

**TIME BOUND**  
**OUT TODAY**

F.No.K-11017/2/2014-PG  
Government of India/*Bharat Sarkar*  
Ministry of Personnel, Public Grievances & Pensions  
*Karmik, Lok Shikayat aur Pension Mantralaya*  
Department of Administrative Reforms & Public Grievances  
*Prashasnik Sudhar aur Lok Shikayat Vibhag*

5<sup>th</sup> Floor, Sardar Patel Bhavan,  
Sansad Marg, New Delhi-110001,  
Dated: 4<sup>th</sup> June, 2014

**OFFICE MEMORANDUM**

Subject: Nomination for Operational Training on CPGRAMS scheduled to be held on Tuesday, the 24<sup>th</sup> June, 2014 in DARPG.

The undersigned is directed to state that Operational Training on CPGRAMS in Department of Administrative Reforms & Public Grievances is scheduled to be held on **Tuesday, the 24<sup>th</sup> June, 2014 at 3.00 PM in the Conference Hall No.525 of Deptt. of Administrative Reforms & Public Grievances, 5<sup>th</sup> floor, Sardar Patel Bhawan, Sansad Marg, New Delhi.**

2. It is requested that officer(s) concerned with handling of grievances in your Ministry/Department, including Public Grievance Officers from your Attached/Subordinate Organisations, may please be deputed to attend the training session.

3. Details of the officers deputed for this training may please be intimated to the undersigned by FAX latest by 19.06.2014.

(Shailja N. Joshi)  
Deputy Secretary to the Government of India  
Tele.23401409/Telefax: 23741006  
E- mail : shailja.joshi@nic.in

To  
The Joint Secretary/Director of Public Grievances in 10 Ministries/Departments concerned as per list (Annexure-A)

Copy for kind information and necessary action to:

- (i) PS to JS(Pensions/ARC & PG)
- (ii) DS(PG)
- (iii) Shri K. Madhavan, Tech. Director, NIC
- (iv) US(GA) for booking of Conference Hall
- (v) US(PG.I)/US(PG.II)/US(PG-III)
- (vi) SO(PG.I)/SO(PG.II)/SO(PG.III)
- (vii) Caretaker for logistics
- (viii) Guard file

List of Ministries/Departments

1. Ministry of Overseas Indian Affairs,  
Shri Atul Kumar Tiwari,  
Joint Secretary FS&PG,  
  
Room No. 916, 9th Floor  
Akbar Bhawan, Chanakyapuri  
New Delhi.
  
2. Ministry of Culture  
Shri Sanjeev Mittal,  
Joint Secretary,  
  
Room No. 219, C Wing,  
  
Shastri Bhawan,  
  
New Delhi.
  
3. Ministry of Coal,  
Shri S.K. Singh,  
Joint Secretary (Admn.),  
  
Room No. 323, A Wing,  
Shastri Bhawan,  
  
New Delhi.
  
4. Department of Higher Education,  
Shri Amit Khare,  
Joint Secretary (Admn. & PG),

C Wing,  
Shastri Bhawan,  
New Delhi.

5. Planning Commission,

Shri Pawan Agarwal,  
Adviser (Admn.),

Yojna Bhavan, Room No. 261,  
Sansad Marg,  
New Delhi.

6. Ministry of Tourism,

Shri D. Venkatesan,  
Assistant Director General,

R.No. 23, C-1 Hutments  
Dalhousie Road  
New Delhi.

7. Department of Defence Production,

Shri Kamlesh Kumar Pant,  
Joint Secretary Aerospace,

Room No. 133,  
South Block,  
New Delhi.

8. Department of Revenue  
Shri Ramesh Chander,  
Director (Coord.)  
Room No. 66-A, North Block,  
New Delhi.
  
9. Ministry of Shipping,  
Ms. Divya Prasad,  
Joint Secretary,  
Room No. 549,  
Parivahan Bhawan,  
1, Sansad Marg,  
New Delhi
  
10. Department of Defence,  
Shri Navin Kumar Choudhary,  
Joint Secretary(E&PG),  
Room No. 97,  
South Block,  
New Delhi.
  
11. Department of J & K Affairs,  
Shri Kumar Alok,  
Joint Secretary (PG),  
North Block,  
New Delhi-110001
  
12. Department of Border Management,  
Shri Rais Ahmad,

Director (BM-I),  
NDCC-II,  
Jai Singh Road,  
New Delhi-110001

13. Department of Health Research

Ms. Sunita Sharma,  
Deputy Secretary (Admin),  
2<sup>nd</sup> Floor, Indian Red Cross Society,  
1, Red Cross road,  
New Delhi-110001,

14. Ministry of Housing & Poverty Alleviation

Shri Umesh Kumar  
Joint Secretary A&C,  
Room No. 333, C-Wing,  
Nirman Bhawan, New Delhi.