

No. D-21013/01/2013-AR (Ad. II)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Administrative Reforms and Public Grievances

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5th Floor, Sardar Patel Bhavan,
Sansad Marg, New Delhi – 110 001

02nd June - 2017


Subject : **Disposal of unserviceable/surplus/obsolete Desktop Computer/Scanner/Printer/Office Furniture and Air Conditioners etc.**

This Department intends to dispose off unserviceable/surplus/obsolete Desktop Computer, Scanner, Printers, Office Furniture and Air Conditioners, etc. laying in its stores by way of auction on “ **AS IS WHERE IS BASIS**” . These unserviceable/surplus/obsolete PCs/Desktop Computer are to be disposed off after crushing/destroying the Hard Disks of the PCs/Desktops/Laptops to the Registered Recycler/Reprocessors of e-Waste with Ministry of Environment & Forests/Central/State Pollution Control Board. List of items to be disposed of as e-Waste and Auction is at Annexure I and II respectively.

2. The firm shall enclose attested copy of Registration Certificate declaring that the firm is Registered Recycler/Reprocessor/Disposal of e-Waste. The bids shall remain valid for 60 days after the date of bid opening. If any bidder withdraws his tender before the said period shall without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security absolutely.

3. The bidders interested to buy these items, may inspect the stores **between 1400 hrs to 1600 hrs on any working day up to 13th June 2017** with the permission of the undersigned and submit their quotations (Items-wise price as per Annexure I and II) giving their bid amount both in figures and words on their letter head with signature of authorised person with name and in sealed cover to the undersigned/drop in box laying in Reception, Ground Floor of Sardar Patel Bhawan . The quotation shall be for the entire lot of items only. The quotation will be accepted up to **1600 hrs on 13th June 2017 and the same will be opened at 1630 hrs on same day** in the presence of representative of the firm submitting quotations, The quotation should carry an earnest money of Rs. 5000/- (Rupees five thousand only) in the form of Demand Draft from any nationalised bank in favour of DDO, AR & PG.

4. No Assistance will be provided by this department for Loading/Unloading of stores.


ARUN KUMAR SARKAR
Under Secretary
Government of India
Deptt. of Administrative Reforms & Public Grievances
S.P. Bhawan, New Delhi

5. The earnest money of all firms other than the successful tenderer will be returned immediately after ascertaining the highest successful tenderer. The earnest money of the successful tenderer will be returned only after all formalities such as payment of articles and removal of items from the Sardar Patel Bhwan are completed. The successful tenderer will have to make payment of auctioned items immediately after his quotation is accepted and will have to remove the articles from the Store within Seven days of acceptance of his tender. If the tenderer fails to comply with any or both of these conditions the earnest money deposited by him will be forfeited and the tender stands cancelled.

Yours faithfully,


(Arun Kumar Sarkar)

Under Secretary to the Government of India
Tele : 23401441

Copy to :-

1. All Ministries/Departments of Government of India located in New Delhi/Delhi
2. TD, NIC – with a request to upload the above quotation letter in Department website.

LIST OF ITEMS TO BE DISPOSED OFF AS E-WASTE

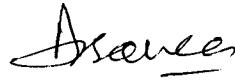
Sl.No.	Items	Qty.
(a)	Printers	07 Nos.
(b)	Fax Machine	01 Nos.
(c)	Scanner	03 Nos.
(d)	UPS	07 Nos.
(e)	TFT Monitor	04 Nos.
(g)	Keyboard	15 Nos.
(h)	CPU	03 Nos.
(j)	Ricoh Photocopier	01 Nos.
(k)	Window AC	03 Nos.
(l)	Spilt AC (Indoor & Outdoor)	01 Nos.



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LIST OF ITEMS TO BE DISPOSED OFF AS AUCTION

Sl.No.	Items	Qty.
(a)	Wooden Showcase Big size 2 in 1	01 Nos.
(b)	Wooden Showcase Corner	01 Nos.
(c)	Wooden Mike Stand	01 Nos.
(d)	Wooden Sofa Set (5 Seater)	01 Set.
(e)	Wooden Executive Table	01 Nos.
(f)	Iron File Cabinet	01 Nos.
(g)	Steel File Rack Small	02 Nos.
(h)	Iron Steel Almirah Small	02 Nos.
(j)	Iron Steel Almirah Big	15 Nos.
(k)	Big Brass Planter	21 Nos.
(l)	Chairs	25 Nos.



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