OFFICE MEMORANDUM

Subject:- Action Plan for Swachhta Hi Sewa (SHS) campaign from September 15, 2017 to Gandhi Jayanti.

The undersigned is directed to refer to Ministry of Drinking Water & Sanitation’s DO No.S-13015/45/2017-SBM-III dated September 6, 2017 on the above mentioned subject and to say that the following activities will be carried out by the Department during ‘Swachhta Hi Sewa’ campaign:-

(a) Jagrukta Abhiyan

(i) Administering Swachhta Pledge to all employees of the Department.
(ii) Display of banners on ‘Swachhta Hi Sewa’ in the office premises in Sardar Patel Bhavan.
(iii) Display of short films showing Swachhta related activities in the TVs installed in the Department.
(iv) An awareness will be created among the staff of the Department so that everybody can help create and maintain hygienic environment.
(v) Display of video of Hon’ble Prime Minister’ address during ‘Mann Ki Saat’ on 27th August, 2017, calling upon the nation to undertake a campaign ‘Swachhta Hi Sewa’ (SHS) from September 15, 2017 in the Conference Hall.

(b) Shauchalaya Nirman (or Shramdaan)

(i) Intense cleaning of toilets and office premises.
(ii) It has been planned to start work related to renovation of Gents toilet on 5th Floor of Sardar Patel Bhavan, for which a budget of Rs. 10.00 lakh has been earmarked.
(iii) Removal of seepage, if any, in the premises.
(iv) Voluntary activities for cleanliness in and around the premises of Sardar Patel Bhavan by the employees of DARPG.

(c) Swachh Gandhi Jayanti

It is also stated that this Department does not have any subordinate or PSUs under its administrative control.

A Committee constituted in the Department will monitor the implementation of Swachhta Action Plan and the best workstation will be given appreciation certificate.

2. Shri Vanraj A Chavda, Joint Secretary (Tel. No. 23745472 (O)/Mobile No. 9910411660) is the nodal officer for this Campaign.