

No. G-17018/1/95-AR (Ad.I) DARPG (1878)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Administrative Reforms and Public Grievances

5th Floor, Sardar Patel Bhawan,
Sansad Marg, New Delhi-110001
Dated the 12th July, 2018

ORDER

Consequent upon transfer of Shri V. A. Chavda, Joint Secretary vide this Department's Order No. A-19013/1/2001-Admn.1 (1478) dated 06.07.2018, the Competent Authority hereby declares Smt. Smita Kumar, Joint Secretary, Department of Administrative Reforms & Public Grievances as 'Head of Department' under Rule 3(f) and 13(3) of Delegation of Financial Power Rules, 1978 with immediate effect until further orders.


(Sandesh Saxena)

Under Secretary to the Govt. of India
Tel No. 23401453

To

1. PAO, Department of Administrative Reforms & Public Grievances, Lok Nayak Bhavan, Khan Market, New Delhi – 110003.
2. Punjab National Bank, Sansad Marg, New Delhi.
3. Cash Section, Department of Administrative Reforms & Public Grievances, Sansad Marg, New Delhi.
4. Smt. Smita Kumar, Joint Secretary, DARPG.
5. NIC, DARPG.
6. The Director of Audit, Central Revenue, AGCR Building,

Copy for information to: I.T.O., I. P. Estate, New Delhi-110002.

1. PPS to Secretary, AR&PG
2. PS to Additional Secretary, AR&PG
3. PS to JS (AR)
4. PS to JS(e-Gov)

12/7/18
ISSUED

No.G-17018/01/95-AR(Ad.I)
Government of India
Department of Administrative Reforms & Public Grievances

Sardar Patel Bhavan, Sansad Marg,
New Delhi-110001, dated 17 April, 2016

To

The Director of Audit,
Central Revenue, AGCR Building, ITO,
I.P.Estate,
New Delhi-110002.

Subject:-Declaration of Head of Office and Controlling Officer in the Department of Administrative Reforms and Public Grievances.

Sir,

In continuation of this Department's letter of even number dated 18th November, 2015 and in exercise of the powers conferred on the undersigned as the Head of the Department under Rule 14 of the Delegation of Financial Powers Rules, 1978, Shri Arun Kumar Sarkar, Under Secretary, Department of Administrative Reforms and Public Grievances is hereby declared as "Head of Office" for the purpose of the aforesaid Rules with immediate effect until further orders.

2. In exercise of the powers conferred on the undersigned under SR-191, Shri Arun Kumar Sarkar, Under Secretary is also declared as Controlling Officer for the purpose of Traveling Allowances in respect of all Non-Gazetted Staff and below the rank of Under Secretary in this Department with immediate effect.

3. He will also exercise powers of Head of Office under General Financial Rules, 1963, Leave Rules, F.Rs and S.Rs.

Yours faithfully,

V. Chavda

(Vanraj A Chavda)
Director (Admn.)

Copy to:-

1. PAO, Department of Administrative Reforms & Public Grievances, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
2. Punjab National Bank, Sansad Marg, New Delhi.
3. Cash Section, Department of Administrative Reforms & Public Grievances, SP Bhawan, New Delhi.
4. Shri Arun Kumar Sarkar, Under Secretary.
5. NIC, D/AR&PG.
6. Office Order Folder.

Along with three specimen signature of Shri Arun Kumar, Sarkar, Under Secretary

जारी किया गया
ISSUED