
- (iv) the norms set by it for the discharge of its functions;
- (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;
- (vi) a statement of the categories of documents that are held by it or under its control;
- (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;
- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
 - (ix) a directory of its officers and employees;
 - (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;
- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
- (xiii) particulars of recipients of concessions, permits or authorizations granted by it;
- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;
- (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;
- (xvi) the names, designations and other particulars of the Public Information Officers;

(xvii) such other information as may be prescribed; and thereafter update these publications every year;

Thus Section 4(1)(b) requires Public Authorities to routinely disclose information about their functions, decision-making norms, documents held, employee contacts and budgets. Sections 4(2) and 4(3) prescribes the method of dissemination. "Every public authority shall constantly endeavour to provide as much information *suo motu* to the public at regular intervals through various means of communications, including internet, so that the public have minimum resort to the use of this Act to obtain information." Every information shall be disseminated widely and, in such form, and manner which is easily accessible to the public. However, all materials shall be disseminated taking into consideration the cost effectiveness, local language and the most effective method of communication in that local area and the information should be easily accessible, to the extent possible in electronic format with the Central Public Information Officer or State Public Information Officer, as the case may be, available free or at such cost of the medium or the print cost price as may be prescribed.¹

The purpose of *suo-motu* disclosure is to place maximum information in the public domain on proactive basis which can easily be assessed by people without asking for the same. The idea was to cut number of RTI applications and lessen the burden on public authorities. Further, this will ensure transparency and openness in the functioning of public authorities. Since promulgation of RTI Act large amount of information relating to the functioning of the government is being put in public domain. However, the quality and quantity of proactive disclosure is not up to desired level. The major criticism against proactive disclosure is that every ministry and department is paying only lip service to section 4 and dishing out outdated information. This has given rise to a growing suspicion among the civil society groups that the government, let alone implementing section 4 of the Act, was trying to further restrict the Act.

A study commissioned by the government in 2009 and conducted by PricewaterhouseCoopers said that 75 percent of the respondents noted their dissatisfaction with the information furnished by the public authorities. This, the study said, is usually due to poor record-keeping within the public authorities and, therefore, becomes a crucial factor in the non-compliance of public authorities with Section 4(1)(b)

¹ *ibid* Section 4(2),(3), (4)

of the RTI Act. Against the backdrop of continued indifference to section 4 by the public authorities, the civil society groups mounted pressure on the government to come up with a detailed guideline on section 4. It was also felt by the government that the weak implementation of the section 4 of the RTI Act is partly due to the fact that certain provisions of this have not been fully detailed and in case of certain other provision there is need for laying the detail guidelines. Further there is need to set up a compliance mechanism to ensure that requirements under section 4 of the RTI are met. In order to address the above, Government of India constituted a Task Force on suo motu disclosure under the RTI Act, 2005 in May 2011 which included, apart from officials from various ministries, representatives of civil society organisations active in the field of RTI. The mandate of the task force was to examine the provisions of section 4(I)(b) and to recommend guidelines for disclosures to be made at various levels of administration; to recommend other items which may be included for suo motu disclosure; to explore the possibility of prescribing simple templates for disclosing specific category of information in order to facilitate disclosure; to recommend mediums through which such disclosure is to be made at various levels, which would include disclosure through electronic means; and to recommend guidelines for complying with the provisions under Section 4.2

Based on the report of the Task Force, the Government issued guidelines for suo motu disclosure under section 4 of the RTI Act.³ The Guidelines for Implementation of suo-motu disclosure under Section 4 of the RTI Act, 2005 for Central Ministries / Departments issued on April 15, 2013 are on:

- Suo motu disclosure of more items under Section 4
- Guidelines for digital Publication of proactive disclosure under Section 4
- Detailing of Section 4(1)(b)(iii), 4(1)(b)(iv), 4(1)(b)(xi), 4(1)(b)(xiv)
- Compliance mechanism for suo motu disclosure (proactive disclosure) under the RTI Act, 2005

² Brajesh Kumar (June 17 2013), Section 4 changes welcome addition to RTI Act, Governance *Now*, http://governancenow.com/news/regular-story/section-4-changes-welcome-addition-rti-act

³ Office Memorandum No. 1/6/2011-IR DoPT dated April 15, 2013

Guidelines on suo motu disclosure under Section 4 of the RTI Act

A Suo motu disclosure of more items under Section 4

The guidelines mandate that in addition to the information specified in Section 4(1)(b) of RTI Act, the Public Authorities also may proactively disclose the following items under the *suo motu* disclosure provisions of Section 4:

1. Information related to Procurement-

- Information relating to procurement made by Public Authorities including
 publication of notice/tender enquiries, corrigenda thereon, and details of bid
 awards detailing the name of the supplier of goods/services being procured
 or the works contracts entered or any such combination of these and the rate
 and total amount at which such procurement or works contract is to be done
 should be disclosed.
- At present the limit is fixed at Rs. 10 lakh.
- In case of procurements made through DGS&D Rate Contracts or through Kendriya Bhandar/ NCCF, only award details need to be published.
- However, information about procurement which fall within the purview of Section 8 of the RTI Act would be exempt.

2. Public Private Partnerships-

- If Public services are proposed to be provided through a Public Private Partnership (PPP), all information relating to the PPPs must be disclosed in the public domain by the Public Authority entering into the PPP contract/concession agreement.
- This may include details of the Special Purpose Vehicle (SPV), detailed project reports, concession agreements, operation and maintenance manuals and other documents generated as part of the implementation of the PPP project.
- Information about fees, tolls, or other kinds of revenue that may be collected
 under authorization from the Government, information in respect of outputs
 and outcomes, process of selection of the private sector party may also be
 proactively disclosed.

- All payments made under the PPP project may also be disclosed in a periodic manner along with the purpose of making such payment.
- The documents under the ambit of the exemption from disclosure of information under section 8(1)(d) and 8(1)(j) of the RTI Act would not be disclosed suo motu.

3. Transfer Policy and Transfer Orders -

- Transfer policy for different grades/cadres of employees serving in Public Authority should be proactively disclosed.
- All transfer orders should be publicized through the website or in any other manner listed in Section 4(4) of the Act.
- The guidelines would not apply to transfers made keeping in view sovereignty, integrity, security, strategic, scientific or economic interests of the State and the exemptions covered under Section 8 of the Act.

4. RTI Applications –

- All Public Authorities shall proactively disclose RTI applications and appeals
 received and their responses, on the websites maintained by Public
 Authorities with search facility based on key words.
- RTI applications and appeals received and their responses relating to the personal information of an individual may not be disclosed, as they do not serve any public interest.

5. CAG & PAC paras -

- Public Authorities may proactively disclose the CAG & PAC paras and the Action Taken Reports (ATRs) only after these have been laid on the table of both the houses of the Parliament.
- CAG paras dealing with information about the issues of sovereignty, integrity, security, strategic, scientific or economic interests of the State and information covered under Section 8 of the RTI Act would be exempt.

6. Citizens Charter-

- Citizens Charter prepared by the Ministry/Department, as part of the Result Framework Document of the department/organization should be proactively disclosed
- Six monthly reports on the performance against the benchmarks set in Citizens Charter should also be displayed on the website of public authorities.

7. Discretionary and Non-discretionary Grants -

- All discretionary /non-discretionary grants/ allocations to state governments/ NGOs/Other institutions by Ministry/Department should be placed on the website of the Ministry/Department concerned.
- Annual Accounts of all legal entities who are provided grants by Public Authorities should be made available through publication, directly or indirectly on the Public Authority's website.
- Disclosures would be subject to provisions of Section 8 to 11 of the RTI Act.

8. Foreign Tours of PM/ Ministers-

- Public Authorities may proactively disclose the details of foreign and domestic official tours undertaken by the Minister(s) and officials of the rank of Joint Secretary to the Government of India and above and Heads of Departments, since 1st January, 2012.
- The disclosures may be updated once every quarter.
- Information to be disclosed proactively may contain nature of the official tour, places visited, the period, number of people included in the official delegation and total cost of such travel undertaken.
- Exemptions under Section 8 of the RTI Act, 2005 may be kept in view while
 disclosing the information. These instructions would not apply to security and
 intelligence organisations under the second schedule of the RTI Act, 2005
 and CVOs of public authorities.

B Guidelines for digital publication of proactive disclosure under Section 4

The guidelines provide that while adhering to the standards of government guidelines as laid down by Department of Information Technology and Department of Administrative Reforms & Public Grievances, the following principles additionally should also be kept in view to ensure that websites' disclosures are complete, easily accessible, technology and platform neutral and in a form which conveys the desired information in an effective and user-friendly manner.

- a. It should be the endeavour of all public authorities that all entitlements to citizens and all transactions between the citizen and government are gradually made available through computer-based interface.
- b. Websites should contain detailed information from the point of origin to the point of delivery of entitlements/services provided by the Public Authorities to citizens.
- c. Orders of the public authority should be uploaded on the website immediately after they have been issued.
- d. Website should contain all the relevant Acts, Rules, forms and other documents, which are normally accessed by citizens.
- e. Websites should have detailed directory of key contacts, details of officials of the Public Authority.
- f. Under Section 4 (1) (b) (xiv) every public authority should indicate through the website t which digitally held information is made available publicly over the internet and which is not.
- g. The requirement of bringing due transparency as provided in the RTI Act is given adequate consideration at the design stage itself.
- h. To maintain reliability of information and its real time updation, information generation in a digital form should be automatically updated on the basis of key work outputs.
- i. Information must be presented from a user's perspective, which may require rearranging it, simplifying it etc. However, original documents in original formats should continue to be made available because these are needed for community monitoring of government's functioning.

- j. The schedule mentioned in the 'National Data Sharing and Accessibility Policy' notified in March 2012 to make all the publically funded information readily available should be strictly adhered to.
- k. Information and data should be presented in open data formats whereby it can be pulled by different Application Protocol Interfaces to be used in different fashions more appropriate to specific contexts and needs. Information/ data should be presented in powerful visual ways using visualisation techniques. All such different media and forms should be used for proactive disclosure.
- I. Every webpage displaying information or data proactively disclosed under the RTI Act should, on the top right corner, display the mandatory field 'Date last updated (DD/MM/YY)'.

3 Guidelines for certain clauses of Section 4(1)(b) to make disclosure more effective

The elements of information listed in the various sub-clauses of Section 4(1)(b) must be disclosed in an integrated manner. Considering that disclosure in regard to certain sub-clauses have been relatively weak, detailed guidelines for four sub-clauses are provided in the guidelines. These are section 4(1)(b)(iii) - "the procedure followed in the decision-making processes, including channels of supervision and accountability"; Section 4(1)(b)(iv) - "the norms set by it for the discharge of its functions"; Section 4(1)(b)(xi)- "the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made"; Section 4(1)(b)(xiv) - details in respect of information, available to or held by it, reduced in an electronic form.

A Guidelines for section 4(1)(b)(iii)- "the procedure followed in the decision-making processes, including channels of supervision and accountability"

The major challenge under this provision is to present a simplified version of the decision-making procedure that is of interest to a common citizen. For this, the guidelines for detailing the decision-making processes are as follows:

a) Every public authority should specifically identify the major outputs/ tangible results/ services/ goods, as applicable, that it is responsible for providing to the public or to whosoever is the client of the public authority.

- b) In respect of (a) above, the decision-making chain should be identified in the form of a flow chart explaining the rank/grade of the public functionaries involved in the decision-making process and the specific stages in the decisionmaking hierarchy.
- c) The powers of each officer including powers of supervision over subordinates involved in the chain of decision-making must also be spelt out next to the flow chart or in a simple bullet-pointed format in a text-box.
- d) This design of presentation should then be extended to cover all statutory and discretionary operations that are part of the public authority's mandate under the AOB read with the TOB.
- e) In the event of a public authority altering an existing decision-making process or adopting an entirely new process, such changes must be explained in simple language in order to enable people to easily understand the changes made.

B Guidelines for Section 4(1)(b)(iv) - "the norms set by it for the discharge of its functions"

- The intention of this clause is that every public authority should proactively disclose the standards by which its performance should be judged. Norms may be qualitative or quantitative in nature, or temporal or statutory norms. In order to ensure compliance with this clause, public authorities would need to disclose norms for major functions that are being performed.
- Citizen Charters, which are mandatory, for each central Ministry/Department/Authority, lay down norms of performance for major functions and for monitoring achievements against those standards.
- Wherever norms have been specified for the discharge of its functions by any statute or government orders, they should be proactively disclosed, particularly linking them with the decision-making processes as detailed earlier. All Public Authorities should proactively disclose the following:
 - a. Defining the services and goods that the particular public authority/office provides directly (or indirectly through any other agency/contractor).
 - b. Detailing and describing the processes by which the public can access and/or receive the goods and services that they are entitled to, from the

- public authority/office along with the forms, if any prescribed, for use by both the applicant and the service providing agency. Links to such forms (online), wherever available, should be given.
- c. Describing the conditions, criteria and priorities under which a person becomes eligible for the goods and services, and consequently the categories of people who are entitled to receive the goods and services.
- d. Defining the quantitative and tangible parameters, (weight, size, frequency etc.) and timelines that are applicable to the goods and services that are accessible to the public.
- e. Defining the qualitative and quantitative outcomes that each public authority/office plans to achieve through the goods and services that it was obligated to provide.
- f. Laying down individual responsibility for providing the goods and services (who is responsible for delivery/implementation and who is responsible for supervision).
- C. Guidelines for Section 4(1)(b)(xi)- "the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made"

The public authorities while disclosing their budgets shall undertake the following:

- (a) Keeping in view of the technical nature of the government budgets, it is essential that Ministries/Departments prepare simplified versions of their budgets which can be understood easily by general public and place them in public domain. Budgets and their periodic monitoring reports may also be presented in a more user-friendly manner through graphs and tables, etc.
- (b) Outcome budget being prepared by Ministries/Departments of Government of India should be prominently displayed and be used as a basis to identify physical targets planned during the budgetary period and the actual achievement vis-à-vis those targets. A monthly programme implementation calendar method of reporting being followed in Karnataka is a useful model.
- (c) Funds released to various autonomous organizations/ statutory organizations/ attached offices/ Public Sector Enterprises/ Societies/ NGOs/ Corporations etc.

should be put on the website on a quarterly basis and budgets of such authorities may be made accessible through links from the website of the Ministry/Department. If a subsidiary does not have a website, then the budgets and expenditure reports of such subsidiary authority may be uploaded on the website of the principal Public Authority.

(d) Wherever required by law or executive instruction, sector specific allocations and achievements of every department or public authority (where feasible) must be highlighted. For example, budget allocation and target focusing on gender, children, Scheduled Castes and Scheduled Tribes and religious minorities should be specially highlighted. The sector-wise breakup of these targets and actual outcomes must be given in simplified form to enable the vulnerable segments of society to better understand the budgets of public authorities.

D. Guidelines for Section 4(1)(b)(xiv) – details in respect of information, available to or held by it, reduced in an electronic form

- Keeping in view the varied levels of computerization of records and documents
 in public authorities, data about records that have been digitized may be
 proactively disclosed on the respective websites, excluding that records /files
 /information that are exempted under Section 8.
- The data about digitized record may include the name of the record and any categorization or indexing used; the subject matter and any other information that is required to be compiled in relation to a file as prescribed by Manual of Office Procedure (and to be prescribed by MOP for electronic records that is under finalization by DARPG), the division/ section/ unit/ office where the record is normally held; the person, with designation, responsible for maintaining the record; and the life span of the record, as prescribed in the relevant record retention schedule.

4 Compliance with Provisions of *suo motu* (proactive) disclosure under the RTI Act

 Each Ministry/Public Authority shall ensure that these guidelines are fully operationalized within a period of 6 months from the date of their issue.

- Each Ministry/ Public Authority should get its proactive disclosure package audited by third party every year. Such audit should be done annually and should be communicated to the Central Information Commission annually through publication on their own websites. All Public Authorities should proactively disclose the names of the third-party auditors on their website.
- The Central Information Commission should examine the third-party audit reports for each Ministry/Public Authority and offer advice/recommendations to the concerned Ministries/ Public Authorities.
- Central Information Commission should carry out sample audit of few of the Ministries/ Public Authorities each year with regard to adequacy of items included as well as compliance of the Ministry/Public Authority with these guidelines.
- Compliance with the proactive disclosure guidelines, its audit by third party and its communication to the Central Information Commission should be included as RFD target.

5 Nodal Officer

Each Central Ministry/ Public Authority should appoint a senior officer not below the rank of a Joint Secretary and not below rank of Additional HOD in case of attached offices for ensuring compliance with the proactive disclosure guidelines. The Nodal Officer would work under the supervision of the Secretary of the Ministry/Department or the HOD of the attached office, as the case may be. Nodal Officers of Ministry/Department and HOD separately should also ensure that the formations below the Ministry/Department/Attached Office also disclose the information as per the proactive disclosure guidelines.

6 Annual Reports to Parliament/Legislatures

Government has issued directions to all Ministries/Departments to include a chapter on RTI Act in their Annual Reports submitted to the Parliament. Details about compliance with proactive disclosure guidelines should mandatorily be included in the relevant chapter in Annual Report of Ministry/Department.

Objectives of the Study

The Objectives of the Study are to:

- study the information disclosed by the Department of Administrative Reforms and Public Grievances, Govt of India proactively under Section 4(1)(b) of the RTI Act;
- assess the quantity and quality of proactive disclosure made and compliance of mandated suo motu disclosures under Section 4 of the RTI Act therein;
- examine the level of compliance of the detailed guidelines regarding implementation of suo motu disclosure under Section 4 of the RTI Act by Department of Administrative Reforms and Public Grievances, Govt of India;
- help identify information gaps in the proactive disclosure and areas of improvement; and
- suggest appropriate measures to foster better compliance with the provisions of the RTI Act relating to proactive disclosure and make the implementation of the guidelines more effective.

Methodology of the Study

As the proactive disclosure is to be made by providing information to the public at regular intervals through various means of communications including internet. Further, the 2013 Guidelines for Proactive Disclosure by Department of Personnel & Training, GoI mandates that the disclosure would gradually to be made through internet. Therefore, the study/ audit involved a scrutiny of the proactive disclosure through Website of Department of Administrative Reforms and Public Grievances, Govt of India for 2022-23 and to examine how far the requirements of the RTI Act and the Guidelines have been fulfilled. For that, the information and various documents disclosed through the website were examined to find out the level and state of *suo-motu* disclosure and the extent of compliance of 2013 guidelines. Discussions with various officials involved in the implementation of the RTI Act and guidelines were also taken up.

Chapter 2

Audit of Proactive Disclosure of Information under RTI Act, 2005 Department of Administrative Reforms and Public Grievances, Government of India

2022-23

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities. While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organsiation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

Name of the Public Authority	Department of Administrative Reforms and Public Grievances,
	Govt of India
Website	https://darpg.gov.in/
Date of Audit	Oct 17, 2023

1. Organization and Function

S.	Item		Details of disclosure	Remark	Remarks/ Reference Points
No.					(Fully met/partially met/ not met- Not applicable will be
			The second second		treated as fully met/partially met)
1.1	Particulars of	(i)	Name and address of the	Fully met	https://darpg.gov.in/contact-us
	its		Organization	7 70	21.
	organisation,	(ii)	Head of the organization	Fully met	https://darpg.gov.in/about-department-0

	functions and duties	(iii) Vision, Mission and Key Fully met http	ps://darpg.gov.in/missionvision-statement
	[Section 4(1)(b)(i)]		ps://darpg.gov.in/about-department-0 ps://darpg.gov.in/sites/default/files/Roles_and_Responsibilitie
			ps://darpg.gov.in/sites/default/files/organisational- cucture.pdf
			formation relating to the genesis, inception, formation, working various divisions, etc is uploaded on the website.
1.2	Power and duties of its officers and		ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_o 01-08-2023.pdf
	employees [Section 4(1) (b)(ii)]		ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_o 01-08-2023.pdf
	, , , , , ,	powers and duty are derived and met tex	re list of the rules / manual has been provided but complete and applicable provisions need to be uploaded
			ne list of the rules / manual has been provided but complete kt and applicable provisions need to be uploaded
		(v) Work allocation Fully met httpn_(ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_o 01-08-2023.pdf
1.3	Procedure followed in decision making	Identify key decision making http	ps://darpg.gov.in/organisational-structure-0 ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_o 01-08-2023.pdf provides for decision making process and entifies key decision making points

	process [Section	(ii) Final decision making authority	Fully met	https://darpg.gov.in/organisational-structure-0 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o
	4(1)(b)(iii)]			n_01-08-2023.pdf
		(iii) Related provisions, acts, rules etc.	Partially met	https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf The list of the rules / manual has been provided but complete
		(iv) Time limit for taking a decisions	Partially	text and applicable provisions need to be uploaded
		(iv) Time limit for taking a decisions, if any	met	Point (ii) of the manual provides time for the grievance acknowledgment as within three working days of receipt of the grievance petition. Page 6 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf
		(v) Channel of supervision and	Fully met	https://darpg.gov.in/organisational-structure-0
		accountability		https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf channels of supervision and accountability are fully brought put in the manual
1.4	Norms for discharge of functions	(i) Nature of functions/ services offered	Fully met	Provided in the manual page 1-5 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf
	[Section 4(1)(b)(iv)]	(ii) Norms/ standards for functions/ service delivery	Fully met	https://goicharters.nic.in/public/upload/pdfs/45t7Ra.pdf Norms/ standards for functions/ service delivery and timelines are specifies in the Citizen Charter
		(iii) Process by which these services can be accessed	Fully met	https://goicharters.nic.in/public/upload/pdfs/45t7Ra.pdf Process by which these services can be accessed has also been provided in citizen charter
		(iv) Time-limit for achieving the targets	Fully met	https://goicharters.nic.in/public/upload/pdfs/45t7Ra.pdf Time-limit for achieving the targets have been provided
		(i) Process of redress of grievances	Fully met	https://darpg.gov.in/public-grievances provides the details of the lodging grievances with the Department.
		3.4	र क	Point (xiii) at page No. 11 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o_n_01-08-2023.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining information, including the working hours etc

				https://goicharters.nic.in/public/upload/pdfs/45t7Ra.pdf also provided in the citizen charter
1.5	Dulas	(i) Title and nature of the record/	Fully mont	
1.5	Rules, regulations, instructions	(i) Title and nature of the record/ manual /instruction.	Fully met	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf
	manual and	(ii) List of Rules, regulations,	Fully met	Point iii of the manual at page 7
	records for discharging	instru <mark>cti</mark> ons manuals and reco <mark>rd</mark> s.		https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf
	functions	(iii) Acts/ Rules manuals etc.	Not met	Not available on the website.
	[Section 4(1)(b)(v)]	187	. 5	The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
		(iv) Transfer policy and transfer orders	Not met	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.
1.6	Categories of documents held by the authority under its control	(i) Categories of documents	Fully met	Manual provides section-wise statement of the categories of documents that are held by it or under its control at point (iv) page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_o n_01-08-2023.pdf
	[Section 4(1)(b) (vi)]	(ii) Custodian of documents/categories	Not met	Custodian of documents/categories for each department need to be specified
1.7	Boards, Councils, Committees and other	(i) Name of Boards, Council, Committee etc.	Fully met	The Name of Boards, Council, Committee etc. have been fully provided at point (vi) page 9-10 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf
	Bodies constituted as	(ii) Composition	Partially met	Composition of all of these need to be specified which is not complete at present
	part of the			
	Public Authority	(iii) Dates from which constituted	Not met	Date of constitution and tenure of these committees need to be specified.
	[Section 4(1)(b)(viii)]	(iv) Term/ Tenure	Not met	Date of constitution and tenure of these committees need to be specified.

		(v)	Powers and functions	Fully met	Relevant information available on the website
		(vi)	Whether their meetings are open to the public?	Fully met	Mentioned not open to public
		(vii)	Whether the minutes of the meetings are open to the public?	Fully met	Mentioned not open to public
		(viii)	Place where the minutes if open to the public are available?	NA	Not applicable
1.8	Directory of officers and	(i)	Name and designation	Fully met	https://darpg.gov.in/sites/default/files/Telephone-list-1.pdf
	employees [Section 4(1) (b) (ix)]	(ii)	Telephone , fax and email ID	Fully met	https://darpg.gov.in/sites/default/files/Telephone-list-1.pdf
1.9	Monthly Remuneration received by officers & employees	(i)	List of employees with Gross monthly remuneration	Fully met	https://darpg.gov.in/sites/default/files/Remuneration_DARPG.pd f Monthly Remuneration Received by Officers and Employees (As on 31-03-2022)
	including system of compensation [Section 4(1) (b) (x)]	(ii)	System of compensation as provided in its regulations	Not met	System of compensation as provided in its regulations need to be specified
1.10	Name, designation and other particulars of public information officers	(i) (ii)	Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority Address, telephone numbers	Fully met	Name and designation of the Central Public Information Officers And Appellate Authorities under Right To Information Act, 2005 (as on August, 2023) has been uploaded on the link https://darpg.gov.in/sites/default/files/Appellate_Authorities_Name_and_address_of_CPIOs.pdf Information at the link
	[Section 4(1) (b) (xvi)]	(11)	and email ID of each designated official.	Tully met	https://darpg.gov.in/sites/default/files/Appellate_Authorities_Na me_and_address_of_CPIOs.pdf_ also contains the Address, telephone numbers and email ID of each designated official

1.11	No. Of employees against whom Disciplinary action has been proposed/taken (Section 4(2))	disci	of employees against whom plinary action has been Pending for Minor penalty or penalty proceedings Finalised for Minor penalty or major penalty proceedings	Not met Not met	The relevant details regarding the No. of employees against whom disciplinary action has been pending/ finalized for Minor penalty or major penalty proceedings need to be put on website The relevant details regarding the No. of employees against whom disciplinary action has been pending/ finalized for Minor penalty or major penalty proceedings need to be put on website
1.12il	Programmes to advance understanding of RTI (Section 26)	(i)	Educational programmes	Not met	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
		(ii)	Efforts to encourage public authority to participate in these programmes	Not met	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
		(iii)	Training of CPIO/APIO	Not met	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
		(iv)	Update & publish guidelines on RTI by the Public Authorities concerned	Fully met	guidelines on RTI by the Public Authorities concerned are available on https://rti.gov.in/RTICorner/Guide_2013-issue.pdf
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]		3.47	Not met	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.

2. Budget and Programme

S. No.	ltem	Details of disclosure	Remar ks	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)	
2.1	Budget allocated to each agency including all plans, proposed expenditure and	(i) Total Budget for the public authority	Fully met	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https://darpg.gov.in/sites/default/files/proactive disclosure as on 01-08-2023.pdf	
	reports on disbursements made etc.	(ii) Budget for each agency and plan & programmes	Fully met	point (ix) page 10 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf	
	[Section 4(1)(b)(xi)]	(iii) Proposed expenditures	Fully met	point (ix) page 10 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf	
			(iv) Revised budget for each agency, if any	Fully met	point (ix) page 10 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf
		(v) Report on disbursements made and place where the related reports are available	Not met	DDO report on disbursements made and place where the related reports are available need to be specified.	
2.2	Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	Fully met	point (ix) page 10 of the manual https://darpg.gov.in/sites/default/files/proactive disclosure as on 01-08-2023.pdf	

(ii)	Foreign and domestic	Fully	Foreign Visits undertaken by Officer upto January-March 2019 are
	Tours by ministries and		available and Domestic tour upto 2023 have been uploaded with
	officials of the rank of		Places visited, period of visit, number of members in the official
	Joint Secretary to the		delegation, and expenditure on the visit
	Government and above,		01/0
	as well as the heads of		2-77
	the Department.		
	a) Places visited	<u> </u>	70
	b) The period of		
	visit		\ Z ₂ \
	c) The number of members in the		1721
/ /	official		
/	delegation		1 1 2 1
/ 60	d) Expenditure on	Company of	
	the visit	$\Delta 1.28$	170
(iii)	Information related to	Partiall	https://darpg.gov.in/tender
	procurements	y met	/
		a) Yes	https://darpg.gov.in/tender-archives
	enquires, and	b) No	120
	corrigenda if any		1 7
	thereon,		1 44
1	b) Details of the bids		1 ~ 1
	awarded comprising the names of the		1~'
1 6	suppliers of goods/		100
	services being		
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	procured,		/ /
	c) The works contracts		
	concluded - in any		- + /
	such combination of		
	the above-and		-170
	d) The rate /rates and		4.7 (1)
	the total amount at		The second secon
	which such		
	procurement or		

		works contra be executed.		
2.3	Manner of execution of subsidy programme	(i) Name of programme activity	the NA of	Not applicable
	[Section 4(i)(b)(xii)]	(ii) Objective c	of the NA	Not applicable
		(iii) Procedure to benefits	o avail NA	Not applicable
		(iv) Duration o		Not applicable
	/	(v) Physical financial targethe the programm		Not applicable
		allotted	amount	Not applicable
		(vii) Eligibility crite grant of subsi		Not applicable
		(viii) Details beneficiaries subsidy prog (number, prof		Not applicable
2.4	Discretionary and non-discretionary grants [F. No.	(i) Discretionary non-discretion grants/ alloca	nary met	https://darpg.gov.in/sites/default/files/Grants%20aid%20to%20NCG G%20for%202021-22.pdf https://darpg.gov.in/sites/default/files/Grants%20aid%20to%20NCG
	1/6/2011-IR dt. 15.04.2013]	State NGOs/other	Govt./	G%20for%202021-22.pdf https://darpg.gov.in/sites/default/files/Information%20on%20Grants. pdf
		institutions (ii) Annual accor		
		are provided by public auth	grants	201 21 W
2.5	Particulars of recipients of concessions, permits	(i) Concessions, permits authorizations	or	Not applicable

	of authorizations	granted by public		
	granted by the public	authority		
	authority	(ii) For each	NA	Not applicable
	[Section 4(1) (b) (xiii)]	concessions, permit		Trot applicable
	[or authorization	r u	5//-
		granted		
		a) Eligibility criteria		
		b) Procedure for		- 4 A \
		getting the		~ O . V
		concession/ grant		\"A\\\
		and/ or	5	\ '49 \
		permits of		
		authorizations		
		c) Name and		
		address of the	Sec. 11.	
		recipients given	MIZO	1/0
		concessions/		91
	-	permits or	770.7	/
		authorisations	C.1.36	
		d) Date of award of	_	1 .0
		concessions /permits		
		of authorizations		
2.6	`CAG & PAC pa <mark>r</mark> as	CAG and PAC paras and the	Not met	CAG para and ATR reports need to be uploaded on the website.
	[F No. 1/6/2011- IR	action taken reports (ATRs)		1 7 1
	dt. 15.4.2013]	after these have been laid on		
		the table of both houses of the		/ () /
		parliament.		

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Remarks	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated
				as fully met/partially met)
3.1	Particulars for any	Arrangement for consultations	Fully met	Point (v) at page 9 of the manual
	arrangement for	with or representation by the		https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_0
	consultation with or	members of the public		1-08-2023.pdf provides the consultation process and a) Members of
	representation by the	(i) Relevant Acts,		the public consulted in policy formulation/ policy implementation
	members of the public	Rules, Forms and		N √/2~ N
	in relation to the	other documents		
	formulation of policy or	which are normally	74.	
	implementation there	accessed by	4	
	of	citizens	_	
		(ii) Arrangements for	Fully met	(a) Point (v) at page 9 of the manual
	[Section 4(1)(b)(vii)]	consultation with or	(a) Yes	https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_0
		representation by	(b) Yes	1-08-2023.pdf provides the consultation process and a) Members of
	[F No 1/6/2011-IR dt.	a) Members of the	(c) Yes	the public consulted in policy formulation/ policy implementation
	15.04.2013]	public in policy	BC 1367	
	-	formulation/		(b) & (c)
		policy		Point (xiii) at page 11 of the manual
		implementation		https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_0
		b) Day & time		1-08-2023.pdf provides the particulars of facilities available to
	N. Carlotte	allotted for		citizens for obtaining information
	The state of the s	visitors	4 ,4	, , , , , , , , , , , , , , , , , , ,
	1	c) Contact details	12.	/ (5 /
		of Information &		
		Facilitation		/ +> /
		Counter (IFC) to		
		provide		- + /
		publications		
		frequently		
		sought by RTI		1 71 7
		applicants	11 25 12	
		Public- private partnerships	NA	Not applicable
		(PPP)		

		(i) Details of Special Purpose Vehicle (SPV), if any		
		(ii) Detailed project reports (DPRs)	NA	Not applicable
		(iii) Concession agreements.	NA	Not applicable
		(iv) Operation and maintenance manuals	NA	Not applicable
	/	(v) Other documents generated as part of the implementation of the PPP	NA	Not applicable
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under	NA	Not applicable
		authorisation from the government		
	\	(vii) Information relating to outputs and outcomes	NA	Not applicable
		(viii) The process of the selection of the private sector party (concessionaire etc.)	NA	Not applicable
		(ix) All payment made under the PPP project	NA	Not applicable
3.2	Are the details of policies / decisions, which affect public, informed to them	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the	Not met	Policy decisions/ legislations taken in the previous one year need to be provided on the website

	[Section 4(1) (c)]	process more interactive; (i) Policy decisions/ legislations taken in the previous one year	PUB	LIC
		(i) Outline the Public consultation process	Fully met	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_0 1-08-2023.pdf provides the consultation process and a) Members of the public consulted in policy formulation/ policy implementation
		(ii) Outline the arrangement for consultation before formulation of policy	Fully met	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_0 1-08-2023.pdf provides the consultation process and a) Members of the public consulted in policy formulation/ policy implementation
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Fully met	The internet is being used as most effective medium to disseminate information relating to departmental functioning.
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	Fully met	RTI Manual updated in Aug 2023 available at the link https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_0 1-08-2023.pdf
		(ii) Printed format	Not met	Website must provide information whether the information manual is available in printed form and at what cost
3.5	Whether information manual/ handbook available free of cost or	List of materials available (i) Free of cost	Not met	Website must provide information whether the information manual is available in printed form and at what cost
	not [Section 4(1)(b)]	(ii) At a reasonable cost of the medium	Not met	Website must provide information whether the information manual is available in printed form and at what cost

4. E. Governance

S .No	ltem	Details of disclosure	Remarks	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information	(i) English	Fully met	Manual/Handbook Available in English
	Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(ii) Vernacular/ Local Language	Not met	The information need to be supplied even in the vernacular language / Hindi
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	Fully met	Manual updated on 01.08.2023
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Not met	Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site
		(ii) Name/ title of the document/record/ other information	Not met	Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site
	\	(iii) Location where available	Not met	Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	Fully met	Point (xiii) at page No. 11 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
		(ii) Details of information made available	Fully met	Point (xiii) at page No. 11 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
		(iii) Working hours of the facility	Fully met	Point (xiii) at page No. 11 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens

				for obtaining information, including the working hours etc
		(iv) Contact person & contact details (Phone, fax email	Fully met	Point (xiii) at page No. 11 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	Fully met	https://darpg.gov.in/public-grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 11 of the manual available at https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining information, including the working hours etc
		(ii) Details of applications received under RTI and information provided	Not met	https://darpg.gov.in/relatedlinks/rti-monthly-report provides only number. Under this head exact information asked and reply given need to be uploaded
		(iii) List of completed schemes/ projects/ Programmes	Fully met	Available at https://darpg.gov.in/e-governance
	\	(iv) List of schemes/ projects/ programme underway	Fully met	Available at https://darpg.gov.in/e-governance
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of	Not met	Details of all contracts entered into to be uploaded on the website
		completion of contract		-34
		(vi) An <mark>nual</mark> Report	Fully met	It is available at https://dopt.gov.in/reports/annual-report
		(vii) Frequently Asked Question (FAQs)	Fully met	https://darpg.gov.in/documents/rulesmanuals/faq-grievance-redress- mechanism

				https://darpg.gov.in/documents/rulesmanuals/faq-correspondence- mps
		(viii) Any other information such as	Partially Met	Only Citizen Chater is available at https://goicharters.nic.in/public/website/home
		a) Citizen's Charter b) Result		30.
		Framework Document (RFD) c) Six monthly	+ (13/
	/	reports on the d) Performance	-	~ \Z\-
		against the benchmarks set in the Citizen's Charter		
4.6	Receipt & Disposal of RTI applications &	(i) Details of applications	Fully met	https://darpg.gov.in/relatedlinks/rti-monthly-report
	appeals [F.No 1/6/2011-IR dt.	received and disposed		Updated from 01.04.20 <mark>2</mark> 2 to 31.03.2023
	15.04.2013]	(ii) Details of appeals received and orders issued	Fully met	https://darpg.gov.in/relatedlinks/rti-monthly-report Updated from 01.04.2022 to 31.03.2023
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	Fully met	All Parliaments questions are monitored by DoPT https://dopt.gov.in/imp-links/parliament-qa

5. Information as may be prescribed

S. No.	Item		Details of disclosure	Remarks	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i)	Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015 Details of third party audit of voluntary disclosure	Partially Met (a) Yes (b) Not met Fully met	https://darpg.gov.in/sites/default/file s/Audit_Report_CIC.pdf
			(a) Dates of audit carried out (b) Report of the audit carried out Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Fully met	Smt. Jaya Dubey, Joint Secretary DARPG has been Nominated as Nodal Officer for ensuring compliance with the proactive disclosure guidelines under Section 4 of RTI Act, 2005 wef 30th December, 2019. The copy of the order available at https://darpg.gov.in/sites/default/files/Nodal%20Officer%20under%20RTI%20Act_2.pdf https://darpg.gov.in/sites/default/files/Transparency%20Officer%20%2 Ounder%20RTI%20Act.pdf provides the order wherein the Additional Secretary, DARPG has been designated as the transparency officer wef 20th December 2018

(iv)	Consultancy committee of key stake holders for advice on suo-motu disclosure	Not met	Not available
	(a) Dates from which constituted (b) Name & Designation of the officers	1	
(v)	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information	Not met	Not available
	under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	(O,)	

6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks	Remarks/ Reference Points (Fully met/partially met/ not met-
NO.	3		- 19	Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Fully met	Most of the information relating to the functioning of the DARPG has been uploaded on the website
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	met	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12 th Feb 2026.

Chapter 3 Conclusions and Recommendations

Major Findings

- The information required under Section 4(1)(b) of the RTI Act and guidelines by the organization is Satisfactory. However, in certain categories there is scope for improvement. Disclosure needs to be improved in both quantity and quality of information. Disclosure in certain aspects is incomplete and partial and needs to be updated.
- 2. The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded.
- 3. Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.
- Manual provides section-wise statement of the categories of documents that are held by it or under its control; however, custodian of documents/categories for each department need to be specified.
- 5. The information pertaining to boards and committees is incomplete. There is need to provide the details relating to Composition, Date of constitution and tenure etc.
- 6. The relevant details regarding the No. of employees against whom disciplinary action has been pending/ finalized for Minor penalty or major penalty proceedings need to be put on website.
- 7. Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
- 8. Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.
- 9. In relation to budget some information is pending like Report on disbursements made and place where the related reports are available need to be supplied on the website.
- 10. Procurement related information is incomplete. The details of the bids awarded comprising the names of the suppliers of goods/ services being procured, works contracts concluded in any such combination of the above-and rate /rates and the total amount at which such procurement or works contract is to be executed.

- 11.CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament to be uploaded.
- 12. The details of policies / decisions, which affect public, to be uploaded on yearly basis.
- 13. Website must also provide information whether the RTI manual is available in printed form and at what cost.
- 14. Details of information available in electronic form on the DARPG site with name and location/ link need to be uploaded on the DARPG site.
- 15. Details of applications received under RTI and information provided to the applicant to be disclosed at the website.
- 16. Information related to Citizen Charter is incomplete. The Result Framework Document (RFD), six monthly reports on the performance against the benchmarks set in the Citizen's Charter need to be provided.
- 17. Consultancy committee of key stake holders for advice on suo-motu disclosure and the details of its constitution are required to be disclosed through website.
- 18. The information need to be supplied even in the vernacular language / Hindi.

Recommendations

For better implementation of the *Suo-motu* disclosure of information following steps are required to be taken:

- 1. The information required to be proactively disclosed under the Act and guidelines should be disclosed completely and entirely in quality and quantity to enhance transparency and openness.
- 2. Endeavour should be made that all publically funded information should be readily available and easily understandable format.
- 3. Website disclosure should be complete and easily accessible. The orders of the Public Authority and other proactively disclosed information should be uploaded immediately after it has been issued.
- 4. The grouping and categorization of the information should be proper. Most of the information is available on website but needs to be collated in proper manner.
- All the Acts, Rules, regulations, orders, which specify the norms for discharge of functions have been disclosed, but they are to be categorized properly. Further these should be presented in simple and easy manner and linked to decisionmaking process.
- 6. The public authority should make efforts to collect the large quantum of information and digitalize which is still not there on the website. At present the information relating to procurement, RTI reports, Citizen Charter, CAG/PAC paras, work-orders and contracts, information related to boards/committees,

- disciplinary actions etc have not been uploaded on the website. The same should be uploaded at the earliest in simple format for easy understanding.
- 7. To maintain the reliability of information, timely updating of the information is must. Therefore, it is required that a system is created for automatic updation of information, based on key word outputs. The date of last updation should be displayed on the website. Different media and forms should be used for proactive disclosure.
- 8. Besides uploading the original documents there is also need to present the information from the user's perspective in a simplified manner. Different media and forms like flow charts, tabular presentation should be used for proactive disclosure.
- 9. The elements of information required to be proactively disclosed under section 4(1)(b) are inter-related the endeavour should be made to disclose them in an integrated manner. The functions, powers, responsibilities, rules, regulations and decision-making process are interconnected and are difficult to understand in isolation; therefore endeavour should be made to present these in integrated manner.
- 10. The chapter on RTI Act in the annual report of the organisation should include the details about the compliance with the proactive disclosure guidelines.

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Self appraisal report for Year (2022-23)

Auditor Agency: Dr Sapna Chadah

Ministry Name: Ministry of Personnel, Public Grievances & Pensions

Department Name: Department of Administrative Reforms & PG

Public Authority Name: Department of Administrative Reforms & PG

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	darpg.gov.in	Fully Met	1.28	https://darpg.g ov.in/contact- us
1.1.2	Head of the organization	Fully Met	1.28	1.28	Shri V Srinivas	Fully Met	1.28	https://darpg.g ov.in/about- department-0
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://darpg.g ov.in/en/missi onvision- https ://darpg.gov.in /en/missionvis ion- statement		1.28	https://darpg.g ov.in/missionv ision- statement
1.1.4	Function and duties	Fully Met	1.28	1.28	https://darpg.g ov.in/sites/def ault/files /Role s_and_Respo nsibilities.pdf		1.28	https://darpg.g ov.in/about- department-0 https://darpg.g ov.in/sites/def ault/files/Role s_and_Respo nsibilities.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://darpg.g ov.in/sites/def ault/files /orga nisational- structure.pdf		1.28	https://darpg.g ov.in/sites/def ault/files/orga nisational- structure.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	darpg.gov.in	Fully Met	1.28	Information relating to the genesis, inception, formation, working of various divisions, etc is uploaded on the website.
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_01-0 8-2023.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_01-0 8-2023.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	The list of the rules / manual has been

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL provided but complete text and applicable provisions need to be
1.2.4	Exercised	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	uploaded The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.2.5	Work allocation	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/sites/def ault/files/proac tive_disclosur e_as_on_01-0 8-2023.pdf
1.3	Procedure followed in decision making proce	_						
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://darpg.gov.in/sites/default/files /Proactive_disclosure_as_on_27-07-20	a a	1.54	https://darpg.g ov.in/organisa tional- structure-0 htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								provides for decision making process and Identifies key decision making points
1.3.2	Final decision making authority	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g ov.in/organisa tional- structure-0 htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	darpg.gov.in	Partially Met	0.77	Point (ii) of the manual provides time for the grievance ack nowledgment

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								as within three working days of receipt of the grievance petition. Page 6 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-20 23.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.gov.in/organisational-structure-0 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdfchannels of supervision and accountability are fully brought put in the manual
1.4	Norms for discharge of functions[Section 4							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://darpg.g

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ov.in/organisa tional-structure-0 htt ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf channels of supervision and accountability are fully brought put in the manual
1.4.2	Norms/ standards for functions/ service delivery		1.54	1.54	darpg.gov.in	Fully Met	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf Norms/ standards for functions/ service delivery and timelines are specifies in the Citizen Charter
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL 45t7Ra.pdf Process by which these services can be accessed has also been provided in citizen charter
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	darpg.gov.in	Fully Met	1.54	https://goichar ters.nic.in/publ ic/upload/pdfs/ 45t7Ra.pdf Time-limit for achieving the targets have been provided
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://darpg.g ov.in/en/public grievance		1.54	https://darpg.g ov.in/public- grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov .in/sites/defaul t/files/proactiv

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								e_disclosure_ as_on_01-08- 2023.pdf provides the particulars of facilities available for grievance redressal to citizens and for obtaining information, including the working hours etc https://goic harters.nic.in/ public/upload/ pdfs/45t7Ra.p df also provided in the citizen charter
1.5	Rules, regulations, instructions manual and	l records for d	ischargin	g function	s[Section 4(1)(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	darpg.gov.in	Fully Met	1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	darpg.gov.in	Fully Met	1.92	Point iii of the manual at page 7 https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	darpg.gov.in	Not Met	0	Not available on the website. The list of the rules / manual has been provided but complete text and applicable provisions need to be uploaded
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	darpg.gov.in	Not Met	0	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								need to be uploaded on the website.
1.6	Categories of documents held by the auth	ority under its o	control[Se	ection 4(1)	(b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://darpg.g	Fully Met	3.85	Manual provides section-wise statement of the categories of documents that are held by it or under its control at point (iv) page 7 https://darpg.gov.in/sites/default/files/proactive_disclos ure_as_on_01-08-2023.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://darpg.g ov.in/en	Not Met	0	Custodian of comments/cat egories for each department need to be specified
1.7	Boards, Councils, Committees and other E	Bodies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://darpg.ç ov.in/en/rti	-	0.96	The Name of Boards, Council, Committee

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								etc. have been fully provided at point (vi) page 9-10 of the manual htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://darpg.g	Partially Met	0.48	Composition of all of these need to be specified which is not complete at present
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://darpg.ç ov.in/en/rti	Not Met	0	Date of constitution and tenure of these committees need to be specified.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://darpg.g	Not Met	0	Date of constitution and tenure of these committees need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL specified.
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://darpg.ç ov.in/en/rti	Fully Met	0.96	Relevant information available on the website
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Mentioned not open to public
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Mentioned not open to public
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	No	Not Applicable	e0	Not applicable
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://darpg.g ov.in/sites/def ault/files /Tele phone- list-1.pdf		3.85	https://darpg.g ov.in/sites/def ault/files/Telep hone-list-1.pdf
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://darpg.g ov.in/sites/def ault/files /Tele phone- list-1.pdf		3.85	https://darpg.g ov.in/sites/def ault/files/Telep hone-list-1.pdf
1.9	Monthly Remuneration received by officers &	emplovees	including	svstem of		n[Section 4(1)	(b) (x)1	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	darpg.gov.in		3.85	https://darpg.g ov.in/sites/def ault/files/Rem uneration_DA RPG.pdf Monthly Remuneration Received by Officers and

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Employees (As on 31-03-2022)
1.9.2	System of compensation as provided in its regulations	Not Met	3.85	0	empty	Not Met	0	System of compensation as provided in its regulations need to be specified
1.10	Name, designation and other particulars of pu							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://darpg ov.in/en/rti N APIO		3.85	Name and designation of the Central Public Information Officers And Appellate Authorities under Right To Information Act, 2005 (as on August, 2023) has been uploaded on the link https://darpg.gov.in/sites/default/files/Appellate_Authorities_Name_and_address_of_CPIOs

Sr. No	Details of disclosure	Category	Marks	Obtained		Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL .pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://darpg.g ov.in/en/rti NC APIO	•	3.85	Information at the link https:// darpg.gov.in/s ites/default/file s/Appellate_A uthorities_Na me_and_addr ess_of_CPIOs .pdf also contains the Address, telephone numbers and email ID of each designated official
1.11	No. Of employees against whom Disciplinary			sed/ take		•		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	9 0	0	empty	Not Met	0	The relevant details regarding the No. of employees against whom disciplinary action has been pending/finalized for Minor penalty or major penalty

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL proceedings
								need to be put on website
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	eO	0	empty	Not Met	0	The relevant details regarding the No. of employees against whom disciplinary action has been pending/finalized for Minor penalty or major penalty proceedings need to be put on website
1.12	Programmes to advance understanding of R							
1.12.1	Educational programmes	Partially Met	1.92	0.96	DoPT being Cadre Authority	Not Met	0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL CPIOs need to be uploaded on
1.12.2	Efforts to encourage public authority to participat in these programmes	ePartially Met	1.92	0.96	DoPT being Cadre Authority	Not Met	0	the website. Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of CPIOs need to be uploaded on the website.
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	DoPT being Cadre Authority	Not Met	0	Relevant information pertaining to Programmes to advance understanding of RTI which includes educational programmes, other efforts and training of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								CPIOs need to be uploaded on the website.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://darpg.g ov.in/en/rti	Fully Met	1.92	guidelines on RTI by the Public Authorities concerned are available on ht tps://rti.gov.in/ RTICorner/Gu ide_2013-issu e.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Partially Met		3.85	Cadre Authority	Not Met	0	Transfer policy as prescribed by the Cadre controlling department and transfer /Posting orders issued from time to time also need to be uploaded on the website.
Total	'		92	82		99	61	
	Budget and Programme				-			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	4(1)(b)(xi)]					, ,		
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	darpg.gov.in		10.00	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures is available at point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	darpg.gov.in	Fully Met	10.00	point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	darpg.gov.in	Fully Met	10.00	point (ix) page 10 of the manual https:/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								/darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	darpg.gov.in	Fully Met	10.00	point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	darpg.gov.in	Not Met	0	DDO report on disbursem ents made and place where the related reports are available need to be specified.
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.201	2)					
2.2.1	Budget	Fully Met	16.67	16.67	darpg.gov.in	Fully Met	16.67	point (ix) page 10 of the manual https:/ /darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL _on_01-08-20
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	darpg.gov.in	Fully Met	16.67	23.pdf Foreign Visits undertaken by Officer upto J anuary-March 2019 are available And Domestic tour upto 2023 have been uploaded with Places visited, period of visit, number of members in the official delegation, and expenditure on the visit
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	darpg.gov.in	Partially Met	8.34	https://darpg.g ov.in/tender ht tps://darpg.go v.in/tender- archives
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b	(xii)]			-		
2.3.1	Name of the programme of activity	Not Applicab	e0	0	empty	Not Applicabl	e0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.2	Objective of the programme	Not Applicable	20	0	empty	Not Applical		Not applicable
2.3.3	Procedure to avail benefits	Not Applicable		0	empty	Not Applica		Not applicable
2.3.4	Duration of the programme/ scheme	Not Applicable		0	empty	Not Applica		Not applicable
2.3.5	Physical and financial targets of the programme	Not Applicable		0	empty	Not Applica		Not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable		0	empty	Not Applica		Not applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable		0	empty	Not Applica		Not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable		0	empty	Not Applica		Not applicable
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institution	Not Applicables	e0	0	empty	Fully Met	25.00	https://darpg.g ov.in/sites/def ault/files/Grant s%20aid%20t o%20NCGG% 20for%20202 1-22.pdf https: //darpg.gov.in/ sites/default/fil es/Grants%20 aid%20to%20 NCGG%20for %202021-22. pdf https://dar pg.gov.in/sites /default/files/In formation%20 on%20Grants. pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	e0	0	empty	Fully Met	25.00	https://darpg.g ov.in/sites/def ault/files/Audit %20Report-20

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL 20-21.pdf
2.5	Particulars of recipients of concessions, perm	nits of autho	rizations	granted by	y the public au	thority[Sectio	n 4(1) (b	
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	darpg.gov.in	Not Applicable		Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	darpg.gov.in	Not Applicable	• 0	Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	-	50	50.00	No CAG/PAC para		0	CAG para and ATR reports need to be uploaded on the website.
Total			200	200		200	132	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there		•	-		•	elation t	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	darpg.gov.in	_	12.50	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-2023.pdf provides the consultation

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								process and a) Members of the public consulted in policy formulation/ policy implem entation
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	darpg.gov.in	Fully Met	12.50	(a) Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-20 23.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation (b) & (c) Point (xiii) at page 11 of the manual htt ps://darpg.gov.in/sites/defaul

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
								t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf provides the particulars of facilities available to citizens for obtaining information
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	: 0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.10		Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.11	Public- private partnerships (PPP) - All payment	Not Applicable	0	0	empty	Not Applicable	0	Not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	made under the PPP project							
3.2	Are the details of policies / decisions, which a	ffect public, i	nforme	d to them[S	Section 4(1)	(c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	e0	0	empty	Not Met	0	Policy decisions/ legislations taken in the previous one year need to be provided on the website
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive. Outline the Public consultation process		e0	0	empty	Fully Met	16.67	Point (v) at page 9 of the manual https://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-20 23.pdf provides the consultation process and a) Members of the public consulted in policy formulation/policy implementation
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more	Not Applicable	e0	0	empty	Fully Met	16.67	Point (v) at page 9 of the manual https:/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	interactive- Outline the arrangement for consultation before formulation of policy							/darpg.gov.in/ sites/default/fil es/proactive_ disclosure_as _on_01-08-20 23.pdf provides the consultation process and a) Members of the public consulted in policy formulation/ policy implem
3.3	Dissemination of information widely and in	such form and	d manner	which is e	easily accessi	ble to the pu	blic [Section	entation
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	darpg.gov.in		50.00	The internet is being used as most effective medium to disseminate information relating to departmental functioning.
3.4	Form of accessibility of information manua	ıl/ handbook[S	ection 4(1	l)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	darpg.gov.in	Fully Met	25.00	RTI Manual updated in Aug 2023 available at the link https://

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								darpg.gov.in/s ites/default/file s/proactive_di sclosure_as_o n_01-08-2023 .pdf
3.4.2	Information manual/handbook available in Printed format		25	25.00	darpg.gov.in	Not Met	0	Website must provide information whether the information manual is available in printed form and at what cost
3.5	Whether information manual/ handbook availa	able free of co	st or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Free of Cost	Not Met	0	Website must provide information whether the information manual is available in printed form and at what cost
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Website must provide information whether the information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL manual is available in printed form and at what cost
Total			150	150		225	133	
4	E-Governance							
4.1	Language in which Information Manual/Handb					_		
4.1.1	English	Fully Met	14.29	14.29	darpg.gov.in	-	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	darpg.gov.in		0	The information need to be supplied even in the vernacular language / Hindi
4.2	When was the information Manual/Handbook	last updated	!?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	darpg.gov.in	Fully Met	28.57	Manual updated on 01.08.2023
4.3	Information available in electronic form[Section	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	darpg.gov.in	Not Met	0	Details of information available in electronic form on the DARPG site with name and location/link need to be uploaded

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								on the DARPG site
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	darpg.gov.in	Not Met	0	Details of information available in electronic form on the DARPG site with name and location/link need to be uploaded on the DARPG site
4.3.3	Location where available	Fully Met	9.52	9.52	darpg.gov.in	Not Met	0	Details of information available in electronic form on the DARPG site with name and location/link need to be uploaded on the DARPG site
4.4	Particulars of facilities available to citizen	for obtaining in	ıformatioı	n[Section 4	4(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	darpg.gov.in	Fully Met	7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								.in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.4.2	Details of information made available	Fully Met	7.14	7.14	darpg.gov.in	Fully Met	7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								including the working hours etc
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	darpg.gov.in		7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov.in/sites/defaul t/files/proactiv e_disclosure_as_on_01-08-2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours etc
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	darpg.gov.in	Fully Met	7.14	Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov.in/sites/default/files/proactive_disclosure_as_on_01-08-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL 2023.pdf provides the particulars of facilities available to citizens for obtaining information, including the working hours
4.5 4.5.1	Such other information as may be prescribed Grievance redressal mechanism	Fully Met	3.57	(xvii) 3.57	darpg.gov.in	Fully Met	3.57	https://darpg.g ov.in/public- grievances provides the details of the lodging grievances with the Department. Point (xiii) at page No. 11 of the manual available at htt ps://darpg.gov .in/sites/defaul t/files/proactiv e_disclosure_ as_on_01-08- 2023.pdf provides the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								particulars of facilities available for grievance redressal to citizens and for obtaining information, including the working hours etc
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	darpg.gov.in	Not Met	0	https://darpg.g ov.in/relatedlin ks/rti-monthly- report provides only number. Under this head exact information asked and reply given need to be uploaded
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	darpg.gov.in	Fully Met	3.57	Available at ht tps://darpg.go v.in/e-governance
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	darpg.gov.in	Fully Met	3.57	Available at ht tps://darpg.go v.in/e-governance

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	darpg.gov.in	Not Met	0	Details of all contracts entered into to be uploaded on the website
4.5.6	Annual Report	Fully Met	3.57	3.57	Available in DoPT's Website	Fully Met	3.57	It is available at https://dopt.gov.in/reports/annual-report
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	darpg.gov.in	Fully Met	3.57	https://darpg.g ov.in/docume nts/rulesmanu als/faq-grieva nce-redress- mechanism ht tps://darpg.go v.in/document s/rulesmanual s/faq-correspo ndence-mps
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	darpg.gov.in	Partially Met	1.79	Only Citizen Chater is available at htt ps://goicharter s.nic.in/public/ website/home
4.6	Receipt & Disposal of RTI applications & appe	eals [F.No 1/	6/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	darpg.gov.in	Fully Met	14.29	https://darpg.g ov.in/relatedlin ks/rti-monthly- report
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	darpg.gov.in	Fully Met	14.29	https://darpg.g

Sr. No		Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL ov.in/relatedlin ks/rti-monthly- report Updated from 01.04.2022 to 31.03.2023
4.7 4.7.1	Replies to questions asked in the parliament[Details of questions asked and replies given	Fully Met	28.57	28.57	darpg.gov.in	Fully Met	28.57	All Parliaments questions are monitored by DoPT https://d opt.gov.in/imp -links/parliame
Total			200	200		200	148	nt-qa
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	_						Dantially Mat
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	darpg.gov.in	Partially Met	10.00	Partially Met
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	darpg.gov.in	Fully Met	20.00	https://darpg.g ov.in/sites/def ault/files/Audit _Report_CIC. pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
				IVICATION		Category	IVIATINS	for ensuring compliance with the proactive disclosure guidelines under Section 4 of RTI Act, 2005 wef 30th December, 2019. The copy of the order available at htt ps://darpg.gov.in/sites/default/files/Nodal% 200fficer%20 under%20RTI %20Act_2.pdf https://darpg.gov.in/sites/default/files/Tran sparency%20 Officer%20%2 Ounder%20RTI %20Act.pdf provides the order wherein the Additional Secretary, DARPG has

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								been designated as the transparency officer wef 20th December 2018
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	DoPT has set up	Not Met	0	Not available
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	(a) 27.02.2020 (b) Smt Prisca Mathew, DS - Chairperson; Smt Sunila Bagga, US and Shri Gya Prasad, US - Members	Not Met	0	Not available
Total			100	100		100	50	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	darpg.gov.in	Fully Met	25.00	Most of the information relating to the functioning of the DARPG has been uploaded on

r. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
								the website
6.2	Guidelines for Indian Government Websites Secretariat Manual of Office Procedures (CS Personnel, Publ		-		=			
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	darpg.gov.in	Fully Met	12.50	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026.
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25	darpg.gov.in	Fully Met	12.50	STQC certification has been obtained on Feb 13, 2023 and its validity is upto 12th Feb 2026.
Total	'		50	31		50	50	
Grand	Total		792	763		874	574	

Ye	ear:*	201	9-2020	<u> </u>	
		S	earch		
rgani	sation and Functior	1			Year(2021-22
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.1	Particulars of its o	rganisa	tion,func	tions and	duties[Section 4(1)(b)(i)]
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	darpg.gov.in
1.1.2	Head of the organization	1.28	Fully Met	1.28	Shri V Srinivas
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	https://darpg.gov.in/en/missionvision- statement
1.1.4	Function and duties	1.28	Fully Met	1.28	https://darpg.gov.in/sites/default/files/ /Roles_and_Responsibilities.pdf
1.1.5	Organization Chart	1.28	Fully Met	1.28	https://darpg.gov.in/sites/default/files /organisational-structure.pdf
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	1.28	Fully Met	1.28	darpg.gov.in
1.2	Power and duties	of its of	ficers and	employee	es[Section 4(1) (b)(ii)]
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	darpg.gov.in
1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	darpg.gov.in

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	darpg.gov.in
1.2.4	Exercised	1.54	Fully Met	1.54	darpg.gov.in
1.2.5	Work allocation	1.54	Fully Met	1.54	darpg.gov.in
1.3	Procedure followe	d in de	cision mal	king proce	ess [Section 4(1)(b)(iii)]
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	https://darpg.gov.in/sites/default/files /Proactive_disclosure_as_on_27-07-2
1.3.2	Final decision making authority	1.54	Fully Met	1.54	darpg.gov.in
1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	darpg.gov.in
1.3.4	Time limit for taking a decisions, if any	1.54	Fully Met	1.54	darpg.gov.in
1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	darpg.gov.in
1.4	Norms for dischar	ge of fu	nctions[S	ection 4(1)(b)(iv)]
1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	darpg.gov.in
1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	darpg.gov.in
1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	darpg.gov.in
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	darpg.gov.in
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	https://darpg.gov.in/en/public-grievanc
1.5	Rules, regulations functions[Section	-		nual and r	records for discharging

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.5.1	Title and nature of the record/ manual /instruction.	1.92	Fully Met	1.92	darpg.gov.in
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	darpg.gov.in
1.5.3	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	darpg.gov.in
1.5.4	Transfer policy and transfer orders	1.92	Fully Met	1.92	darpg.gov.in
1.6	Categories of docu (vi)]	ıments	held by th	e authori	ty under its control[Section 4(1)
1.6.1	Categories of documents	3.85	Fully Met	3.85	https://darpg.gov.in/en
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	https://darpg.gov.in/en
1.7	Boards, Councils, Councils			other Bod	ies constituted as part of the Pul
			••		
1.7.1	Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	https://darpg.gov.in/en/rti
1.7.1	Council, Committee	0.96		0.96	https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti
	Council, Committee etc.		Fully Met		, , , , , ,
1.7.2	Council, Committee etc. Composition Dates from which	0.96	Fully Met Fully Met	0.96	https://darpg.gov.in/en/rti
1.7.2	Council, Committee etc. Composition Dates from which constituted	0.96	Fully Met Fully Met Fully Met	0.96	https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti
1.7.2 1.7.3 1.7.4	Council, Committee etc. Composition Dates from which constituted Term/ Tenure	0.96	Fully Met Fully Met Fully Met Fully Met	0.96	https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti
1.7.2 1.7.3 1.7.4 1.7.5	Council, Committee etc. Composition Dates from which constituted Term/ Tenure Powers and functions Whether their meetings are open to	0.96 0.96 0.96	Fully Met Fully Met Fully Met Fully Met Fully Met	0.96 0.96 0.96	https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti https://darpg.gov.in/en/rti

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.8	Directory of office	rs and e	employees	[Section 4	4(1) (b) (ix)]
1.8.1	Name and designation	3.85	Fully Met	3.85	https://darpg.gov.in/sites/default/files /Telephone-list-1.pdf
1.8.2	Telephone , fax and email ID	3.85	Fully Met	3.85	https://darpg.gov.in/sites/default/files /Telephone-list-1.pdf
1.9	Monthly Remuner compensation[Sec		-	officers &	a employees including system of
1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	darpg.gov.in
1.9.2	System of compensation as provided in its regulations	3.85	Not Met	0	
1.10	Name, designation 4(1) (b) (xvi)]	n and o	ther partic	culars of p	ublic information officers[Secti
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	https://darpg.gov.in/en/rti NO APIO
1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	https://darpg.gov.in/en/rti NO APIO
1.11	No. Of employees taken(Section 4(2)	_	whom Dis	sciplinary	action has been proposed/
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	0	Not Applicable	0	

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	0	Not Applicable	0	
1.12	Programmes to ad	vance ı	understand	ding of RT	T(Section 26)
1.12.1	Educational programmes	1.92	Partially Met	0.96	DoPT being Cadre Authority
1.12.2	Efforts to encourage public authority to participate in these programmes	1.92	Partially Met	0.96	DoPT being Cadre Authority
1.12.3	Training of CPIO/APIO	1.92	Partially Met	0.96	DoPT being Cadre Authority
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	https://darpg.gov.in/en/rti
1.13	Transfer policy and	d trans	fer orders[F No. 1/6/	2011- IR dt. 15.4.2013]
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Partially Met	3.85	DoPT being Cadre Authority
Total		92		82	
				ľ	Next (/question/audit-report?year=2022&i

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Y	'ear:*	201	9-2020	v	
		Se	earch		
udge	et and Programme				Year(2021-22
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.1				uding all plans, propos etc.[Section 4(1)(b)(xi	
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	darpg.gov.in
2.1.2	Budget for each agency and plan & programmes	10	Fully Met	10.00	darpg.gov.in
2.1.3	Proposed expenditures	10	Fully Met	10.00	darpg.gov.in
2.1.4	Revised budget for each agency, if any	10	Fully Met	10.00	darpg.gov.in
2.1.5	Report on disbursements made and place where the related reports are available	10	Fully Met	10.00	darpg.gov.in
2.2	Foreign and domes	tic tour	s(F.No. 1/8	3/2012- IR dt. 11.9.2012	2)
2.2.1	Budget	16.67	Fully Met	16.67	darpg.gov.in
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	16.67	Fully Met	16.67	darpg.gov.in

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	16.67	Fully Met	16.67	darpg.gov.in
2.3	Manner of executio	n of suk	sidy progr	ramme [Section 4(i)(b)(x	cii)]
2.3.1	Name of the programme of activity	0	Not Applicable	0	
2.3.1		0		0	
	programme of activity Objective of the		Applicable Not		
2.3.2	objective of the programme Procedure to avail	0	Applicable Not Applicable Not	0	
2.3.2	programme of activity Objective of the programme Procedure to avail benefits Duration of the	0	Applicable Not Applicable Not Applicable Not	0	
2.3.2 2.3.3 2.3.4	programme of activity Objective of the programme Procedure to avail benefits Duration of the programme/ scheme Physical and financial targets of the	0 0	Applicable Not Applicable Not Applicable Not Applicable Not Applicable	0 0	
2.3.2 2.3.3 2.3.4 2.3.5	programme of activity Objective of the programme Procedure to avail benefits Duration of the programme/ scheme Physical and financial targets of the programme Nature/ scale of subsidy /amount	0 0	Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable	0 0	

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
2.4	Discretionary and r 15.04.2013]	non-disc	cretionary	grants [F. No. 1/6/2011-	IR dt.
2.4.1	Discretionary and non- discretionary grants/ allocations to State Govt./ NGOs/other institutions	0	Not Applicable	0	
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	0	Not Applicable	0	
2.5	Particulars of recip the public authorit			ns, permits of authoriza (xiii)]	tions granted by
2.5.1	Concessions, permits or authorizations granted by public authority	25	Fully Met	25.00	darpg.gov.in
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	25	Fully Met	25.00	darpg.gov.in
2.6	CAG & PAC paras [F	No. 1/6	/2011- IR d	t. 15.4.2013]	
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	50	Fully Met	50.00	No CAG/PAC para

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
Total	I	200		200	
Prev	Previous (/question/audit-report?year=2022&i		022&id=1)	Next (/question/audit-repo	rt?year=2022&id=3)

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Sett ap	praisal report by Pu	DUC AU	thority		
Ye	ar:*	2019	9-2020	v	
		Se	earch		
Publici	ty Band Public inter	face			Year(2021-22)
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
3.1	the members of th	e public	c in relatio	consultation with or repr n to the formulation of po 1)(b)(vii)] [F No 1/6/2011	olicy or
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	darpg.gov.in
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	12.5	Fully Met	12.50	darpg.gov.in
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	0	Not Applicable	0	
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	0	Not Applicable	0	

3.2	Are the details of p them[Section 4(1)		/ decisions	, which affect public, info	ormed to
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	0	Not Applicable	0	
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	0	Not Applicable	0	
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	0	Not Applicable	0	
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	0	Not Applicable	0	
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	0	Not Applicable	0	
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	0	Not Applicable	0	
3.1.5	Public- private partnerships (PPP)-Concession agreements.	0	Not Applicable	0	
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	0	Not Applicable	0	
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	0	Not Applicable	0	
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive-Outline the arrangement for consultation before formulation of policy	0	Not Applicable	0	
3.3	Dissemination of in easily accessible to		-	/ and in such form and ma on 4(3)]	anner which i
3.3.1	Use of the most effective means of communication - Internet (website)	50	Fully Met	50.00	darpg.gov.in
3.4	Form of accessibili	ty of in	formation	manual/ handbook[Secti	on 4(1)(b)]
3.4.1	Information manual/handbook available in Electronic format	25	Fully Met	25.00	darpg.gov.in

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Total		150		150	
3.5.2	List of materials available At a reasonable cost of the medium	0	Not Applicable	0	
3.5.1	List of materials available Free of cost	25	Fully Met	25.00	Free of Cost
3.5	Whether informati [Section 4(1)(b)]	on mar	iual/ handl	oook available free of cos	t or not
3.4.2	Information manual/handbook available in Printed format	25	Fully Met	25.00	darpg.gov.in
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA

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Y	ear:*	2019	-2020	v					
		Sea	arch						
-Gov	ernance				Year(2021-22				
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA				
4.1	Language in which I IR dt. 15.4.2013]	nforma	tion Manu	ıal/Handbook Avail	able [F No. 1/6/2011				
1.1.1	English	14.29	Fully Met	14.29	darpg.gov.in				
1.1.2	Vernacular/ Local Language	14.29	Fully Met	14.29	darpg.gov.in				
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
1.2.1	Last date of Annual updation	28.57	Fully Met	28.57	darpg.gov.in				
4.3	Information availab	le in ele	ectronic fo	orm[Section 4(1)(b)	(xiv)]				
4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	darpg.gov.in				
4.3.2	Name/ title of the document/record/ other information	9.52	Fully Met	9.52	darpg.gov.in				
4.3.3	Location where available	9.52	Fully Met	9.52	darpg.gov.in				
1.4	Particulars of facilit 4(1)(b)(xv)]	ies avai	lable to ci	tizen for obtaining	information[Sectio				
4.4.1	Name & location of the faculty	7.14	Fully Met	7.14	darpg.gov.in				
1.4.2	Details of information made available	7.14	Fully Met	7.14	darpg.gov.in				
1.4.3	Working hours of the facility	7.14	Fully Met	7.14	darpg.gov.in				

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
4.4.4	Contact person & contact details (Phone, fax email)	7.14	Fully Met	7.14	darpg.gov.in
4.5	Such other information	tion as r	may be pre	escribed under Sect	ion 4(i) (b)(xvii)
4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	darpg.gov.in
4.5.2	Details of applications received under RTI and information provided	3.57	Fully Met	3.57	darpg.gov.in
4.5.3	List of completed schemes/ projects/ Programmes	3.57	Fully Met	3.57	darpg.gov.in
4.5.4	List of schemes/ projects/ programme underway	3.57	Fully Met	3.57	darpg.gov.in
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	3.57	Fully Met	3.57	darpg.gov.in
4.5.6	Annual Report	3.57	Fully Met	3.57	Available in DoPT's Website
4.5.7	Frequently Asked Question (FAQs)	3.57	Fully Met	3.57	darpg.gov.in
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	3.57	Fully Met	3.57	darpg.gov.in
4.6	Receipt & Disposal of 15.04.2013]	of RTI ap	plications	s & appeals [F.No 1/0	5/2011-IR dt.
4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	darpg.gov.in

27-06-2023, 10:22

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA		
4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	darpg.gov.in		
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]						
4.7.1	Details of questions asked and replies given	28.57	Fully Met	28.57	darpg.gov.in		
Total	Total			200			
Prev	vious (/question/audit-repor	t?year=20)22&id=3)	Next (/question/audit-	report?year=2022&id=5)		

3 of 3 27-06-2023, 10:22

Self a	ppraisal report by Pu	ıblic Aut	hority		
Y	ear:*	2019	9-2020	~	
		Se	arch		
Inforr	mation as may be pre	scribed			Year(2021-22)
Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA
5.1	Such other informa 17.8.2016, F No. 1/6			_	lo. 1/2/2016-IR dt.
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	darpg.gov.in
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	20	Fully Met	20.00	darpg.gov.in
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	20	Fully Met	20.00	Ms Jaya Dubey, JS dtd 30.12.2019
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	20	Fully Met	20.00	DoPT has set up

1 of 2

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	20	Fully Met	20.00	(a) 27.02.2020 (b) Smt Prisca Mathew, DS - Chairperson; Smt Sunila Bagga, US and Shri Gya Prasad, US - Members	
Total	Total			100		
Prev	vious (/question/audit-repo	rt?year=2	022&id=4)	Next (/ques	tion/audit-report?year=2022&id=6)	

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2 of 2

Yea	ar:*			2020-20				
				Search	1			
Sr. No	Details of disclos ure	Total Marks	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Rema ks/UR L
1.1	Particu	ılars of	its orga	nisation	,functions and duties[Se	ection 4(1)(b)(i)]	
1.1.1	Name ar address the Organiza	of 1.28	Fully Met	1.28	darpg.gov.in	Fully Met	1.28	Neces sary info provid ed
1.1.2	Head of organiza	the 1.28 tion	Fully Met	1.28	Shri Sanjay Kumar Singh	Fully Met	1.28	Neces sary info provid ed
1.1.3	Vision, Mission and Key objective		Fully Met	1.28	darpg.gov.in/missionvision- statement	Fully Met	1.28	Neces sary info provid ed
1.1.4	Function and duties	1.28	Fully Met	1.28	darpg.gov.in/roles-and- responsibilities	Fully Met	1.28	Neces sary info provid ed
1.1.5	Organiza Chart	ation 1.28	Fully Met	1.28	darpg.gov.in/organizationall structure	Fully Met	1.28	Neces sary info provid ed

				·			
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from 1.28 time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	darpg.gov.in	Fully Met	1.28	Neces sary info provid ed
1.2	Power and du	ties of i	ts officei	rs and employees[Section	4(1) (b)	(11)]	
1.2.1	Powers and duties of officers (administrative, financial judicial)	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed
1.2.2	Power and duties of other employees	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	neces sary info provid ed
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed

1.2.4	Exercised 1.54	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Could not find and SOP for exerci se of power in design ated area
1.2.5	Work allocation 1.54	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed
1.3	Procedure fol	lowed in	n decisio	n making process [Section	n 4(1)(b)(iii)]	
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed
1.3.2	Final decision making authority	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed
1.3.3	Related provisions, 1.54 acts, rules etc.	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	
1.3.4	Time limit for taking a 1.54 decisions, if any	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	neces sary info provid ed

721, 1.001	1 1 1 1 1			/turnin Question			
1.3.5	Channel of supervision 1.54 and accountability	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed
1.4	Norms for disc	charge (of functi	ons[Section 4(1)(b)(iv)]			
1.4.1	Nature of functions/services offered	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provid ed
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	darpg.gov.in	Partiall y Met	0.77	Neces sary info provid ed
1.4.3	Process by which these services can be accessed	Fully Met	1.54	darpg.gov.in	Partiall y Met	0.77	Acces ability not explai ned
1.4.4	Time- limit for achieving 1.54 the targets	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	Neces sary info provided
1.4.5	Process of redress of 1.54 grievances	Fully Met	1.54	darpg.gov.in/public- grievances	Fully Met	1.54	Neces sary info provid
1.5	Rules, regulat functions[Sec			ns manual and records f	for dischar	ging	
1.5.1	Title and nature of the record/1.92 manual /instruction.	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	Neces sary info provid ed

1.5.2	List of Rules, regulations, instructions.92 manuals and records.	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	Neces sary info provid ed
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	Neces sary info provid ed
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	Neces sary info provid ed
1.6	Categories of (b) (vi)]	docume	nts held	l by the authority under it	s contro	l[Sectio	on 4(1)
1.6.1	Categories of 3.85 documents	Fully Met	3.85	darpg.gov.in/documents-and- reports	Partiall y Met	1.93	Url not openin
1.6.2	Custodian of 3.85 documents/catego	Fully pr ie lset	3.85	-do-	Fully Met	3.85	Neces sary info availa ble
1.7	Boards, Counc Public Author			s and other Bodies constit (b)(viii)]	uted as	part of t	the
1.7.1	Name of Boards, Council, 0.96 Committee etc.	Fully Met	0.96	darpg.gov.in/rti	Fully Met	0.96	Neces sary info provid ed
1.7.2	Composition96	Fully Met	0.96	-do-	Fully Met	0.96	Neces sary info provid ed
1.7.3	Dates from which 0.96 constituted	Fully Met	0.96	-do-	Partiall y Met	0.48	Not provid ed for all the committees

1.7.4	Term/ Tenure 0.96	Fully Met	0.96	-do-	Partiall y Met	0.48	Not provid ed for all the committees
1.7.5	Powers and 0.96 functions	Fully Met	0.96	-do-	Fully Met	0.96	Neces sary info provid ed
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	No	Partiall y Met	0.48	Not provid ed for all the committees
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	No	Partiall y Met	0.48	Not provid ed for all the commi ttees
1.7.8	Place where the minutes if open to 0.96 the public are available?	Fully Met	0.96	No	Partiall y Met	0.48	Not provid ed agains t each commitee
1.8	Directory of o	fficers a	nd emp	loyees[Section 4(1) (b) (ix)]		
1.8.1	Name and 3.85 designation	Fully Met	3.85	darpg.gov.in/telephonelist	Fully Met	3.85	Neces sary info provid ed
1.8.2	Telephone , fax and 3.85 email ID	Fully Met	3.85	-do-	Fully Met	3.85	Neces sary info provid ed
1.9	Monthly Remu			ved by officers & employee o) (x)]	s includ	ing syst	em of

/21, 1:05 P	M			Admin Question			
1.9.1	List of employees with Gross3.85 monthly remuneration	Fully Met	3.85	darpg.gov.in	Fully Met	3.85	Neces sary info provid ed
1.9.2	System of compensation 3.85 as provided in its regulations	Not Met	0		Not Met	0	Not provid ed
1.10	Name, design officers[Section	ation ar on 4(1) (nd other (b) (xvi)]	particulars of public info	rmation		
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	darpg.gov.in/rti. No APIO	Fully Met	3.85	Neces sary info Provid ed
1.10.2	Address, telephone numbers and email 3.85 ID of each designated official.	Fully Met	3.85	-do-	Fully Met	3.85	Neces sary info provid ed
1.11	No. Of employ taken(Section		inst wh	om Disciplinary action ha	s been p	ropose	d/

1.13	Transfer pelie		c	rders[F No. 1/6/2011- I	D d4 15 4 3	0101	
1.12.4	Update & publish guidelines on RTI by 1.92 the Public Authorities concerned	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	Neces sary info provid ed
1.12.3	Training of 1.92 CPIO/APIO	Partiall y Met	0.96	-DO-	Partiall y Met	0.96	
1.12.2	Efforts to encourage public authority td .92 participate in these programmes	Partiall y Met	0.96	-DO-	Partiall y Met	0.96	
1.12.1	Educational 1.92 programmes	Partiall y Met	0.96	DOPT,BEING CADRE AUTHORITY,DOES	Fully Met	1.92	
1.12		o advar	nce unde	erstanding of RTI(Section	on 26)		
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applic able	0		Not Met	0	not applic able
1.11.1	employees against whom disciplinary action has been (i) 0 Pending for Minor penalty or major penalty proceedings	Not Applic able	0		Not Met	0	Not applic able

82	82	92		Total
DOPT,BEING CADRE AUTHORITY,DOES	Partiall y Met	7.69	Transfer Policy Ar Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013	1.13.1

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Ye	ar:*			2020-20				
				Search	1			
Sr. No	1	otal 1arks	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Rema ks/UR L
2.1					ncy including all plans s made etc.[Section 4		expendi	ture
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	darpg.gov.in	Fully Met	10.00	neces sary info provid ed
2.1.2	Budget for each agency and plan & programme		Fully Met	10.00	darpg.gov.in	Fully Met	10.00	neces sary info provid ed
2.1.3	Proposed expenditure	l0 es	Fully Met	10.00	darpg.gov.in	Fully Met	10.00	neces sary info provid ed
2.1.4	Revised budget for each agency, if any	10	Fully Met	10.00	darpg.gov.in	Fully Met	10.00	neces sary info provid ed
2.1.5	Report on disburseme made and place when the related reports are available	le 0	Fully Met	10.00	darpg.gov.in	Partiall y Met	5.00	Brief on disbur semer t not provid ed
2.2	Foreign a	and do	omestic	tours(F	.No. 1/8/2012- IR dt. 1	1.9.2012)		

2.2.1	Budget	16.67	Fully Met	16.67	darpg.gov.in	Fully Met	16.67	neces sary info provid
2.2.2	Foreign domestic Tours by ministrie and office of the ray Joint Secretar the Government and about the head the Department (a) Place visited, (The periof visit, (The numof membin the off delegation (d) Expendition the visite visite (d)	c c c c c c c c c c c c c c c c c c c	Fully Met	16.67	darpg.gov.in	Fully Met	16.67	neces sary info provid ed
2.2.3		16.67	Fully Met	16.67	darpg.gov.in	Not Met	0	Could not locate it on the Websit e

PM			Admin Question			
Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at			Admin Question			
procurement or works contract is to be executed. Manner of exe	ecution o	of subsic	dy programme [Section 4(i)(b)(xii)]	
Name of the programme of activity	Not Applic able	0		Not Applic able	0	Not applic able
Objective of the programme	Not Applic able	0		Not Applic able	0	Not applic able
Procedure to avail benefits	Not Applic able	0		Not Applic able	0	Not applic able
Duration of the programme/	Not Applic	0		Not Applic	0	Not applic
	related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of executed. Manner of executed. Name of the 0 programme of activity Objective of the 0 programme Procedure to avail 0 benefits Duration of the other of th	related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of execution of the Oprogramme of activity Objective of the Oprogramme able Procedure to avail Openedits Duration of the Oprogramme able Not Applic able Not Applic able	related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of execution of subsice the programme of activity Objective of the 0 programme Not Applic able Procedure Not Applic able Procedure Not Applic able Duration of the O Applic able Duration of the O Applic able Duration of the O Not Applic able Duration of Not Applic able	related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of execution of subsidy programme [Section 4(i Applic programme of activity Objective of the 0 Applic programme able Procedure Not oavail 0 Applic able Duration of Not Duration of Not Not Not Applic able Duration of Not Not Duration of Not Not Duration of Not Not Not Duration of Not Not Not Duration of Not	related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of execution of subsidy programme [Section 4(i)(b)(xii)] Name of the Opporarmme of able of the Opporarmme able of the Opporarmme able of the Opporarmme able of Applic	related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. Manner of execution of subsidy programme [Section 4(i)(b)(xii)] Name of the programme able

	grants by public authorities			, permits of authorization		
2.4.2	Annual accounts of all legal entities who are provided	Not Applic able	0	Not Applic able	0	Not applic able
2.4.1	Discretionary and non- discretionary grants/ grants/ allocations to State Govt./ NGOs/other institutions	Not Applic able	0	Not Applic able	0	Not applic able
2.4	Discretionary 15.04.2013]	and nor	n-discretionary gr	ants [F. No. 1/6/2011-IR	dt.	
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applic able	0	Not Applic able	0	Not applic able
2.3.7	Eligibility criteria for grant of subsidy	Not Applic able	0	Not Applic able	0	Not applic able
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applic able	0	Not Applic able	0	Not applic able
2.3.5	and financial targets of the programme	Not Applic able	0	Not Applic able	0	Not applic able

Concessions, permits or authorizations granted by public authority	Fully Met	25.00	darpg.gov.in	Fully Met	25.00	neces sary info provio ded
For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizatians, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25.00	darpg.gov.in	Fully Met	25.00	As above info is nil
CAG & PAC par	as [F No	o. 1/6/20	11- IR dt. 15.4.2013]			
CAG and PAC paras and the action taken reports (ATRs) after these 50 have been laid on the table of both houses of the parliament.	Fully Met	50.00	No CAG/PAC para	Not Met	0	Not availa ble on Websit e as well as proacti ve disclos ure docum ent
	permits or authorizations granted by public authority For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations CAG & PAC par CAG and PAC paras and the action taken reports (ATRs) after these50 have been laid on the table of both houses of the	permits or authorizations granted by public authority For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizati25s, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations CAG & PAC paras [F No CAG and PAC paras and the action taken reports (ATRs) after these50 have been laid on the table of both houses of the	permits or authorizations granted by public authority For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations CAG & PAC paras [F No. 1/6/20] CAG and PAC paras and the action taken reports (ATRs) after these50 have been laid on the table of both houses of the	permits or authorizations granted by public authority For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concessions/ grant and/ or permits of authorizations given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations, (d) Date of award of concessions/ permits of authorizations CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] CAG and PAC paras and the action taken reports (ATRs) after these60 have been laid on the table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorizations that table of both houses of the fine authorizations that table of both houses of the fine authorizations that table of both houses of the fine authorizations that table of both houses of the fine authorizations that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that table of both houses of the fine authorization that the fin	permits or authorizations granted by Met public authority For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizatil@5s, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] CAG and PAC paras and the action taken reports (ATRs) after these 50 have been laid on the table of both houses of the	permits or authorizations granted by Met 25.00

11/11/21, 1:06 PM Admin | Question

Total	200	200	200	128
Previous (/qu N	lext (/question/audit	or-transparency-viewing-report-pa-wise?ye	ar=20218	kpa=3021&id=3)

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	praisal report (_{ar:*}		2020-20			Year(20	
16	ш.		Search				
Sr. No	Details of Total disclos Marks ure	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Rema ks/UR
3.1	the members	of the p	ublic in	ent for consultation velation to the formulation to the formulation 4(1)(b)(vii)] [F N	ulation of poli	cy or	n by
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.50	darpg.gov.in	Fully Met	12.50	Nerce ssary info provid ed
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.50	darpg.gov.in	Fully Met	12.50	Nerce ssary info provid ed

11/21, 1:07 F	IVI			Admin Question			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applic able	0		Not Applic able	0	Not applic able
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applic able	0		Not Applic able	0	Not applic able
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applic able	0		Not Applic able	0	Not applic able
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applic able	0		Not Applic able	0	Not applic able
3.1.7	Public- private partnerships (PPP) - Other documents 0 generated as part of the implementation of the PPP	Not Applic able	0		Not Applic able	0	Not applic able

//21, 1.07 P							
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applic able	0		Not Applic able	0	Not applic able
3.1.9	Public- private partnerships (PPP) - 0 Information relating to outputs and outcomes	Not Applic able	0		Not Applic able	0	Not applic able
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applic able	0		Not Applic able	0	Not applic able
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applic able	0		Not Applic able	0	Not applic able
3.2	Are the details them[Section			cisions, which affect publi	c, infor	med to	

11/21, 1:07 PM				Admin Question			
rele fac for imp pol ani dec wh affe 3.2.1 pul ma pro mo inte Pol dec leg tak pre	ect blic to 0 ke the	Not Applic able	0		Not Applic able	0	Not applic able
3.2.2 releaded form important decomposition of the control of the correct form in the	blish all evant its while mulating portant icies or nouncing cisions ich affect olic to oke the exactive - tline the blic nsultation ocess	Not Applic able	0		Not Applic able	0	Not applic able

	Publish all						
3.2.3	relevant facts while formulating important policies or announcing decisions which affect public to make the 0 process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applic able	0 rmation	widely and in such form a	Not Applic able	0 ner whi	Not applic able
3.3				: [Section 4(3)]	illu illali	ilei wili	CII IS
							1
3.3.1	Use of the most effective means of 50 communication - Internet (website)	Fully Met	50.00	darpg.gov.in	Fully Met	50.00	Dept has a websit e and proacti ve disclos ure page but all in formati ons not comin g out very clearly
3.3.1 3.4	most effective means of 50 communication - Internet (website)	Met		darpg.gov.in	Met		has a websit e and proacti ve disclos ure page but all in formati ons not comin g out very clearly

/21, 1:07 F	2IVI				Admin Question			
3.4.2	Informatio manual/ha available i Printed fo	andbook 25 in	Fully Met	25.00	darpg.gov.in	Fully Met	25.00	Inform ation availa ble
3.5	Whethe 4(1)(b)]		mation	manual	/ handbook availab	le free of cost (or not [Sectio
3.5.1	List of materials available Free of cost	25	Fully Met	25.00	Free of cost	Fully Met	25.00	all are availa ble on websi e, but URL not given
3.5.2	List of materials available At a reasonabl cost of the medium		Not Applic able	0		Not Applic able	0	Not applic able
Total		150		150		150	150	

Yea	ar:*			2020-20)21 ~			
				Search	n			
Sr. No	Details of disclos ure	Total Marks	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Auditor Rema ks/UF
4.1		age in w 15.4.201		formatio	on Manual/Handboo	k Available [F	No. 1/6	/2011
4.1.1	English	14.29	Fully Met	14.29	darpg.gov.in	Fully Met	14.29	Neces sary info available
4.1.2	Vernacu Local Languag	14.29	Fully Met	14.29	darpg.gov.in	Fully Met	14.29	Neces sary inform ation available
4.2		was the 5.4.201		ation Ma	nual/Handbook las	t updated?[F N	lo. 1/6/	2011-
4.2.1	Last date of Annual updation	28.57	Fully Met	28.57	darpg.gov.in	Fully Met	28.57	Information available or home page
4.3	Inform	ation a	vailable	e in elect	ronic form[Section	4(1)(b)(xiv)]		
4.3.1	Details of informat available in electronic form	9.52	Fully Met	9.52	darpg.gov.in	Fully Met	9.52	Information Available

4.3.2	Name/ title of the document/9e52 rd/ other information	Fully Met	9.52	darpg.gov.in	Fully Met	9.52	Neces sary info provid ed
4.3.3	Location where 9.52 available	Fully Met	9.52	darpg.gov.in	Not Met	0	URL where docum ents are availa ble not provid ed
4.4	Particulars of 4(1)(b)(xv)]	facilitie	s availa	ble to citizen for obtaining	inform	ation[S	ection
4.4.1	Name & location of the faculty	Fully Met	7.14	darpg.gov.in	Fully Met	7.14	Neces sary info provid ed
4.4.2	Details of information 7.14 made available	Fully Met	7.14	-do-	Fully Met	7.14	Neces sary info availa ble
4.4.3	Working hours of the facility	Fully Met	7.14	-do-	Fully Met	7.14	Neces sary info provid ed
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	-do-	Fully Met	7.14	Neces sary info provbi ded
4.5	Such other inf	ormatio	on as ma	ny be prescribed under Sec	tion 4(i) (b)(xvi	i)
4.5.1	Grievance redressal 3.57 mechanism	Fully Met	3.57	darpg.gov.in	Fully Met	3.57	Neces sary info provid ed

721, 1:09 F	141			Admin Question			
4.5.2	Details of applications received under RT 3.57 and information provided	Fully Met	3.57	darpg.gov.in	Fully Met	3.57	Link not openin g
4.5.3	List of completed schemes/3.57 projects/ Programmes	Fully Met	3.57	darpg.gov.in	Not Met	0	Not able to locate
4.5.4	List of schemes/ projects/ 3.57 programme underway	Fully Met	3.57	darpg.gov.in	Fully Met	3.57	
4.5.5	Details of all contracts entered into including name of the 3.57 contractor, amount of contract and period of completion of contract	Fully Met	3.57	-do-	Fully Met	3.57	Link is there but showi ng no tender s curren tly
4.5.6	Annual Report 3.57	Fully Met	3.57	Available in DOPT'swebsite	Fully Met	3.57	neces sary info provid ed
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	darpg.gov.in	Fully Met	3.57	

Yea	ar:*			2020-20)21 🗸			
				Search	n			
Sr. No	Details of disclos ure	Total Marks	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Remai ks/UR L
5.1					ny be prescribed [F.No lt. 15.4.2013]	o. 1/2/2016-IF	R dt.	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	darpg.gov.in	Partiall y Met	10.00	Only details of current incum bents provided
5.1.2	Details of third part audit of voluntary disclosur -(a) Date of audit carried out, (b) Report of the audit carried out	e s 20	Fully Met	20.00	darpg.gov.in	Fully Met	20.00	One report availa ble

Secretary/ Additional HoD - (a) 20 Date of appointment (b) Name & Designation of the officers Consultancy committee of key stake holders for advice on suo-motu disclosure 20 (b) Name & Designation of the officers Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the officers 5.1.5 Sought (a) Dates from which constituted, (b) Name & Designation of the officers Date of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the officers Date of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the Officers Date of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the Officers Date of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the Officers Date of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the Officers Date of PIOs/FAAs with rich experience in RTI to identify frequently sought (a) Dates from which constituted, (b) Name & Designation of the Officers
5.1.3 Additional HoD - (a) 20 Date of appointment (b) Name & Designation of the officers Consultancy committee of key stake holders for advice on suo-motu disclosure 20 (a) Dates from which constituted, (b) Name & Designation of the officer 5.1.4 Additional HoD - (a) 20 Date of appointment (b) Not Met Pully Met P
5.1.3 Additional HoD - (a) 20 Met Met Z0.00 Ms Jaya Dubey, JS dtd.30.12.2019 Ms Jaya Dubey, JS dtd.30.12.2019 Fully Met Z0.00 production of the Sully Met Z0.00 Additional Labeled L
Appointment of Nodal Officers not below the rank of Joint

11/11/21, 1:10 PM Admin | Question

Previous (/qu Next (/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=3021&id=6)

Ye								
	ar:*			2020-20)21 ~			
				Search	1			
Sr. No	Details of disclos ure	Total Marks	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Auditor Rema ks/UR
6.1				sclosed s rmation	so that public have minim	um reso	rt to us	e of
6.1.1	Item / informat disclose so that public have minimun resort to use of R Act to obtain informat	1 25 TI	Fully Met	25.00	darpg.gov.in/rti	Fully Met	25.00	
6.2	Februa Proced	ary, 200 lures (C	9 and in SMOP)	cluded i by Depa	ment Websites (GIGW) is for in the Central Secretariat rtment of Administrative I nnel, Publ	Manual	of Office	е
6.2 6.2.1	Februa Proced	ary, 200 lures (C nces, M	9 and in SMOP)	cluded i by Depa	in the Central Secretariat rtment of Administrative	Manual	of Office	Upda ed certifi ate to be
	Februa Proced Grieva Whether STQC certificate obtained and its	ion 12.5	9 and in SMOP) inistry (ocluded by Depa of Perso	in the Central Secretariat rtment of Administrative nnel, Publ upto 1.6.2020 and afterthat is	Manual o	of Office and Pu	Upda ed certific ate to be obtain

11/11/21, 1:12 PM Admin | Question

Previous (/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=3021&id=5)

	praisal report O	abtic				Year(20	, , ,
Ye	ar:*		2019-20)20 Y			
			Search	١			
Sr. No	Details of Total disclos Marks ure	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Rema ks/UR
1.1	Particulars of	its orga	nisation	,functions and duties[Se	ction 4(1)(b)(i)]	
1.1.1	Name and address of 1.28 Organization	Fully Met	1.28	darpg.gov.in	Fully Met	1.28	ОК
1.1.2	Head of the 1.28 organization	Fully Met	1.28	Shri Kshatrapati Shivaji	Fully Met	1.28	OK
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	darpg.gov.in/missionvision- statement	Fully Met	1.28	ОК
1.1.4	Function and duties	Fully Met	1.28	darpg.gov.in/roles-and- responsibilities	Fully Met	1.28	OK
1.1.5	Organization Chart	Fully Met	1.28	darpg.gov.in/organizational- structure	Fully Met	1.28	OK
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from 1.28 time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	darpg.gov.in	Partiall y Met	0.64	ONLY DETA LS OF INCEF TION OF DEPT PROV IDED AT THE GIVE N LINK

1.2	Power and du	ties of i	ts office	rs and employees[Se	ection 4(1) (b)	(ii)]	
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	ОК
1.2.2	Power and duties of other employees	Fully Met	1.54	-do-	Fully Met	1.54	ОК
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	-do-	Fully Met	1.54	OK
1.2.4	Exercised 1.54	Fully Met	1.54	-do-	Fully Met	1.54	OK
1.2.5	Work allocation 1.54	Fully Met	1.54	-do-	Fully Met	1.54	OK
1.3	Procedure foll	lowed i	n decisio	on making process [S	Section 4(1)(b	(iii)]	
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	OK
1.3.2	Final decision making authority	Fully Met	1.54	-do-	Fully Met	1.54	ОК
1.3.3	Related provisions 1.54 acts, rules etc.	Fully Met	1.54	-do-	Fully Met	1.54	OK

			·			
Time limit for taking a 1.54 decisions, if any	Fully Met	1.54	-do-	Fully Met	1.54	OK
Channel of supervision 1.54 accountability	Fully Met	1.54	-do-	Fully Met	1.54	OK
Norms for disc	charge o	of functi	ons[Section 4(1)(b)(iv)]			
Nature of functions/ services offered	Fully Met	1.54	darpg.gov.in	Fully Met	1.54	OK.
Norms/ standards for functions/ service delivery	Fully Met	1.54	-do-	Fully Met	1.54	OK
Process by which these services can be accessed	Fully Met	1.54	-do-	Fully Met	1.54	OK
Time- limit for achieving 1.54 the targets	Fully Met	1.54	-do-	Fully Met	1.54	OK
Process of redress of 1.54 grievances	Fully Met	1.54	darpg.gov.in/public- grievances	Fully Met	1.54	OK
			ns manual and records for	' discha	rging	
Title and nature of the record/1.92 manual /instruction.	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	OK
	for taking a 1.54 decisions, if any 1.54 decisions, if any Channel of supervision 1.54 and accountability Norms for disconsions of functions for functions functions for functions for functions for functions functions for functions functi	for taking a 1.54 decisions, if any Channel of supervision 1.54 accountability Norms for discharge of functions/ services offered Norms/ standards for functions/ standards for functions/ standards for functions/ service delivery Process by which these san be accessed Time-limit for achieving 1.54 the targets Process of redress of 1.54 grievances Rules, regulations, in functions [Section 4(1)]	for taking a 1.54 decisions, if any 1.54 met 1.54 decisions, if any 1.54 met 1.54 decisions, if any 1.54 met 1.54 decisions, if any 1.54 decisions, instructions are accessed 1.54 decisions are acces	for taking a 1.54 decisions, if any	for taking a 1.54 decisions, if any Channel of supervision 1.54 accountability Norms for discharge of functions [Section 4(1)(b)(iv)] Nature of functions 1.54 period darpg.gov.in Norms for discharge of functions [Section 4(1)(b)(iv)] Nature of functions 1.54 period darpg.gov.in Norms for discharge of functions [Section 4(1)(b)(iv)] Nature of functions 1.54 period darpg.gov.in Norms for discharge of functions [Section 4(1)(b)(iv)] Fully Met 1.54 darpg.gov.in Fully Met Time-limit for achieving 1.54 period darpg.gov.in/public-grievances Process of redress of 1.54 grievances Process of redress of 1.54 grievances Process of redress of 1.54 grievances Rules, regulations, instructions manual and records for discharged functions [Section 4(1)(b)(v)] Title and nature of the record/1.92 period darpg.gov.in Fully Met Fully Met 1.54 darpg.gov.in/public-grievances Fully Met 1.54 grievances Fully Met 1.55 darpg.gov.in/public-grievances Fully Met Fully Met	for taking a 1.54 Fully Met 1.54 -do- Fully Met 1.54 Channel of supervision of supe

	Public Author Name of Boards, Council, 0.96	Fully Met	0.96	darpg.gov.in/rti	Not Met	0	NO DETAI LS FOUN D AT
1.7				s and other Bodies constit	cuted as	part of	TIONA L
1.6.2	Custodian of 3.85 documents/categ	Fully or ikls t	3.85	-do-	Not Met	0	GIVE N LINK NOT FUNC
1.6.1	Categories of 3.85 documents	Fully Met	3.85	darpg.gov.in/related links/documents-and-reports	Not Met	0	GIVE N LINK NOT FUNC TIONA L
1.6	Categories of (b) (vi)]	docume	ents held	l by the authority under it	s contro	ol[Section	on 4(1)
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	-do-	Not Applic able	0	NA
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	-do-	Fully Met	1.92	ОК
1.5.2	regulations, instruction \$.92 manuals and records.	Fully Met	1.92	-do-	Fully Met	1.92	ОК

11/21, 2:13 P	101			Admin Question			
1.7.2	Compositi o r96	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK
1.7.3	Dates from whic 0.96 constituted	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK
1.7.4	Term/ Tenure 0.96	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK
1.7.5	Powers and 0.96 functions	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK

/Z I, Z. IJ F	- IVI			Admin Question			
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	-do-	Not Met	0	NO DETAI LS FOUN D AT THE GIVE N LINK
1.8	Directory of o	fficers a	nd emp	loyees[Section 4(1) (b) (ix)]		
1.8.1	Name and 3.85 designation	Fully Met	3.85	darpg.gov.in/sites/default/tele phone-list	Fully Met	3.85	ОК
1.8.2	Telephone , fax and 3.85 email ID	Fully Met	3.85	-do-	Fully Met	3.85	OK
1.9	Monthly Rem			ved by officers & employee (a) (x)]	es includ	ling sys	tem of
1.9.1	List of employees with Gross3.85 monthly remuneration	Fully Met	3.85	darpg.go.in/sites/default/files/ D%20of%20Payails	Partiall y Met	1.93	ONLY BASIC PAY GIVE N
	System of compensation	Not Applic	0		Not Applic	0	NA
1.9.2	as provided in its regulations	able			able		

1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	darpg.go.in/rti	Fully Met	3.85	ОК
1.10.2	Address, telephone numbers and email 3.85 ID of each designated official.	Fully Met	3.85	-do-	Fully Met	3.85	OK
1.11	No. Of employ taken(Section	ees aga 4(2))	inst who	om Disciplinary action has	been p	roposed	I/
	No. of						
1.11.1	employees against whom disciplinary action has been (i) 3.85 Pending for Minor penalty or major penalty proceedings	Partiall y Met	1.93	Dopt does being cadre authority	Not Applic able	0	NA
1.11.2	employees against whom disciplinary action has been (i) 3.85 Pending for Minor penalty or major penalty		0	· •	Applic	0	NA NA

				Admin Question			
1.12.1	Educational 1.92 programmes	Fully Met	1.92	DOPT IS THE AUTHORITY	Not Applic able	0	DETAI LS OF SUCH PROG RAMM ES, IF COND UCTE D SHOU LD BE HIGHL IGHTE D
1.12.2	Efforts to encourage public authority to .92 participate in these programmes	Fully Met	1.92	do-	Not Applic able	0	DETAI LS OF SUCH PROG RAMM ES, IF COND UCTE D SHOU LD BE HIGHL IGHTE D
1.12.3	Training of 1.92	Fully Met	1.92	-do-	Not Applic able	0	DETAI LS OF SUCH PROG RAMM ES, IF COND UCTE D SHOU LD BE HIGHL IGHTE D
1.12.4	Update & publish guidelines on RTI by 1.92 the Public Authorities concerned	Fully Met	1.92	darpg.gov.in	Fully Met	1.92	ОК

11/11/21, 2:13 PM Admin | Question

Total		92		87		73	55	
1.13.1	Transfer Policy A Transfer Orders[F No. 1/6/2011 IR Dt. 15.4.201	7.69	Partiall y Met	3.85	DOPT CADRE AUTHORITY FOR THIS	Not Applic able	0	NA
1.13	Transf	er polic	y and tr	ansfer o	orders[F No. 1/6/2011- IR d	lt. 15.4.2	2013]	

160	ar:*			2019-20)20 🕶				
				Search					
Sr. No	Details of disclos ure	Total Marks	Select ed Categ ory by PA	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Remar ks/UR L	
2.1	Budget and re	t allocat ports or	ted to ea n disbur	ach agei sement	ncy including all plars s made etc.[Section	ns, proposed e 4(1)(b)(xi)]	expendi	ture	
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	darpg.gov.in	Partiall y Met	5.00	SPECIFIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDED	

'11/21, 2:18 F	ľΜ			Admin Question			
2.1.2	Budget for each agency and to plan & programmes	Fully Met	10.00	-do-	Partiall y Met	5.00	SPECI FIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDSPE CIFIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDSPE
2.1.3	Proposed 10 expenditures	Fully Met	10.00	-do-	Partiall y Met	5.00	SPECI FIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDED

М				Admin Question			
budget		Fully Met	10.00	-do-	Partiall y Met	5.00	SPECI FIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDED
disburse made ar place wh the relat reports a	ements nd ne/160 ed are	Fully Met	10.00	-do-	Not Met	0	NOT FOUN D
Foreig	n and d	omestic	tours(F	.No. 1/8/2012- IR dt. 11.9.2	2012)		
Budget	16.67	Fully Met	16.67	darpg.gov.in/rti	Fully Met	16.67	SPECI FIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDED
	Revised budget for each agency, if any Report of disburse made ar place what reports a available. Foreig	Revised budget for each agency, if any Report on disbursements made and place where the related reports are available Foreign and definition of the related reports are available	Revised budget for each agency, if any Report on disbursements made and place where the reports are available Revised budget for each agency, if any Fully Met Fully Met Fully Met Fully Met Foreign and domestic	Revised budget for each agency, if any Report on disbursements made and place wherted reports are available Foreign and domestic tours(F	Revised budget for each agency, if any Report on disbursements made and place where the reports are available Fully Met 10.00 -do- Fully Met 10.00 -do-	Revised budget for each agency, if any Report on disbursements made and place where properties are available Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012) Partiall y Met 10.00 -do- Not Met Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)	Revised budget for each agency, if any Report on disbursements made and place wherto the related reports are available Fully Met 10.00 -do- Partiall y Met 5.00 Not Met 10.00 -do- Not Met 10.00 -do- Poreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)

711/21, 2.101				Admin Question			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	-do-	Fully Met	16.67	SPECI FIC LOCA TION OF THE INFO RMATI ON SHOU LD BE PROV IDED
2.2.3	16.67	Fully Met	16.67	-do-	Not Met	0	NO DETAI LS FOUN D

.,	Information		1				
	related to						
	procurements-						
	(a)						
	Notice/tender						
	enquires, and						
	corrigenda if						
	any thereon,						
	(b) Details of						
	the bids						
	awarded						
	comprising						
	the names of						
	the suppliers						
	of goods/						
	services being						
	procured, (c)						
	The works						
	contracts						
	concluded – in						
	any such						
	combination						
	of the above-						
	and, (d) The						
	rate/ rates and						
	the total						
	amount at						
	which such						
	procurement						
	or works						
	contract is to						
	be executed.						
			. f l •	dy programme [Section 4(i	\/ _\/::\	١٦	
2.3	Manner of exe	cution	ot subsic	ay programme [Section 4())(D)(XII)	ני	
2.3	Name of		ot subsic	y programme (Section 4()		/J	
	Name of the	Not		y programme (occion 4()	Not		NA
	Name of the programme	Not Applic	of subsic	y programme (Section 4()	Not Applic	0	NA
	Name of the	Not		ay programme [Section 4()	Not		NA
2.3.1	Name of the programme of activity	Not Applic		ay programme (Section 4(1	Not Applic		NA
.3.1	Name of the 0 programme of activity Objective	Not Applic able	0	ay programme (Section 4(1	Not Applic able	0	
.3.1	Name of the 0 programme of activity Objective of the 0	Not Applic able Not Applic		ay programme (Section 4(1	Not Applic able Not Applic		NA NA
.3.1	Name of the 0 programme of activity Objective of the 0 programme	Not Applic able Not Applic able	0	ay programme (Section 4(1	Not Applic able Not Applic able	0	
2.3.1	Name of the 0 programme of activity Objective of the 0 programme Procedure	Not Applic able Not Applic able	0	ay programme (Section 4(1	Not Applic able Not Applic able	0	NA
.3.1	Name of the 0 programme of activity Objective of the 0 programme Procedure to avail 0	Not Applic able Not Applic able Not Applic	0	ay programme (Section 4(1	Not Applic able Not Applic able Not Applic	0	
2.3.1	Name of the 0 programme of activity Objective of the 0 programme Procedure	Not Applic able Not Applic able	0	ay programme (Section 4(1	Not Applic able Not Applic able	0	NA
2.3.1	Name of the 0 programme of activity Objective of the 0 programme Procedure to avail benefits	Not Applic able Not Applic able Not Applic able	0	ay programme (Section 4(1	Not Applic able Not Applic able Not Applic	0	NA
2.3.1	Name of the 0 programme of activity Objective of the 0 programme Procedure to avail 0 benefits Duration of the	Not Applic able Not Applic able Not Applic	0 0	ay programme (Section 4(1	Not Applic able Not Applic able Not Applic	0	NA NA
2.3.1	Name of the 0 programme of activity Objective of the 0 programme Procedure to avail 0 benefits Duration of the	Not Applic able Not Applic able Not Applic able	0	ay programme (Section 4(1	Not Applic able Not Applic able Not Applic able	0	NA
	Name of the 0 programme of activity Objective of the 0 programme Procedure to avail benefits Duration of	Not Applic able Not Applic able Not Applic able Not Applic able	0 0	ay programme (Section 4(1	Not Applic able Not Applic able Not Applic able Not Applic able	0 0	NA NA

2.3.5	Physical and financial targets of the programme	Not Applic able	0		Not Applic able	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applic able	0		Not Applic able	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applic able	0		Not Applic able	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applic able	0		Not Applic able	0	NA
2.4	Discretionary 15.04.2013]	and noi	n-discre	tionary grants [F. No. 1/6/2	2011-IR	dt.	
2.4.1	Discretionary and non- discretionary grants/ grants/ allocations to State Govt./ NGOs/other institutions	Not Applic able	0		Not Applic able	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applic able	0		Not Applic able	0	NA
2.5	Particulars of the public aut			oncessions, permits of auth 4(1) (b) (xiii)]	orizatio	ons gran	ted by

Concessions, permits or authorizations granted by public authority For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations of authorizations of authorizations for granted address of the recipients given concessions/		
concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizatians, (c) Name and address of the recipients given concessions/	0	SPECI FIC LOCA TION OF THIS INFO RMATI ON SHOU LD BE PROV IDED
permits or authorizations, (d) Date of award of concessions/ permits of authorizations	0	SPECI FIC LOCA TION SHOU LD D BE PROV IDED

2.6 CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]

Total 200	200		200	103	
CAG and PAC paras and the action taken reports (ATRs) 2.6.1 after these50 have been laid on the table of both houses of the parliament.	Fully Met 50.00	No CAG PARA	Fully Met	50.00	ОК

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			Search	1			
Sr. No	Details of Tota disclos Mar ure	Cated	Marks Obtain ed by PA	Remarks by PA	Audito r Categ ory	Audito r Marks	Audito r Rema ks/UR
3.1	the memb	ers of the pation thei	public in	ent for consultation relation to the form tion 4(1)(b)(vii)] [F	ulation of poli	cy or	n by
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	5 Fully Met	12.50	darpg.gov.in	Fully Met	12.50	OK
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy implementation (b) Day & time allotted for visitors, (c) Contact detain of Information Facilitation Counter (IFC to provide publications frequently sought by RT applicants	on he by on, Fully Met	12.50	-do-	Fully Met	12.50	ОК

/21, 2:19 P	IVI			Admin Question			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applic able	0		Not Applic able	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applic able	0		Not Applic able	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applic able	0		Not Applic able	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applic able	0		Not Applic able	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents 0 generated as part of the implementation of the PPP	Not Applic able	0		Not Applic able	0	NA

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3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applic able	0		Not Applic able	0	NA
3.1.9	Public- private partnerships (PPP) - 0 Information relating to outputs and outcomes	Not Applic able	0		Not Applic able	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applic able	0		Not Applic able	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applic able	0		Not Applic able	0	NA
3.2	Are the details them[Section			cisions, which affect publi	c, infor	med to	

11/21, 2:19 F	PM			Admin Question			
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applic able	0		Not Applic able	0	NA
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applic able	0		Not Applic able	0	NA

3.2.3 3.3				widely and in such form a	Not Applic able	0 ner whi	NA ch is
	easily accessing	ole to th	e public	: [Section 4(3)]			
3.3.1	Use of the most effective means of 50 communication - Internet (website)	Fully Met	50.00	darpg.gov.in	Partiall y Met	25.00	WEBS ITE MAY BE MAY MORE USER FRIEN DLY
3.4	Form of access	sibility o	of inforn	nation manual/ handbook	[Sectior	1 4(1)(b)]
3.4.1	Information manual/handbook 25 available in Electronic format	Fully Met	25.00	-do-	Partiall y Met	12.50	SPECI FIC LOCA TION ON THE WEBS ITE MAY BE PROV IDED

3.4.2	Informati manual/r available Printed fo	nandbook 25 in	Fully Met	25.00	-do-	Partiall y Met	12.50	PECI IC LOCA TION ON THE WEBS ITE MAY BE PROVIDED
3.5			mation	manual	/ handbook availab	ole free of cost	or not [Sectio
	4(1)(b)	J						
3.5.1	List of materials available Free of cost	8	Fully Met	25.00	Free of cost	Fully Met	25.00	ОК
3.5.1	List of materials available Free of	25 0 ole	_	25.00	Free of cost		25.00	OK NA

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4.1		age in w 15.4.201		formatio	on Manual/Handbook Ava	ilable [F	No. 1/6	/2011-
4.1.1	English	14.29	Fully Met	14.29	darpg.gov.in	Partiall y Met	7.15	PECIF IC LOCA TION ON THE WEBS ITE MAY BE PROV IDED
4.1.2	Vernacu Local Languag	14.29	Fully Met	14.29	-do-	Partiall y Met	7.15	PECIF IC LOCA TION ON THE WEBS ITE MAY BE PROV IDED
4.2		was the 5.4.201		ation Ma	anual/Handbook last upd	ated?[F N	lo. 1/6/2	2011-
4.2.1	Last date of Annual updation	0	Not Applic able	0		Not Applic able	0	na
4.3	Inform	ation a	vailable	in elect	tronic form[Section 4(1)(k)(xiv)]		

			/ tarriir Quocucii			
Details of information available in electronic form	Fully Met	9.52	darpg.gov.in	Partiall y Met	4.76	WEBS ITE MAY BE MADE MORE USER FRIEN DLY
Name/ title of the document/9et2ord/ other information	Fully Met	9.52	-do-	Partiall y Met	4.76	WEBS ITE MAY BE MADE MORE USER FRIEN DLY
Location where available	Fully Met	9.52	-do-	Partiall y Met	4.76	WEBS ITE MAY BE MADE MORE USER FRIEN DLY
Particulars of 4(1)(b)(xv)]	facilitie	s availa	ble to citizen for obtaining	inform	ation[S	ection
Name & Iocation of the faculty	Fully Met	7.14	darpg.gov.in	Fully Met	7.14	ОК
Details of information 7.14 made available	Fully Met	7.14	-do-	Fully Met	7.14	ОК
Working hours of the facility	Fully Met	7.14	-do-	Fully Met	7.14	ОК
	information available in electronic form Name/ title of the document/9ets2rd/ other information where available Particulars of 4(1)(b)(xv)] Name & location of the faculty Details of information 7.14 available Working hours of the 7.14	information available in electronic form Name/ title of the document/9e62rd/ other information Location where available 9.52 available Particulars of facilities 4(1)(b)(xv)] Name & location of the faculty Details of information 7.14 of the faculty Details of information 7.14 made available Working hours of the faculty Met Working hours of the faculty Met	information available 9.52 Fully Met Name/ title of the document/9e52/rd/ other information Location where available 9.52 Fully Met Particulars of facilities availa 4(1)(b)(xv)] Name & location of the faculty Details of information 7.14 of the faculty Details of information 7.14 available Working hours of the the document/9e52/rd/ Met 7.14 Fully Met T.14 Fully Met	Details of information available 9.52 Fully Met 9.52 darpg.gov.in Name/ title of the document/9e62rd/ other information where available 9.52 Fully Met 9.52 -do- Particulars of facilities available to citizen for obtaining 4(1)(b)(xv)] Name &	Details of information available 9.52 Fully Met 9.52 darpg.gov.in Partiall y Met	Details of information available 9.52 Met 9.52 darpg.gov.in Partiall y Met 4.76

Contact person Contact person Contact details Phone, fax Email) Such other info	Fully Met	7.14	-do-	Fully Met	7.14	OK
Such other info						
	ormatio	n as ma	y be prescribed under Sec	tion 4(i)	(b)(xvi	i)
Grievance redressal 3.57 mechanism	Fully Met	3.57	darpg.gov.in	Fully Met	3.57	OK
Details of applications received under RT 3.57 and nformation provided	Fully Met	3.57	-do-	Fully Met	3.57	ОК
completed schemes/3.57 projects/ Programmes	Fully Met	3.57	-do-	Not Met	0	DETAI LS NOT FOUN D
List of schemes/ projects/ 3.57 programme underway	Fully Met	3.57	-do-	Not Met	0	DETAI LS NOT FOUN D
Details of all contracts entered nto ncluding name of he 3.57 contractor, amount of contract and period of completion of contract	Fully Met	3.57	-do-	Not Met	0	DETAI LS NOT FOUN D
De precional de la companya de la co	etails of plications ceived der RTI 3.57 d formation ovided st of mpleted hemes/ 3.57 ojects/ ogrammes derway etails of ntracts tered o cluding me of e a 3.57 ntractor, nount of ntract d period mpletion	etails of plications ceived der RT 3.57 d formation ovided st of mpleted hemes/ 3.57 ogrammes st of hemes/ ojects/ ogramme derway etails of ntracts tered o cluding me of eluding me of ntract d period mpletion	etails of plications ceived der RT 3.57 d formation ovided st of mpleted hemes/ 3.57 ogrammes st of hemes/ ogramme derway etails of ntracts tered o cluding me of etails of ntracts tered o cluding me of etails of ntracts tered o cluding me of etails of metails of miracts mount of ntract d period mpletion	etails of plications ceived der RT 3.57 d ormation ovided st of impleted hemes/ orgrammes st of hemes/ orgramme derway etails of plications ceived der RT 3.57 do ormation ovided st of impleted hemes/ orgrammes st of hemes/ orgramme derway etails of impleted hemes/ orgramme derway etails of intracts tered orgramme derway etails of intract do period	etails of plications derived der RT 3.57 do The plication served der RT 3.57 do The plicat	stails of plications served der RT 3.57 der Met 3.57 der

4.5.6	Annual Report 3.57	Fully Met	3.57	-do-	Not Met	0	NOT FOUN D
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	-do-	Not Met	0	NOT FOUN D
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) 3.57 Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	-do-	Fully Met	3.57	OK
4.6	Receipt & Disp 15.04.2013]	osal of	RTI app	lications & appeals [F.No 1	/6/2011	-IR dt.	
4.6.1	Details of applications received 14.29	Fully			Fully		
	and disposed	Met	14.29	-do-	Met	14.29	OK
4.6.2	and	Met Fully Met	14.29	-do-		14.29	ОК
4.6.2	and disposed Details of appeals received and orders issued	Fully Met	14.29		Met Fully Met	14.29	

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5.1					y be prescribed [F.N lt. 15.4.2013]	o. 1/2/2016-IF	R dt.	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	darpg.gov.in/rti	Partiall y Met	10.00	(B) NOT FOUN D
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	e s 20	Fully Met	20.00	-do-	Fully Met	20.00	ОК

5 1 5 -	ally 20.00	dt.:27.02.2020 Ms. Prisca Mathew ,DS,Chairperson;Smt. Sunila Bagga, US and Shri Gya Prasad, US, Member	Fully Met	20.00	OK
Designation of the					
5 1 4	ally et	dopt has set up	Fully Met	20.00	ОК
5 1 3 HOLL = (3) 20	ally et	Ms. Jaya Dubey, Jt. Secretary; Dt.30.12.2019	Fully Met	20.00	ОК

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6.1				sclosed s rmation	so that public have n	ninimum reso	rt to us	e of
6.1.1	Item / informat disclose so that public have minimum resort to use of R Act to obtain informat	1 25 TI	Fully Met	25.00	darpg.gov.in/rti	Partiall y Met	12.50	WEBS ITE SHOU LD BE MORE USER FRIEN DLY
6.2	Februa Proced	ary, 200 lures (C	9 and ii SMOP)	ncluded i by Depa	ment Websites (GIGW in the Central Secret rtment of Administra nnel, Publ	ariat Manual	of Office	е
6.2.1	Whether STQC certificat obtained and its validity	ion 12.5	Fully Met	12.50	upto 01.06.2020	Fully Met	12.50	ok
6.2.2	Does the website show the certificat on the Website	12.5	Fully Met	12.50	darpg.gov.in	Fully Met	12.50	ok