



F.No. A-50014/1/2016-GA (RTI) (2497)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Administrative Reforms and Public Grievances

6th Floor, Jawahar Vyapar Bhawan,
Tolstoy Marg, New Delhi-110001,
Dated: 07th January, 2026

OFFICE MEMORANDUM

Subject: Nomination of Nodal Officer and Transparency Officer for ensuring proactive disclosure under Section 4 of the RTI Act, 2005 — reg.

The undersigned is directed to refer to DoP&T OM dated 09.07.2015 and Chief Information Commissioner's D.O. No. CIC/AT/D/10/000111/2 dated 09th December, 2010 on the above subject and to say that **Ms. Sarita Chauhan, Joint Secretary** has been nominated as **Nodal Officer and Transparency Officer** for ensuring proactive disclosure under Section 4 of the Right to Information Act, 2005.

2. The nomination is made in compliance with the instructions contained in DoP&T OM dated 09.07.2015, which stipulate that the responsibility for ensuring proactive disclosure under Section 4 of the RTI Act shall be assigned to a Joint Secretary-level officer and the guidelines issued therein are to be followed in letter and spirit.
3. The above nomination is also in accordance with the directions of the Central Information Commission vide D.O. No. CIC/AT/D/10/000111/2 dated 09.12.2010, regarding designation of a Transparency Officer to oversee compliance with proactive disclosure requirements.
4. This issues with the approval of the Secretary, DARPG.

(D.D. Nimje)

Under Secretary (GA)

Tel: 23440354

To,

All Divisions/Sections of DARPG.

Copy to:

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