

No. D-27012/1/2021-G/A-DARPG (7145)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Administrative Reforms and Public Grievances

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5th Floor, Sardar Patel Bhavan,
Sansad Marg, New Delhi – 110 001

11th September, 2025

Subject: **Disposal of e-Waste items to Authorised Recyclers/Dismanters : reg**

Sir,

This Department intends to dispose off unserviceable/surplus/ obsolete Desktop Computer, Scanner, Printers, IT Hardware, Electronic items and Air Conditioners, etc. lying in its stores by way of auction on "AS IS WHERE IS BASIS". These unserviceable/surplus/obsolete PCs/Desktop Computer are to be disposed off after crushing/destroying the Hard Disks of the PCs/Desktops/Laptops to the Registered Recyclers/Re processors of e-Waste with Ministry of Environment & Forests/Central/State Pollution Control Board. List of items to be disposed of as Auction and e-Waste is at Annexure I and II respectively.

2. The firm shall enclose attested copy of Registration Certificate declaring that the firm is Registered Recycler/Dismantlers/Reprocessor/Disposal of e-Waste. The bids shall remain valid for 60 days after the date of bid opening. If any bidder withdraws his tender before the said period shall without prejudice to any other right or remedy, the department will be at liberty to forfeit the Bid Security absolutely.

3. The bidders interested to buy these items, may inspect the stores at Sardar Patel Bhawan/STC Building between 1400 hrs to 1600 hrs on any working day up to 29th September 2025 with the permission of the undersigned and submit their quotations (Items-wise price as per Annexure I and II) giving their bid amount both in figures and words on their letter head with signature of authorised person with name and in sealed cover to the undersigned/drop in box placed in Reception, Ground Floor of Sardar Patel Bhawan. The quotation shall be for the entire lot of items only. The quotation will be accepted up to 1600 hrs on 30th September 2025 and the same will be opened at 1630 hrs on same day in the presence of representative of the firm submitting quotations. The quotation should carry an earnest money of Rs. 5000/- (Rupees five thousand only) in the form of Demand Draft from any nationalised bank in favour of DDO, AR & PG.

4. No Assistance will be provided by this department for Loading/Unloading of stores.

Contd. 2

5. The earnest money of all firms other than the successful tenderer will be returned immediately after ascertaining the highest successful tenderer. The earnest money of the successful tenderer will be returned only after all formalities such as payment of articles and removal of items from the Sardar Patel Bhwan are completed. The successful tenderer will have to make payment of auctioned items immediately after his quotation is accepted and will have to remove the articles from the Store of DARPG at Sardar Patel Bhawan/STC Building with in Seven days of acceptance of his tender. If the tenderer fails to comply with any or both of these conditions the earnest money deposited by him will be forfeited and the tender stands cancelled.

Thanking You,

Yours faithfully,


12/11/25
11/09/25

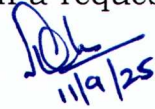
(D.D. Nimje)

Under Secretary to the Government of India

Tele : 23401490

Copy to :-

1. All Authorised Recylers/Dismanters of E-Waste in Delhi.
2. STD, NIC – with a request to upload the above quotation letter on Department website.

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11/9/25


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LIST OF UNSERVICEABLE/OBSOLETE E-WASTE ITEMS

Sl.No.	Items Description	Make	Qty./ Nos.	Rate	Amount
1	Cooler Plastics	Bajaj/Beltoon	05		
2	Window AC 1.5 Ton	Voltas	01		
3	Split AC 1.5/2.0 Ton	Hitachi /Voltas / LG	19		
4	Pedestal Fan	Usha/Bajaj	05		
5	Wall Fan	Khaitan	02		
6	All-in-One PC	HP	02		
7	Heat Converter	Usha	22		
8	Telephone Instrument	Beetal	30		
9	Computer Printer	HP	10		
10.	UPS	Microtek	04		
11.	CPU	HP/Lenovo	05		
12.	Key Board	HP/Lenovo	08		
13.	TFT Screen	HP/Lenovo/HCL	06		
14.	Scanner	Hp/Brother/Cannon	10		
15.	Wall Clock	Ajanta	05		
16.	Photo Copier Machines	Canon/Ricoh	03		
17.	Cisco Switch	By Network	02		
18.	Corona Cleaners	Nil	01		
19,.	EPBAX System	Siemens	02		
				Total Rs.	

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डी.डी. निमजे / D.D. NIMJE
अवर सचिव / Under Secretary
भारत सरकार / Government of India
प्रशासनिक सुधार और लोक शिकायत विभाग
Dept. of Administrative Reforms & Public Grievances
सरदार पटेल भवन, नई दिल्ली / S.P. Bhawan, New Delhi

S/K

Annexure – II

LIST OF UNSERVICEABLE/OBSOLETE FURNITURE ITEMS

Sl.No	Items Description	Make	Qty./ Nos.	Rate	Amount
1	Chairs	Others	35		
2	Big Wooden Table	Others	05		
3	Computer Wooden Table	Others	02		
4	Wooden Side Rack	Others	01		
5	Wooden Side Corner	Others	01		
				Total Rs.	

13/09/25

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Deptt. of Administrative Reforms & Public Grievances
भरदार पटेल भवन, नई दिल्ली / B.R.P. Bhawan, New Delhi

SRK