

No.D.26015/1/2009-Ad.II  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Administrative Reforms & Public Grievances

5<sup>th</sup> Floor, Sardar Patel Bhavan  
Sansad Marg, New Delhi  
Dated: 16<sup>th</sup> February, 2016

To

(As per list enclosed)

**Subject: Disposal of Ambassador Car DL2CQ 1059 in the Department of Administrative Reforms & Public Grievances.**

Sir,

It is proposed to dispose off one old vehicle in the Department of Administrative Reforms & Public Grievances as per the following details:-

Registration No.	Model	Make	Reserve Price (Rs.)
DL 2CQ 1059	Ambassador	2006	30000.00

Accordingly, sealed quotations are invited for the disposal of the said vehicle on the terms and conditions mentioned below. Persons interested in purchasing the above mentioned vehicle, may submit their highest quotation in the **enclosed proforma** in a sealed cover addressed to the undersigned. The quotation should reach this Department by **3.00 pm on 29<sup>th</sup> February, 2016**. **The quotations received in time will be opened at 3.30 pm on the same day (29.02.2016)**. The cover should be superscribed with the words:

**"QUOTATION FOR PURCHASE OF CONDEMNED VEHICLE"**. The vehicle will be available for inspection between 2.00 pm to 4.00 pm on 25<sup>th</sup> and 26<sup>th</sup> February, 2016 in the Ground Floor, Sardar Patel Bhavan, New Delhi.

The quotations will be opened in the Room of Under Secretary, **Room No.518A, Sardar Patel Bhavan, Sansad Marg, New Delhi**. The bidders or their representative (not more than one on each quotation) may be present, if they so desire, at the time of opening of quotations.

The sale will be governed by the following conditions:-

1. The bidders are required to pay Earnest money of Rs.4000.00 (Rupees Four Thousand only ) for the vehicle.
- II. Earnest Money is payable by mean of Demand Draft drawn in favour of DDO, AR&PG, New Delhi.

- III. Quotations received without demand draft towards Earnest Money will not be considered and shall not be accepted.
- IV. The successful bidder will be required to deposit the bid amount by mean of Demand Draft in favour of DDO, AR&PG, New Delhi within two working days of the acceptance of the bid.
- V. The Earnest Money of the successful bidder will be released only after he deposits the sale proceeds. Earnest money will not be adjusted as sale proceeds and will be forfeited if he fails to honour the bid.
- VI. The delivery of the sold vehicle will be arranged only after the successful bidder submits documentary evidence in support of residential status i.e. Aadhar Car/Voter Identity card in case of individual and Registration Certificate in case of firms etc.
- VII. The sold vehicle will be removed by the successful bidder within 48 hrs. of depositing the money, at their own expenses.
- VIII. The vehicle will be disposed of on 'as is where is basis' and no guarantee of its worthiness or quality will be given by the Department.
- IX. The successful bidder will also be responsible for getting the Registration Certificate of the Vehicle transferred in his name at his own cost expeditiously. The officer will not be responsible for any lapse on his part in this regard.
- X. The bidders will not be allowed to withdraw their bids and if they do so their earnest money will be forfeited.
- XI. The undersigned reserves the right to accept or reject any/all of the quotations without assigning ay reason.

  
(Dhananjay Kumar)

Under Secretary to the Govt. of India  
Tel.No.23401453

Copy to:-

1. All Ministries/Departments of Govt. of India
2. Notice Board
3. NIC for hosting the Tender Notice in the Department's website.



**PROFORMA FOR OFFERING RATE FOR DISPOSAL OF CONDEMNED VEHICLE**

Amount of Earnest Money	Rs.
Particulars of Demand Draft	No.
	Date
	Bank
	Branch
Name of the Bidder	
Address*	
Telephone No.	

**\*(Address should be completed and supported with proof.(Attested copies of Aadhar Card/Vote Identity Card etc.).**

I/We submit my/our highest quotations for the old vehicle offered for sale by the Department of Administrative Reforms & Public Grievances, Sardar Patel Bhavan, New Delhi.

Sl.No.	Registration No.	Model	Make	Amount offered
1.	DL 2CQ 1059	Ambassador	2006	

I/We have very carefully read the terms and conditions of the offer, particularly, regarding earnest money, and agree to abide by these in letter and spirit. The decision of the Under Secretary to the Govt. of India, Department of Administrative Reforms & Public Grievances, on any dispute arising out of the offer, shall be binding on me/us.

I/We agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the terms and conditions in whole or in part as laid down in the letter No. No.D.26015/1/2009-Ad.II dated 16<sup>th</sup> February, 2016 which would constitute and have force of a contract between me/us and the Department of Administrative Reforms & Public Grievances, if I/we am/are declared a successful bidder.

I/we hereby undertake that the vehicle will be used for bonafide/lawful purposes only.

Place:

Signature:

Date: